

Greenwood Township Board of Supervisors

Regular Meeting Minutes

April 14, 2026 - 6:30 PM

CALL TO ORDER

Chair Thompson called the meeting to order at 6:30 PM.

Meeting is being recorded for transcription and archival purposes.

PLEDGE OF ALLEGIANCE

All present recited the pledge of allegiance.

ROLL CALL

Members present: Chair Paul Thompson-2, Vice Chair Paul Skubic-1, Supervisor Craig Gilbert-3, Supervisor Steve Bradach-4, Supervisor Lois Roskoski-5, Treasurer Jill Clark, and Clerk Theresa Martinson

Members absent: None.

Others present: Ruth DeLuca, Dan Carnicom, Steve Roskoski, Jodi Summit (Timberjay), Julie Horihan, Laura Niles, Jet, Karen Saarela, Michael Indihar, Chelsea Grover, David Farley, Brian Trancheff, Brianna Lofquist, Jere Thompson, Steve Thiede, and Julie Thiede

PUBLIC COMMENTS (Limited to 3 minutes)

None

ADDITIONS/CHANGES TO AGENDA

Moved by Roskoski, supported by Gilbert to accept the agenda as presented. **MOTION CARRIED 5-0**

MINUTE APPROVAL

Moved by Bradach, supported by Gilbert to approve Minutes from Annual Meeting held March 10, 2026. **MOTION CARRIED 5-0**

Moved by Bradach, supported by Gilbert to approve Minutes from Regular Meeting held March 10, 2026. **MOTION CARRIED 5-0**

Moved by Skubic, supported by Roskoski to approve Minutes from Reorganization Meeting held March 18, 2026.

Voting Aye: Gilbert, Roskoski, Skubic, Thompson

Voting Nay: None

Abstain: Bradach (note: was not present at meeting)

MOTION CARRIED 4-1

FINANCIAL REPORTS

TREASURER REPORT: Treasurer Clark provided the Treasurer Report. There is a \$526.74 difference between bank statement (higher) and cash control statement. This amount occurred when pulling the savings from checking account to set up investments in CTAS.

Moved by Bradach, supported by Thompson to approve the Treasurer's Report. **MOTION CARRIED 5-0**

CLAIMS: Supervisor Bradach expressed concern with former Supervisor Bassing not returning his township hall key FOB and withholding expense reimbursement in the claims report. The Clerk will draft a policy, and Arrowhead Locks will provide training and update on all lock procedures going forward. A pin number will be considered instead of just key fob.

Roskoski shared a reminder to the public that the statement made that there is a \$500 charge to replace a key FOB is incorrect.

Moved by Thompson, supported by Gilbert to approve claims as presented. **MOTION CARRIED 5-0**

PAYROLL: Supervisor Gilbert noted that he is short one hour of training in fire department payroll. This will be added to next month's payroll.

Moved by Skubic, supported by Roskoski to approve Payroll. **MOTION CARRIED 5-0**

CERTIFICATES OF DEPOSIT:

There was lengthy discussion on cash flow, designated fund balances, and the opportunity for investments at higher interest rates than the checking account and the anticipated expenses moving forward with grant funds and projects. Currently there is \$465,638.56 in total funds with consideration to invest some.

Moved by Bradach, supported by Skubic to invest the Broadband Fund (224) balance of \$105,466.40 into Park State Bank with the 4% interest for 7 months. **MOTION CARRIED 5-0**

Moved by Bradach, supported by Gilbert to transfer \$21,362.35 in the Greenwood Trail Fund (230) from checking account into the savings account and transfer \$104,819.74 in the Jumbo CD Fund (223) from checking account into savings account. **MOTION**

CARRIED 5-0

Treasurer Clark would like the board to consider removing the cap from her hours. While a lot of work has been done with updates and corrections on finances and accounting, more needs to be completed. She has been correcting reports from years past, all the way back to 2022.

Moved by Roskoski, supported by Skubic to remove the cap on hours for Treasurer Jill Clark with a report provided to the board monthly. **MOTION CARRIED 5-0**

CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS:

Treasurer Clark explained that she has researched files for any information on Coronavirus funds, the township may have received, expended, or designated. There was discussion that the broadband funds were designated for this use. She will do further research on this issue as April 30, 2026, is the deadline date for final reporting.

