

Greenwood Township Board of Supervisors

Meeting Minutes

June 9, 2026 - 6:30 PM

CALL TO ORDER

Chair Thompson called the meeting to order at 6:30 PM.
Meeting is being recorded for transcription and archival purposes.

PLEDGE OF ALLEGIANCE

All present recited the pledge of allegiance.

ROLL CALL

Members present: Chair Paul Thompson-2, Vice Chair Paul Skubic-1, Supervisor Craig Gilbert-3, Supervisor Steve Bradach-4, Supervisor Lois Roskoski-5, Treasurer Jill Clark, and Clerk Theresa Martinson

Members absent: None.

Others present: Brian Trancheff, Brianna Lofquist, Dan Carnicom, Lloyd Ollila, Jodi Summit (The Timberjay), Steve Zaudtke, Jessica Templeton, Aaron Cabbage, Chelsea Grover, Nancy Eichholz, Steve Roskoski, and Greg Flesland

PUBLIC COMMENTS (Limited to 3 minutes)

Dan Carnicom, President of the Isle of Pines Property Owners Association, Inc. presented a letter dated June 9, 2026, regarding the Greenwood Township Isle of Pines Bridge Fund. A copy of this letter is available at the town hall. Carnicom has been president of the association for 10 years. In 2023, he was personally present during the June, July, and August township meetings wherein a resident requested the Isle of Pines bridge funds be released by Greenwood Township. The bridge monies should have been retained for future costs and maintenance of the bridge. The original bridge and causeway cost and funds for future repairs was 100% borne by Isle of Pines residents of the time and the federal government. The association's request is to ask for clarification by June 27, 2026, the date of their annual homeowner meeting.

ADDITIONS/CHANGES TO AGENDA

Moved by Bradach, supported by Skubic to accept agenda as presented with moving item #3 (Public Water Source/Water Pressure) to item #1 under Old Business due to attendance by plumber. **MOTION CARRIED 5-0**

MINUTE APPROVAL

Moved by Skubic, supported by Gilbert to approve Minutes from Regular Meeting held May 12, 2026, with correction to Bridge fund transfer of \$39,166.00 **MOTION CARRIED 5-0**

FINANCIAL REPORTS – TREASURER CLARK

TREASURER REPORT: Treasurer Clark indicated that all reports are in the packet. The Coronavirus report was completed online. The wire transfers will not be completed until the July tax apportionment is received. Funds will be transferred from capital outlay (\$30,000) to pay bills.

Moved by Skubic, supported by Gilbert to approve the Treasurer's Report. **MOTION CARRIED 5-0**

CLAIMS: Several MacQueen Fire Department bills from 2025 (\$36,696) will be paid in this year's budget due to submittal time. There will be reimbursement on some of this expense.

Moved by Bradach, supported by Thompson to approve claims as presented. **MOTION CARRIED 5-0**

PAYROLL: Treasurer noted that fire department payroll is higher due to members on standby for the DNR which will be reimbursed via contract.

Moved by Roskoski, supported by Gilbert to approve payroll. **MOTION CARRIED 5-0**

CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS: \$103,927.41 will be returned, once recovered. Legislative members have been contacted with no different outcome.

Budget and year-to-date expense report was also included in packet. Treasurer will continue to present an easier to read report.

FIRE DEPARTMENT REPORT – CHIEF TRANCHEFF

1. Activity, Calls, Trainings, Requests

Chief Trancheff provided a May 2026 report on calls: Fire-13/Training-11 events and EMS calls-14 with one training event. Also welcomed new hires, Joshua Sherman and Lucas Nygren. The Wildland Firefighting 40 Hour course concluded on May 30th. Members attended a walkthrough and pre-plan with Bois Forte combining the Soudan Mine and the new OHV Campground. Macqueen has been performing annual apparatus service and inspections. Thank you to all mutual aid partners for the response on West Haven Rd on Memorial Weekend.

Chair Thompson, Fire Chief Trancheff, and Assistant Chief Lofquist met with the State DNR and Firewise Program.

Assistant Chief Lofquist presented an opportunity for Greenwood Township to become a Firewise Community. Firewise is a national program that helps communities reduce the risk of wildfires through education, planning, and simple actions around homes and properties. The goal is to help protect people, homes, forests, and natural resources before a wildfire occurs. Greenwood is surrounded by forests and natural areas that increase the risk of wildfire especially during dry conditions. Greenwood is considered a high risk area for wildfires. Wildfires can threaten homes and cabins, businesses, roads and evacuation routes, recreational areas, forests and wildlife habitat.

