

# Greenwood Township Supervisors Board Meeting Minutes

**DATE: January 13, 2026 - 6:30 PM**

**CALL TO ORDER** – Chair Roskoski

## **PLEDGE OF ALLEGIANCE**

Meeting is being recorded for transcription and archival purposes.

**ROLL CALL** - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/  
Supervisor Bassing / Treasurer Clark / Clerk Spicer – **All present**

Jill Clark is welcomed as the new treasurer.

## **PUBLIC COMMENTS (Limited to 3 minutes)**

Supervisor Bassing stated former Supervisor Byron Bieoffer had passed away earlier this month and will send family condolences to the family and extend their appreciation for his years of service to Greenwood Township.

## **ADDITIONS/CHANGES TO AGENDA**

**Motion** by Bassing/Gilbert to accept Agenda with the removal of duplicate “light duty” request from the Fire Department Report. **Vote 5/0 carried**

**Motion** by Bassing/Skubic to approve minutes from regular meeting held December 9, 2025.  
**Vote 5/0 carried**

**Motion** to approve minutes from special meeting held December 30, 2025. Bassing abstained due to absence **Vote 4/0 carried**

## **FINANCIAL REPORTS**

1. **Motion** by Bradach/Gilbert to approve Claims. **Vote 5/0 carried**
2. **Motion** by Gilbert/Bassing to approve Payroll. **Vote 5/0 carried**
3. Certificates of Deposit:
  - a. Broadband CD - \$102,430.72 (due 1/21/26).
  - b. Building/Capital CD - \$63,689.57 (due 1/21/26).
  - c. Trail CD - \$20,541.83 (due 1/21/26).
  - d. Jumbo CD - \$104,109.43 (due 2/6/26).

**Motion** by Bradach/Skubic to cash in LPL CD’s as they mature and place in savings until higher yield CD’s can be purchased. **Vote 5/0 carried**

Treasurer Clark presented a Cash Control report and will be adding this report to future meetings for Supervisors to sign.

Treasurer will be taking pre-arranged time off in February and therefore requests additional time in January to prepare 2027 Budget and Board of Audit information and continue training Deputy Treasurer.

**Motion** -by Gilbert/Bassing to approve Treasurer up to 25 additional hours in January.

**Vote 5/0 carried**

**Motion** by Bassing/Gilbert to approve Treasurer's Report. **Vote 5/0 carried**

#### **OLD BUSINESS**

1. Appointed Clerk position beginning March 2026:

a. Job description.

**Motion** by Skubic/Bradach to approve presented Clerk Job description with the addition of Annual meeting and Board of Audit meeting b. under administrative duties. **Vote 5/0 carried**

b. Salary Information – discussion of surrounding area Clerk salaries.

**Motion** by Bassing/Skubic to maintain \$2,316/month up to 20 hours/week and \$27/hour over 20 hours/week with Board approval. **Vote 5/0 carried**

c. Interview process

**Motion** by Bassing/Bradach for all Board Supervisors to participate in interview process on February 23 & 24 which will be open to the public

#### **NEW BUSINESS**

1. Presentation by Greenwood Recreation Committee responding to email from Mark Drobac's question about advertising in recreation area.

Paul explained key points of the Sponsor Banner Program stating the banners are recognition for the donor's support, not advertisement. The program has brought the business community and the residents together. They have generated over \$35K since June 2025 and dedicated the funds for developing, funding and maintaining community recreation. They have also dedicated funds to the Township for the Trail Fund. He points out many of the other benefits of sponsorship, which are available to both businesses and individuals.

Please refer to the full response in the documents submitted by Paul Thompson included at the end of these meeting minutes.

2. Township Election – March 10, 2026:

a. Filings for offices:

i. Paul Skubic filed for Supervisor 1 position (March 2026-2029)

ii. Paul Thompson filed for Supervisor 2 position (March 2026-March 2029).

b. Appointment of Election Judges for Township Election.

**Motion** by Bradach/Gilbert to approve Resolution 2026-01 appointing Election judges for the 2026 elections. **Vote 5/0 carried.**

c. Appointment of Absentee Ballot Board.

**Motion** by Bassing/Gilbert to approve Resolution 2026-02 appointing Absentee Ballot Board judges for the 2026 elections. **Vote 5/0 carried.**

d. Dates for absentee voting are **February 6 – March 9, 2026.**

3. Qualifications for EMR Pension for 2025. Many contradictions in past policy language pertaining to EMR pensions. Clarification using 3C Pension Benefit proposed.

