

Greenwood Township Supervisors Board Meeting Agenda

DATE: September 9, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/
Supervisor Bassing / Treasurer Mortaloni / Clerk Spicer

PUBLIC COMMENTS (Limited to 3 minutes)

ADDITIONS/CHANGES TO AGENDA

Motion- to accept Agenda. **Vote**

Motion -to approve minutes from regular meeting held August 12, 2025. **Vote**

FINANCIAL REPORTS

Motion -to approve Treasurer's Report. **Vote**

Motion -to approve Claims. **Vote**

Motion -to approve Payroll. **Vote**

Annual Trail Fund transfer? – last one was Oct 2024.

Building Capital Fund transfer?

Grant Committee?

OLD BUSINESS

1. Discussion on hiring a maintenance employee, including review of costs on lawnmowing, snowplowing and cleaning services.
2. Quotes for new computer for the Clerk and Treasurer.

NEW BUSINESS

1. Presentation by Kitchen Committee on proposed updates to Town Hall kitchen.
2. Request to relocate "Little Free Library" to township property.
3. Hall rental request for unusual amount of weekly time + unlimited time period – potential to open a monopoly of Hall usage.
4. Consider changes to Town Hall and Pavilion Rental Agreement.
5. Update on grant applications.

6. Quotes for snowplowing the Town Hall parking lot and Township Road for 2025/2026 winter.
7. Fire Department:
 - a. Posting of Fire Department positions:
 - i. Assistant Fire Chief.
 - ii. Fire Captain.
 - iii. EMS Captain.
8. Discussion on transparency.

SUPERVISOR REPORTS

Skubic	Road Supervisor Lodging Tax Board Representative
Bassing	Broadband Liaison Joint Powers and Recreation Noxious Weeds Representative
Gilbert	Grounds and Maintenance Fire Department Liaison
Bradach	Recreation Committee Liaison 911 Assignment
Roskoski	Ambulance Commission RAMS Representative

FIRE DEPARTMENT REPORT

1.

CLERK REPORT (Correspondence)

1. All governments required to change to ".gov" domain by June 1, 2021 and meet WCAG 2.1 level Compliance by April 26, 2027.
2. Thank you from Northland Law Enforcement K-9 Foundation for our donation.

MOTION TO ADJOURN

NEXT MEETING: October 14, 2025 - 6:30 PM

Greenwood Township Supervisors Board Meeting Minutes

DATE: August 12, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Supervisor Gilbert/ Supervisor Bassing / Treasurer Mortaloni / Clerk Spicer **Present** Vice Chair Skubic & Supervisor Bradach **Absent**.

PUBLIC COMMENTS (Limited to 3 minutes)

Steve Zaudtke – Complimented the Recreation Committee on the success of the pickleball courts and said many from other areas are coming to play here, also complimented on the integrity of the Board and the community is displaying excitement at the direction the community leadership has taken. He thanked the Board for their support, and the business community showing support - with pledges still coming in.

Sue Ellis – stated everything is looking so beautiful. However, the tennis courts need to be serviced every 8-10 years and none has been done. She brought pictures showing the current wear & tear.

John Urick – will speak later as his topic is on agenda under Clerk Correspondence.

ADDITIONS/CHANGES TO AGENDA

Motion by Bassing/Gilbert to accept Agenda. **Vote 3/0 Carried**

Motion by Bassing/Gilbert to approve minutes from regular meeting held July 8, 2025. **Vote 3/0 Carried**

FINANCIAL REPORTS

Account balance summaries – as of July 31, 2025:

Checking - \$121,429.56

Road Fund – Savings \$27,495.31

Jumbo CD - \$100,905.09

Building/Capital Fund - Savings + CD \$99,802.46

Trail Fund - Savings + CD \$22,599.16

Broadband Fund - \$102,277.99

Chair Roskoski points out both Treasurer and Clerk Schedule 1's are included in packet and again balances match. Also included are the Receipt Register, Disbursement from July and the Bank Reconciliation.