OLD BUSINESS

1. Electrical Issues - Pavilion, shed, light poles

Thompson shared that the conduit was clipped, this past winter, during snow plowing season. The lighting connection was lost to the pavilion. Also, there is a poorly labeled box and all wires running to poles are not identified. There are also photo-eyes that need some repair. Total cost would be \$1,500. Also discussed was the possibility of adding a steel box for more protection.

Bradach does not feel the contractor should be penalized due to the costs charged for plowing versus service provided by him.

Moved by Bradach, supported by Skubic to approve hiring SC Electric to repair broken conduit and parking lot lights not to exceed \$1,500. If additional work is needed, that would be an additional contract. **MOTION CARRIED 5-0**

2. IRRRB Grants

a. Trail Grant – Bids/Quotes update

Supervisor Skubic obtained quotes from three contractors for the trail paving. They are as follows: Mesabi Bituminous \$91,750; KGM \$93,984; and SBS \$96,750. KGM and SBS would be an overlay. Mesabi Bituminous would be grinding the pavement down due to significant cracks and repaving. Recognizing the low bid, Moved by Gilbert, supported by Thompson to accept the Mesabi Bituminous bid for the trail paving at a cost of \$91,750.

MOTION CARRIED 5-0

b. Public Works – application update

Chair Thompson shared that estimates were received for windows and the water tank out in the fire hall. The proposed budget is \$100,000. Paperwork needed to be submitted by April 8th with grant decision made by April 24th and notification in May. Supervisor Gilbert commented on the need for the furnaces to be updated this year.

ANNUAL MEETING ITEMS

1. Kitchen renovations

Going forward, \$40,000 was built into levy for 2027. Some initial planning could commence but the money would be allocated for next year not 2026. Water is the biggest concern. The Kitchen Committee would like to start working on the project (options, bidding, etc.). Chair Thompson will collaborate with the citizens group.

2. **Resolution** to move township election to November cycle (This has been approved by Attorney Couri)

At the March 10, 2026, Annual Meeting, the Greenwood Township electors determined that there would be more voter participation in the town general election and savings in expenses necessary to administer elections, if the town general election were to be held concurrently with the federal, state, and county elections in November of even years. The following question is hereby ordered to be placed on the ballot for the town general election to be held on the second Tuesday of March in the year 2027: “Should Greenwood Township change the date of the town general election from the second Tuesday in March every year to the first Tuesday Monday in November of every even-numbered year and change the terms of Town Supervisors from three year terms to four year terms?” (Yes or No).

Moved by Gilbert, supported by Thompson to adopt Resolution 2026-05, “A RESOLUTION TO CHANGE THE DATE OF THE ANNUAL TOWN ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER”. **MOTION CARRIED 5-0**

3. Public water source

Supervisor Gilbert explained that either the township identifies a different way of removing the arsenic or sticking with the current system that costs \$2,400 every 3-4 months to keep the level at .10 or lower. If the system were to bypass the fire department and just service the hall and the kitchen, some gallons could be saved. Discussion on options of water feeds, reverse osmosis, availability of non-potable water and potential liability. A plumber, some media, and a plan going forward is needed. Drinking water is available in the hall and future kitchen renovations will commence in the future. Greg from CTS will be contacted to take a walk through and provide some recommendations.

4. Fly former Minnesota flag

Discussion on the adopted state flag, the residents vote at the annual meeting for the former flag, and the possibility of flying both flags.

Resident Mike Indihar reminded the board of the vote at the annual meeting by the residents present to replace the new flag with the former flag.

The board is only obligated to vote on the levy of items brought forth from the annual meeting.

Moved by Roskoski, supported by Skubic to fly the former Minnesota flag in the meeting room.

Voting Aye: Roskoski, Skubic
Voting Nay: Bradach, Gilbert, Thompson
Abstain: None

Motion Fails for lack of majority.