**Motion** by Bradach/Skubic to adopt proposed language of Policy 3C Subject: Pension Benefits with the amendment of “Respond to a minimum 1 call in the first half of the year and 1 call in the second half of the year” and add to the New Fire Department Policy. **Vote 5/0 carried**

**Motion** by Skubic/Bradach to void all previous SOG’s approved 12/14/21 and prior, and POC’s approved 12/14/21 and prior. **Vote 5/0 carried**

4. Set date for Annual Board of Audit. Treasurer unavailable on February 10.

**Motion** by Bassing/Gilbert to move both Regular and Board of Audit meetings to February 17, at 6:30 pm. **Vote 5/0 carried**

**Motion** by Roskoski/Gilbert to set a Special meeting on January 27 at 6:30 PM to discuss the 2027 budget. **Vote 5/0 carried**

5. Communications from Sixth District Court, JoAnn Bassing vs. Greenwood Township:

a. Notice of Filing Order dated December 8, 2025. Ms. Bassing missed the 1<sup>st</sup> hearing and refiled, She

b. Order Requesting to Vacate Judgement and Grant New Trial – **request was denied.**

6. Parking lot lighting – Bradach was made aware of some of the lights in the parking lot not working or not working properly. Is working with Craig to get issue resolved.

7. Power to shed- power was hooked up but not working. Will be looking into in Spring.

8. Authorized Users for Menards, L&M accounts-possibly get Harbor Freight account.

**Motion** by Bradach/Gilbert to set up account at Harbor Freight add Fire Admin to Menards, L&M and Harbor Freight accounts. **Vote 5/0 carried**

9. RAMS Membership

**Motion** by Bradach/Gilbert to approve RAMS membership for \$370.00 for 2026. **Vote 5/0 carried**

10. Cook Library Donation – last donated 2/11/2025 @ \$100.

**Motion** by Bassing/Skubic to donate \$100.00 to Cook library. **Vote 5/0 carried**

11. T. Dowden – light duty – have not allowed light duty in the past.

**Motion** by Gilbert/Bassing to place Tammie Dowden on Medical leave until Dr. note stating she can return without restrictions. **Vote 5/0 carried**

### SUPERVISOR REPORTS

**Skubic** Road Supervisor – nothing to report

Lodging Tax Board Representative– nothing to report

**Bassing** Broadband Liaison – per Jo Buttweiler of CTC, no date or timeline yet. There are some funds that may be coupled with ARPA funds.

Joint Powers and Recreation– nothing to report

Noxious Weeds Representative– nothing to report

**Gilbert** Grounds and Maintenance – Ziegler was called and found squealing issue to be from low coolant. Problem fixed.

**Motion** by Gilbert/Bassing to start an annual service contract with Ziegler for generator. **Vote 5/0 carried**

Fire Department Liaison -Chief will give report

**Bradach** Recreation Committee Liaison – – nothing to report  
911 Assignment– nothing to report

**Roskoski** Ambulance Commission – Attended Commission meeting on Monday. Sprint Medic. Coverage will begin serve January 19 from 8am to 8pm. There is Program funding enough for 1 year then will need funding from the state. They are looking into Ambulance Special Taxing District – just starting stages, brought in an attorney, getting details. Will know more after the next meeting in April.

RAMS Representative – There will be a public meeting on the Mesabi Metallics Permit tomorrow at 5pm at the Nashwauk School. Congress took action to overturn mineral withdrawal enacted in 2023 on Federal land. RAMS is supporting that new legislation.

### **FIRE DEPARTMENT REPORT**

There were 4 fire calls and 11 EMS calls. 65 total calls for service answered in 2025.  
27 total training sessions in 2025.

Annual ladder testing was performed in December. FD & EMS physicals and mandatory OSHA training will be done this month. PPEs from Macqueen are arriving.

### **CLERK REPORT (Correspondence)**

1. St. Louis Count Fair donation

**Motion** by Skubic/Bassing to donate \$100 to St. Louis County Fair. **Vote 5/0 carried**

2. Thank you to FD & EMS

3. Bois Forte –planning a Round-about at the Y-store.

**Motion** by Bassing/Skubic to adjourn. **Vote 5/0 carried 8:22 PM**

Chair

  
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Clerk

  
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**NEXT MEETING: February 17, 2026 - 6:30 PM**