Motion by Bassing/Gilbert to approve Treasurer's Report. Vote 3/0 Carried

A final claims list with some additions and a correction to the Lake Country Power payment was adjusted, reducing total claims to \$30,032.25

Motion by Bassing/Gilbert to approve Claims. Vote 3/0 Carried

Higher than usual payout for Fire Department as the new Admin is working to get things set up and is filling in as EMS Captain since that position is vacant.

Motion by Bassing/Gilbert to approve Payroll. Vote 3/0 Carried

Treasurer Mortaloni announced appointing Karen Saaral as Deputy Treasurer.

OLD BUSINESS

1. Discussion on hiring a maintenance employee, including review of costs on lawnmowing, snowplowing and cleaning services.

Motion by Bassing/Gilbert to table until September meeting. Vote 3/0 Carried

2. DNR response to letter sent concerning Moccasin Point landing renovation. They had heard that complaint at the open house but had spoken to Fire Chief (Maus?) and it was deemed not to be a problem but will pass along concern to the project manager.

NEW BUSINESS

1. Paul Thompson, Lake Vermilion Pickleball Association:
Currently, projects using \$39,000 matching grants from RRRB with some improvements and add-ons needed to complete the project, include new woodchips added in playground area, concrete walkways, windscreens around pickleball courts with more for tennis courts eventually. Some brushing was done today, Will be doing some landscaping and putting rock between Pickleball and parking lot, still have wiring the shed, and resurfacing the tennis court. Have 3 related topics to complete the project:

- a. Extend the wi-fi to the Pavillion area. There is no cell phone coverage – needed for safety and all-season security cameras – will be paid by Rec committee.

Motion by Bassing/Gilbert to authorize Rec committee to work with TechBytes to add Wi-Fi to Pavillion area. Vote 3/0 Carried

- b. Ask the Township to contribute \$15,000 toward resurfacing the tennis court. Opportunity to coordinate with Cook Pickleball project to get discounted rate to do next week. Can't apply for grants next year unless we complete and use the grant we got this year. Roskoski believes we need to stand by our commitment, verifying with the Treasurer that we do have the funds, Bassing asked if they had looked into other resurfacing companies and Paul stated yes but it would be more costly to change base and painting and repainting is still needed.

Motion by Gilbert/Roskoski to pay \$15,000 to Outdoor Sports for resurfacing the tennis courts, with Rec committee paying balance. **Vote 3/0 Carried**

- c. Ask the Township to vote to work with the Recreation Group in establishing a stand-alone budget line for continued maintenance of the recreation area. They have \$7500 now to contribute to the Recreation stand-alone budget line and ask that the Township annually match that amount – starting with 2026 Budget. Bassing asks to bring it to the annual meeting.

Motion by Gilbert/Bassing to commit &7,500 toward Community Recreation for 2026 and revisit annually for any needed adjustments. **Vote 3/0 Carried**

2. Pavilion reservations. An issue with it being reserved but it was being used.
 - a. Reservation signage will be posted by Clerk.
 - b. Lost and found – Gilbert will purchase Rubbermaid Container for lost & found.
3. Procedure to review timesheets for hourly employees. Tire Chief signs off on FD employees. Other hourly employees will be checked and signed off by both Treasurer and Clerk.
4. Insurance renewal – Corporate Four

Motion by Bassing/Gilbert to renew Public Officials Management & Employment Practices Liability Corporate Four Insurance Policy for \$13,224.15. **Vote 3/0 Carried**

5. Clerk computer – will get information clarification, computer is old -Clerk got a prompt that Windows 10 will no longer be supported. Gilbert questioned if Tammy's computer is also losing Windows 10 support.