Chair Thompson offered a motion to fly both flags and that motion died for the lack of a second.

5. **Resolution** to adopt Final 2027 Levy 2026-06 \$800,000

Moved by Roskoski, supported by Bradach to adopt Resolution 2026-06, setting the levy of \$800,000, collectible in 2027 for Greenwood Township. **MOTION CARRIED 5-0**

NEW BUSINESS

1. Lakes Gas and Superior Fuel submitted Propane Bids. The price both Vendors submitted was \$1.4999/gallon. Supervisor Bradach expressed his concern regarding the township being responsible for paying out the contract if township wanted to change suppliers during the three-year period.

Moved by Bradach, supported by Gilbert to approve the propane contract for three years (6/30/2026-2029) with Lakes Gas.

Voting Aye: Bradach, Gilbert, Skubic, Thompson
Voting Nay: Roskoski
Abstain: None

MOTION CARRIED 4-1

2. Lawn Mowing Quotes

Moved by Skubic, supported by Roskoski to seek lawn mowing quotes for a two-year period. **MOTION CARRIED 5-0**

3. Security Locks

Chair Thompson shared that Arrowhead Lock was contacted to provide further training on the keyless entry/fob system along with having pin numbers available. Pin numbers would be helpful for rentals.

4. Cleaning Position

Seven applications were received. The Personnel Committee will conduct interviews with two applicants. Board is final hire; committee can recommend.

5. Medical Equipment

The current loaned medical equipment that is stored in the hall is a potential liability. Donating this equipment to an entity that is already a medical loan closet.

Moved by Roskoski, supported by Gilbert to stop the medical loan equipment program, and donate the equipment, if possible, or bring it to the landfill. **MOTION CARRIED 5-0**

6. Bridge Inspection Reports: 69536 St. Louis County

Thompson shared that a letter was received from St. Louis County on the inspection of the Bridge to Isle of Pines. There is a slight deficiency, and Greenwood Township is the owner of bridge and would be responsible for repairs. Bradach contacted the county engineer and there is a bearing pad, under a beam, which has shifted and needs to be repositioned. County can assist with getting it repaired.

Thompson researched records, in 2023 (June and July), there was an initiative to return some money (\$38,000) to the Isle of Pines Association. Several letters indicated the bridge is owned by Greenwood and not the county. The county does state mandated inspections; they have a bridge number but that is for documentation purposes. Money was returned to the Isle of Pines Association. It was reported that St. Louis County was contacted and it was their bridge. No minutes or documentation to support this claim. Property owners were assessed to build the bridge. More research will be done on the financial position and history on this issue. Funds for the repair will be spent through the Road and Bridge Fund; however, the Birch Point Extension Pothole repair costs will also be designated from this same fund.

Moved by Thompson, supported by Skubic to agree to work with St. Louis County to make necessary repairs to bridge, and form a work group to follow up on the confusion and research the facts. **MOTION CARRIED 5-0**

7. Cook's Annual Timber Days donation request letter dated March 2, 2026

Moved by Skubic, supported by Gilbert to donate \$100 to Cook's Annual Timber Days. **MOTION CARRIED 5-0**

8. Tower-Soudan Historical Society donation request letter dated February 26, 2026

Moved by Gilbert, supported by Skubic to donate \$100 to the Tower-Soudan Historical Society. **MOTION CARRIED 5-0**

9. Cook Airport donation request letter dated March 2, 2026
No action taken. Gilbert moved to table request.

10. **Resolution** - City of Tower Airport Zoning Ordinance/Establishing Joint Zoning Board

Moved by Roskoski, supported by Gilbert to table joining the Tower Airport Zoning Board until more information is provided. **MOTION CARRIED 5-0**

SUPERVISOR REPORTS

Thompson Joint Powers & Recreation Representative - ***Pickleball nets will be put up soon.***
Noxious Weed Representative
Personnel Committee
Recreation Committee Liaison
Broadband Alternate

Skubic Lodging Tax Board Representative
Road Supervisor – ***Birch Point Extension potholes will have to be fixed; will get quotes.***