The benefits of becoming a Firewise community: protect homes and property, reduce wildfire risk, improve forest health, increase grant opportunities (possibly wood chipping or haul wood out event) and strengthen community preparedness.

Firewise representatives will be at the Greenwood Community Picnic on Sunday, June 28th from 11 AM to 2 PM.

As part of the program, property owners could have someone come into your home to do an assessment to help be knowledgeable: move your woodpile, the “why” behind it.

Chair Thompson shared that 3 years ago, Greenwood Township was identified as a hotspot in NE Minnesota. It was presented to officials and chose not to follow up. A Mitigation plan could provide some preparation and potential funding.

Moved by Skubic, supported by Gilbert to support the Fire Department’s efforts and give them the “green light” to move ahead with the Firewise Program for Greenwood Township.

MOTION CARRIED 5-0

OLD BUSINESS

3. (moved) Public Water Source/Water Pressure – Chair Thompson/Supervisor Bradach
Supervisor Roskoski reported on the results of the water sample of May 12, 2026, from RMB Environmental Laboratories, Inc., which is 26.4; with the last read at 32.1. The allowable limit is 10. Roskoski questioned whether a water sample should be taken from the kitchen.

Greg Flesland of GTS Plumbing shared the recent activity with the water system in the building. The water usage has been documented through meters, and a spreadsheet is included in the packets. A lot of water is going through the outside faucet. Plumbing in different areas of the building was discussed along with the kitchen renovations and fire hall updates by water system. Sediment filter is changed monthly. The bladder tank could be a part of the problem.

The Brassmaster Company suggests samples at the pressure tank, before the Brassmaster and after. Right out of well raw, run before the arsenic filter and then what the arsenic filter is taking out. A rigorous protocol needs to be in place.

OLD BUSINESS

1. IRRRB Grant - Public Works \$47,000 award! Chair and Clerk authority to sign documents – Chair Thompson

Chair Thompson attended the grant award meeting for the project including building upgrades project: water tank, furnaces, and windows. Bids will be organized and compliant.

Moved by Gilbert, supported by Bradach to accept the IRRR grant in the amount of \$47,000 and allow the Chair and Clerk to sign all future documents. **MOTION CARRIED**

2. Bridge update / Isle of Pines funding – Chair Thompson
There is no update from St. Louis County currently.

Moved by Roskoski, supported by Gilbert to send a letter to the Isle of Pines Homeowner's Association requesting whatever money remaining from the \$39,166 bridge funds to Greenwood Township.

Voting Aye: Roskoski, Gilbert, Skubic

Voting Nay: None

Abstain: Thompson and Bradach

MOTION CARRIED 3-0

Roskoski asks that this request be brought to the homeowner's association.

IOP President Carnicom shared the concern of release of liability.

It was mentioned to remember conflict of interest and the board members who should be conversing on this subject.

4. Trail Project – Supervisor Skubic. Talked to the contractor today and has a big project going on until July 15th. After that, we should be able to start project (getting on their schedule).

5. .gov email address changeover update – Clerk Martinson

Dustin with Tech Bytes continues to covert the township emails from .com to name or title@greenwoodslcmn.gov. Once those have been finalized, the website will be converted. The archive merge will take 4-6 weeks.

6. Donation requests – Tower Cemetery, TS Joint Recreation Board, others
Moved by Roskoski, supported by Bradach to donate \$500 to the Tower-Soudan
Recreation Board. **MOTION CARRIED 5-0**

Moved by Roskoski, supported by Skubic to receive and file the request from the Tower
Cemetery. **MOTION CARRIED 5-0**

NEW BUSINESS

1. Heiam Foundation request

Moved by Gilbert, supported by Thompson to donate \$100 to the Heiam Foundation.