Motion by Bassing/Gilbert to table until September meeting. **Vote 3/0 Carried**

6. Update on grant applications. Treasurer has met with Rec Committee to ensure no overlap in grant applications, Bassing is doing BroadBand grants and she is working on 3 RRRB grants for Capital Improvements – roof has been done, windows are being looked at, etc. Walking Trail grants – repairs/benches. Nothing will be submitted without Board approval.
7. Update from the Kitchen Committee. A summary binder for all Supervisors was provided, review for the next meeting. They will do a presentation in September.
8. Fire Department:
 - a. Posting of Fire Department positions:
 - i. Assistant Fire Chief.
 - ii. Fire Captain.
 - iii. EMS Captain.

Tammy Dowden and Brianna have been doing the EMS Captain duties.

Motion by Gilbert/Bassing to appoint Tammy Dowden as Temporary EMS Captain as of August 1st, 2025. **Vote 3/0 Carried**

- a. Management of the website. Fire Admin would like to work with TechBytes so she can learn how to maintain the Fire Department portion of the website.

Motion by Gilbert/Bassing to authorize Fire Admin to work with TechBytes for updating the Fire Department portion of the website. **Vote 3/0 Carried**

- b. Airway Management Equipment – Received quote from BoundTree for EMS supplies \$1,131.46 + shipping.

Motion by Bassing/Gilbert to accept BoundTree quote to purchase Airway supplies for a total of \$1,131.46 + shipping. **Vote 3/0 Carried**

Bassing has unrelated questions for Fire Department. Roskoski asked if he had spoken or emailed the Fire Dept with his questions. With Bassing stating he had not contacted them, she suggested next time he does so we know if it needs to be added to the agenda. We will wait until the Fire Department Report.

SUPERVISOR REPORTS

Skubic	Road Supervisor –absent - since Supervisor Skubic is not here, Roskoski mentions she still getting complaints on brushing for Birch Point Road. Calgaro has come back several times at no extra charge. Will budget for 2026 and be sure to be specific in brushing expectations for next year. Lodging Tax Board Representative – no new info
Bassing	Broadband Liaison – There will be a Broadband meeting on September 16 with RAMS & local Townships and cities, trying to acquire funding. Joint Powers and Recreation – no new info Noxious Weeds Representative - has not seen any. 911 Assignment - no info
Gilbert	Grounds and Maintenance – no new info Fire Department Liaison - see fire report Bassing asked how many calls the Fire Department did not respond to, stating he called 911, St. Louis County, and as of last week this year’s response was 69% compared to 2024 when the response was 92%, and said that was disconcerting. He also said he called the Fire Marshall and no NFIRS reports have been sent this year, and they were due in February. Not filing NFIR reports could affect whether we qualify for future grants. Roskoski stated if the annual report was due in February, that seems to indicate the missing report is for the year 2024 when Maus was chief, and the report for 2025 would be due February 2026. Bassing continued trying to put blame on Chief Trancheff and said he would send Roskoski the email on it. Then Bassing said the chief had no right to suspend an employee. Roskoski reminded him employee issues were not to be discussed in an Open meeting and if he wants to set up a Special meeting to discuss it further, he could. Bassing did not want to have a Special meeting but continued arguing the matter. The other Supervisors ignored his ranting and did not engage.
Bradach Roskoski	Recreation Committee Liaison - absent Ambulance Commission – no meeting set up yet. Dena Suihkonen has not been back to work yet but it is believed she will be soon. RAMS Representative – 2 nd Annual State of the Range meeting September 17. Free for Board members - registration by September 5.

FIRE DEPARTMENT REPORT

Report provided via Supervisor Gilbert

Fire Calls- 1 structure, 2 Powerline down, 2 lake access, 4 Ems assist, 4 Auto alarm

EMS Calls – 27 total

EMS will be training on new airway management system. Seeking quotes for annual hose and ladder testing. Lift for #2 Boat is repaired and back in service. #1 Boat is has a starting issue currently being checked-Breitung and Lake Vermillion Fire Departments have been notified in the event a pumping boat is required.

Brianna Lofquist is now certified FF I & II.