Bradach Broadband Liaison ***Discussion regarding contacting Randy Long with Bois Forte or CTC directly. Email will be changing to May 1st. Isle of Pines boathouse variance application for a boathouse – county approved at a board meeting.***
Personnel Committee
Recreation Committee Alternate

Gilbert Fire Department Liaison
Grounds and Maintenance
Ambulance Committee Alternate

Roskoski Ambulance Committee ***Continuing to get information on forming an ambulance district. Samples from Floodwood area were received. Board will be kept updated and all service district residents will be asked to vote.***
Hendricks/Johnson ROW vacation - township wants to retain an easement as it is a township road. Unable to come to an agreement; issue will go to trial.
RAMS Representative
911 Assignment. ***Made one sign***

FIRE DEPARTMENT REPORT

1. FF/EMR Hire

Moved by Gilbert/supported by Skubic to hire Bryce Williamson contingent on physical and background check. **MOTION CARRIED 5-0**

2. Unorganized Township Fire Protection Services Contract for 2027

Fire Chief Trancheff shared his concerns with continuing to service Unorganized Township 63-15. The location of these properties is extensive for Greenwood Fire Department. He has contacted the two townships that are in closer location, and they are open to considering covering. Trancheff felt the discussion should occur now as the new contract funding amount request for 2027 is being communicated with \$13,000 as the contracted amount. Recommendation made recognizing the fairness to all parties.

Moved by Gilbert, supported by Thompson to vacate the Unorganized Township Fire Protection Services Contract Amount for 2027 with St. Louis County. **MOTION CARRIED 5-0**

3. Sale of equipment

Chief Trancheff shared a list of surplus equipment the department wishes to sell. Discussion on utilizing an auction site and the state surplus site. Trancheff requests that the sale funds be dedicated to wildland firefighting.

Moved by Skubic, supported by Gilbert to authorize Chief Trancheff to seek assistance from Do Bid or Two Rivers auction vendors and that the funds be dedicated as noted.

MOTION CARRIED 5-0

Chief Trancheff also shared that the department is hosting a nationally certified wildland firefighter class in May and it is open to other area departments. This training will be reimbursed with MBFTE funds.

CLERK REPORT (Correspondence)

1. Clerk shared thank you notes from Cook Library, Beihoffer family, and St. Louis County Fair Agricultural Society/Fair Association in recognition of Greenwood Township's donations.
2. Representative Roger Skraba's Office contacted the township hall and updated the contact list and shared that if there was any interest in his attendance at township events to please communicate with his office.
3. Arrowhead Library System Bookmobile schedule
A schedule is included in packet and posted at the town hall and on Facebook.
4. Carr's Tree Service dated Spring 2026
This vendor provided marketing material if the township or residents are interested.

5. Lake Country Power Annual Meeting – April 23, 2026 – Cromwell
A reminder of this meeting provided.

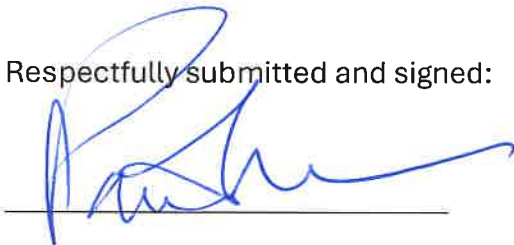
6. Menards government account authorized user update
Moved by Skubic, supported by Gilbert to approve the Menards government account authorized user update as follows: Supervisor Gilbert, Supervisor Skubic, Fire Chief Trancheff, Assistant Fire Chief Lofquist, Clerk Martinson, and Treasurer Clark. **MOTION CARRIED 5-0**

7. Board of Review held April 8, 2026
Clerk Martinson shared that the St. Louis County Assessor’s Office held the board of review-open book meeting for Greenwood Township on April 8, 2026. There were four appeals and no changes. The assessment book, and minutes are filed and available at the hall.

ADJOURNMENT

Moved by Gilbert, supported by Skubic to adjourn the meeting at 8:36 PM. **MOTION CARRIED 5-0**

Respectfully submitted and signed:



Paul Thompson, Chair

Recorded and attested:



Theresa Martinson, Clerk