MOTION CARRIED 5-0

2. Menards authorized user – Custodian Nystrom

Moved by Bradach, supported by Gilbert to update the Menards Authorized User

Agreement and L&M account to include Custodian Mike Nystrom. **MOTION CARRIED 5-0**

SUPERVISOR REPORTS

Thompson Joint Powers & Recreation Representative
Recreation Board has been active. Wireless antenna has been donated and tested. Bocce ball league has started. Upgrades have been made to Horseshoe Court. \$2,500 banner upgrade, one new sponsorship. Community Picnic is June 28, 2026, with a rain date of July 5, 2026. Noxious Weed Representative – Eichholz has concerns on some weeds on roads. Clerk will work with Chair on this project.
Personnel Committee
Recreation Committee Liaison
Broadband Alternate **Members attended a meeting with CTC. A big expansion coming this Fall. If you received a flyer, residents are encouraged to sign up, or project won't proceed, if not enough interest. There will be surveys and then designated right of ways for installations.**
Joint Airport Zoning Board
All medical equipment has been donated to AEOA, medical equipment lending closet.

Skubic Lodging Tax Board Representative
Road Supervisor **Moved by Skubic, supported by Gilbert to approve a bid by Mesabi Bituminous to patch random potholes and cracks on the township portion of Birch Point Road not to exceed \$6,500. MOTION CARRIED 5-0**

Moved by Gilbert, supported by Thompson to address upper and lower parking lot crack sealing with St. Louis County. MOTION CARRIED 5-0

Bradach Broadband Liaison
Personnel Committee
Recreation Committee Alternate

Gilbert Fire Department Liaison
Grounds and Maintenance
Ambulance Committee Alternate

Roskoski Ambulance Committee
RAMS Representative
Summer meeting will be on June 25, for anyone interested in attending.
911 Assignment

CLERK REPORT

1. Deputy Clerk, Custodian, Training, Elections, 50th Anniversary
Clerk Martinson commented on the great job, Deputy Clerk Potter and Custodian Nystrom are doing. Greenwood's 50th Anniversary is next year (2027). The State Demographer's Office estimate indicates that Greenwood Township has 1020 population and 489 households.

Clerk is recommending Kathy Sacchetti be designated as the Head Judge for Greenwood Township. Moved by Gilbert, supported by Skubic to appoint Kathy Sacchetti as Head Election Judge. **MOTION CARRIED 5-0**

2. Correspondence: Thank you from Cook Timber Days. Clerk read the note.

CLOSED MEETING Attorney client privilege to discuss pending litigation recognizing Minn. Stat. 13D.05, Subd. 3(b)

The Greenwood Township Board of Supervisors will now meet in closed session to discuss ongoing litigation with the Township's attorney who will attend the meeting via phone. This meeting will be closed to the public under the authority of Minn. Stat. 13D.05, Subd. 3(b) for the Town Board to discuss ongoing litigation with the Township's attorney in the following cases:

Andrea E. Hendricks Living Trust vs Plat of Birch Point First Addition, St. Louis County District Court File No. 69VI-CV-24-554; and

Johnson Family Trust dated June 2, 2021, vs Plat of Birch Point First Addition, St. Louis County District Court File No. 69VI-CV-25-52

No member of the public may attend the closed portion of the meeting, and all members of the public will need to leave the building at this time. Upon completion of the closed meeting, the Town Board will allow the public to go back in and expects to adjourn the regular Town Board meeting at that time unless there is additional Township business to conduct.

Moved by Gilbert, supported by Roskoski to close the regular meeting (8:10 PM) pursuant to Minn. Stat. 13D.05, 3(b) to discuss the litigation (named above) - Andrea E. Hendricks Living Trust vs Plat of Birch Point First Addition, St. Louis County District Court File No. 69VI-CV-24-554; and Johnson Family Trust dated June 2, 2021, vs Plat of Birch Point First Addition, St. Louis County District Court File No. 69VI-CV-25-52 with the Township's Attorney, Michael C. Couri. **MOTION CARRIED 5-0**

Moved by Gilbert, supported by Thompson to reopen the meeting (8:39 PM). **MOTION CARRIED 5-0**

No further discussion.

ADJOURNMENT

Moved by Gilbert, supported by Bradach to adjourn the meeting at 8:39 PM. **MOTION CARRIED 5-0**

Respectfully submitted and signed:

A handwritten signature in black ink, appearing to read 'Paul Thompson', written over a horizontal line.

Paul Thompson, Chair

Recorded and attested:

A handwritten signature in black ink, appearing to read 'Theresa Martinson', written over a horizontal line.

Theresa Martinson, Clerk