CLERK REPORT (Correspondence)

1. Request for Ordinance on resident fence installation.
John Urick spoke of the large, tall fence his neighbor built, that obstructs his and another neighbor's lake view. He feels it is poorly constructed, ugly and the builders trespassed, cut down trees on his property, and harassed him while they built it. He asked the Township to adopt a fencing ordinance so others will not have to go through what he has been through. St. Louis County does not have any ordinance. We would need to contact our attorney, and we would have to hire someone to enforce ordinance, or it would be of no use.
2. Question of allowing above ground holding tanks. This would fall under St. Louis County Planning & Zoning.
3. Variance request application for Sundling Road location. – Information available.
4. Aggregate Crushing Program Memorandum – We've never participated in the past. If we decide to in the future, we will need a Resolution.

Motion to adjourn by Bassing/Gilbert at 7:55 PM. **Vote 3/0 Carried**

Chair _____ Clerk _____

NEXT MEETING: September 9, 2025 - 6:30 PM

Greenwood Township - Treasurer

Receipts Register

9/3/2025

Fund Name: 100 - General Fund

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
08/06/2025	St. Louis County	161839	2025 MN DNR PILT	(08/06/2025) -	N	DNR MIN PILT	100-33164-	\$ 3,826.07
								<u>\$ 3,826.07</u>
08/26/2025	Peter & Laura Niles	161840	fire signs	(08/26/2025) -	N	Fire Number Sign Sales	100-34110-	\$ 40.00
								<u>\$ 40.00</u>
08/26/2025	Greenwood Rec Board Pickleball	161841	2026 pickleball fund	(08/26/2025) -	N	Pickleball Board	100-39800-	\$ 7,500.00
								<u>\$ 7,500.00</u>
08/26/2025	Liz Villnow	161842	hall rental deposit	(08/26/2025) -	N	City/Town Hall Rent	100-34101-	\$ 200.00
								<u>\$ 200.00</u>
08/26/2025	St. Louis County	161843	Aug dist tac prod tax	(08/26/2025) -	N	Taconite Production Tax	100-33405-	\$ 31,327.00
								<u>\$ 31,327.00</u>
08/29/2025	Frandsen Bank	161845	August interest	(08/29/2025) -	N	Interest Earning	100-36210-8	\$ 112.81
								<u>\$ 112.81</u>
Total for Selected Receipts								<u>\$ 43,005.88</u>

Date Range : 9/1/2025 To 9/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/09/2025	Steve Bradach	reimb mileage Birch Pt mediation	22330	\$47.60	100-41110-331-	Council/Town Board	\$47.60
09/09/2025	Bob's Standard Service	FD #1&3 on 7-21-2025	22331	\$159.15	100-42220-212-	Fire Fighting	\$159.15
09/09/2025	Couri & Ruppi, PLLP	Aug 11 invoice-	22332	\$1,237.50	100-41001-304-	GENERAL GOVERNMENT	\$1,237.50
09/09/2025	CTC	phone inv 21635190 dated 8/12/2025	22333	\$97.87	100-41001-321-	GENERAL GOVERNMENT	\$97.87
09/09/2025	Five Seasons Sports Center	Inv 72523 dated 8/7/2025	22334	\$400.03	100-42260-404-	Fire Repair Services	\$400.03
09/09/2025	Lake Country Power	Electricity 07/01-08/01	22335	\$240.40	100-41940-381-	General Government Buildings and Plant	\$240.40
09/09/2025	Linde Gas & Equipment	Inv 51863918 dated 8/31/25	22336	\$640.10	100-42220-217-	Fire Fighting	\$640.10
09/09/2025	Brianna Lofquist	mlieage, supplies	22337	\$482.58	100-42240-331- 100-42220-201- 100-42220-211- 100-42275-201- 100-42275-219-	Fire Training Fire Fighting Fire Fighting EMS EMS	\$273.00 \$84.35 \$17.27 \$84.34 \$23.62
09/09/2025	Macqueen Equipment	Inv P53538 - firearmor glove	22338	\$103.66	100-42220-241-	Fire Fighting	\$103.66
09/09/2025	Minnesota Fire Service Cert Board	FF I and II Cert Exam - BL	22339	\$262.00	100-42240-310-	Fire Training	\$262.00

Date Range : 9/1/2025 To 9/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/09/2025	Tammy Mortaloni	mileage for grant mtg and trail	22340	\$28.70	100-41510-331-	Treasurer	\$28.70
09/09/2025	Mike Nystrom	Inv Aug 12 2025	22341	\$145.00	100-41001-108-	GENERAL GOVERNMENT	\$145.00
09/09/2025	Portable John	Inv 39267 & 39268 dated 8/18/25	22342	\$258.30	100-41940-402-	General Government Buildings and Plant	\$258.30
09/09/2025	Debby Spicer	Waste Mgmt Punch Card	22343	\$40.00	100-41940-384-	General Government Buildings and Plant	\$40.00
09/09/2025	Lisa Velleux	refund hall rental, 8/9/25	22344	\$200.00	100-44101-418-	Town Hall Rent/Dep Refund	\$200.00
09/09/2025	Vermilion Outdoor Services LLC	Inv 1135 for Aug mowing	22345	\$500.00	100-41940-403-	General Government Buildings and Plant	\$500.00
09/09/2025	Nancy Wagner	refund hall rent	22346	\$200.00	100-44101-418-	Town Hall Rent/Dep Refund	\$200.00
Total For Selected Claims				\$5,042.89			\$5,042.89

Date Range : 9/1/2025 To 9/10/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Craig Gilbert	Town Supervisor				Date	
	John J Bassing	Town Supervisor				Date	
	Lois Roskoski	Chair, Town Supervisor				Date	
	Paul R Skubic	Vice Chair, Town Supervisor				Date	
	Steve Bradach	Town Supervisor				Date	

Fund Name: 100 - General Fund

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/12/2025	Amsoil Northland Law Enforcement K-	22296	donation	N	GENERAL GOVERNMENT	100-41001-490-	\$ 100.00
	Total For Check	22296					\$ 100.00
08/12/2025	John J Bassing	22297	reimb mileage 5/13 Jt Powers Bd and Fiber Bid out meetings	N	Council/Town Board	100-41110-331-	\$ 58.38
	Total For Check	22297					\$ 58.38
08/12/2025	Couri & Ruppi, PLLP	22298	July 14 Invoice	N	GENERAL GOVERNMENT	100-41001-304-	\$ 1,925.00
	Total For Check	22298					\$ 1,925.00
08/12/2025	CTC	22299	phone inv 21625295 dated 7/12/25	N	GENERAL GOVERNMENT	100-41001-321-	\$ 97.87
	Total For Check	22299					\$ 97.87
08/12/2025	Eagle Docks	22300	Inv 9999, dated 7/25/25	N	Fire Repair Services	100-42260-404-	\$ 2,459.55
	Total For Check	22300					\$ 2,459.55
08/12/2025	EO Johnson	22301	inv 1784736 dated 7/8/2025, and inv 1799488 dated 8/1/2025, contract r&m for copier	N	GENERAL GOVERNMENT	100-41001-202-	\$ 98.54
	Total For Check	22301					\$ 98.54
08/12/2025	Grubens Marina	22302	Invoice #1651 dated 7/15/2025	N	Fire Fighting	100-42220-212-	\$ 195.00
	Total For Check	22302					\$ 195.00
08/12/2025	Macqueen Equipment	22304	Inv P51727 - wildland supplies	N	Fire Fighting	100-42220-241-	\$ 1,728.85
	Total For Check	22304					\$ 1,728.85
08/12/2025	Mike Nystrom	22305	Inv July 8 2025	N	GENERAL GOVERNMENT	100-41001-108-	\$ 145.00
	Total For Check	22305					\$ 145.00
08/12/2025	Minnesota Fire Service Cert Board	22306	FF I Cert Exam - BL	N	Fire Training	100-42240-310-	\$ 131.00
	Total For Check	22306					\$ 131.00
08/12/2025	Minnesota Telecommunications	22307	internet service, inv 12011 & 12104	N	GENERAL GOVERNMENT	100-41001-326-	\$ 144.00
	Total For Check	22307					\$ 144.00

Fund Name: 100 - General Fund

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/12/2025	Minnesota UI Fund	22308	UI Benefits - C. Gilbert	N	Council/Town Board	100-41110-142-	\$ 37.60
Total For Check		22308					\$ 37.60
08/12/2025	Portable John	22309	Inv 38435 dated 7/21, reg svc and Inv 38436 dated 7/21, addtl handicap rental	N	General Government Buildings and Plant	100-41940-402-	\$ 61.95
Total For Check		22309					\$ 134.40
Total For Check		22309					\$ 196.35
08/12/2025	St Louis County Auditor	22310	election equip maint, software license	N	Elections	100-41410-221-	\$ 260.00
Total For Check		22310					\$ 235.00
Total For Check		22310					\$ 495.00
08/12/2025	Superior Fuel	22311	Propane inv 2945542	N	General Government Buildings and Plant	100-41940-383-	\$ 674.08
Total For Check		22311					\$ 674.08
08/12/2025	Tech Bytes	22312*	Inv 8455, 7/2 Inv 8528, 7/3 Inv 8631, 7/24 Inv 8662, 8/5	N	Data Processing	100-41920-433-	\$ 543.89
Total For Check		22312					\$ 543.89
08/12/2025	Cherryroad Media, Inc.	22313	Ref Number 266993, The Tower News, Fire Chief ads	N	Fire Fighting	100-42220-351-	\$ 196.00
Total For Check		22313					\$ 196.00
08/12/2025	Timberjay Inc.	22314	Inv 137585 dated 6/27/2025 for fire chief ads	N	Fire Fighting	100-42220-351-	\$ 80.25
Total For Check		22314					\$ 80.25
08/12/2025	Vermilion Outdoor Services LLC	22315	Inv #1105 for June mowing, Inv #1112 for July mowing	N	General Government Buildings and Plant	100-41940-403-	\$ 2,000.00
Total For Check		22315					\$ 2,000.00
08/12/2025	Tammy Mortaloni	22316	mileage to bank, 7/29/25	N	Treasurer	100-41510-331-	\$ 14.00
Total For Check		22316					\$ 14.00
08/12/2025	Debby Spicer	22317	reimb mileage to post office, 7/11	N	Clerk	100-41425-331-	\$ 14.00

Fund Name: 100 - General Fund

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check		22317					\$ 14.00
08/12/2025	Elan Financial Services	22318	stamps, postage for FD	N	GENERAL GOVERNMENT	100-41001-322-	\$ 511.00
		22318			Fire Repair Services	100-42260-333-	\$ 440.63
Total For Check		22318					\$ 951.63
08/12/2025	Arrowhead Locksmith	22319	Inv 1148 install locks, Inv 1149 remote	N	General Government Buildings and Plant	100-41940-520-	\$ 12,851.26
Total For Check		22319					\$ 12,851.26
08/12/2025	Terry DeGroot	22320	hall dep refund	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
Total For Check		22320					\$ 200.00
08/12/2025	Birch Point Interior Association	22321	hall refund	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
Total For Check		22321					\$ 200.00
08/12/2025	Brianna Lofquist	22322	hall refund	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
Total For Check		22322					\$ 200.00
08/12/2025	Brianna Lofquist	22323	mileage reimb fire trng July 2025	N	Fire Training	100-42240-331-	\$ 382.20
Total For Check		22323					\$ 382.20
08/12/2025	MJM Medical Direction Consortium	22324	Inv 1745, annual medical direction	N	EMS	100-42275-305-	\$ 500.00
Total For Check		22324					\$ 500.00
08/12/2025	Minnesota Association of Townships	22325	annual dues	N	GENERAL GOVERNMENT	100-41001-433-	\$ 666.08
Total For Check		22325					\$ 666.08
08/12/2025	Minnesota Public Safety Group	22326	Policy Work and EMS training	N	EMS	100-42275-310-	\$ 2,400.00
Total For Check		22326					\$ 2,400.00
08/12/2025	Lois Roskoski	22327	mileage to courthouse, Virginia	N	GENERAL GOVERNMENT	100-41001-331-	\$ 35.00
Total For Check		22327					\$ 35.00
08/12/2025	Brian Tranchett	22328	mileage to post office	N	Fire Fighting	100-42220-331-	\$ 35.00
Total For Check		22328					\$ 35.00
08/12/2025	Lake Country Power	22329	Electricity 06/01-07/01	N	General Government Buildings and Plant	100-41940-381-	\$ 276.72

Fund Name: 100 - General Fund

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/15/2025 ADP data processing							
ADP08152021 ADP Tax, Wages, Fees							\$ 9,251.67
ADP08152021							\$ 165.30
ADP08152021							\$ 1,812.26
Total For Check ADP08152021							\$ 11,229.23
08/15/2025 PERA							
PERA0801202 PERA Debit EFT for July 2025							\$ 118.04
PERA0801202							\$ 231.66
Total For Check PERA0801202							\$ 349.70
Total For Selected Checks							\$ 41,611.18

Greenwood Township
Bank Reconciliation
August 31, 2025

Balance per Bank	\$	124,676.58
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Plus Deposits in Transit		
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Less: Outstanding Checks		(1,721.32)
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Adjusted Bank Balance	<u>\$</u>	<u>122,955.26</u>
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Adjusted Book Balance 7/31/2025	\$121,429.56
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Plus Deposits per Receipts Register	43,005.88
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Plus Void Ck 22306-new address	131.00
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Less: Disbursements	<u>(41,611.18)</u>
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Adjusted Book Balance	<u>\$122,955.26</u>
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FRANDSEN BANK - TOWER
PO BOX 499
TOWER, MN 55790

TELEPHONE: 218-753-6100

PAGE: 1
ACCOUNT: XXXXXXXXXXXX9840 08/29/2025
DOCUMENTS: 30

FRANDSEN BANK & TRUST

Real people. Real results.

TOWN OF GREENWOOD
3000 COUNTY RD 77
TOWER MN 55790

30-C
3
27

SUMMARY OF ACCOUNTS

ACCOUNT TYPE	ACCOUNT NUMBER	CURRENT BALANCE	MATURITY DATE
PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT	XXXXXXXXXXXX9840	124,676.58	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX8778	27,495.31	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2750	36,115.46	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2050	927.25	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX6750	3,054.87	
TOTAL CURRENT BALANCE		192,269.47	

PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT XXXXXXXXXXXX9840

INTEREST THIS STATEMENT	112.81	LAST STATEMENT 07/31/25	122,261.50
INTEREST P2025	576.53	6 CREDITS	43,005.88
MINIMUM BALANCE	86,448.40	31 DEBITS	40,590.80
AVERAGE BALANCE	113,598.09	THIS STATEMENT 08/29/25	124,676.58
TOTAL DAYS IN STATEMENT PERIOD 08/01/25 THROUGH 08/29/25:			29

DEPOSITS

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
08/26 40.00	08/26 200.00	08/26 7,500.00

* * * C O N T I N U E D * * *

Date of Report : 9/3/2025

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
03/12/2025	22198	Jeff Maus	\$831.94
08/12/2025	22313	Cherryroad Media, Inc.	\$196.00
08/12/2025	22324	MJM Medical Direction Consortium	\$500.00
08/12/2025	22327	Lois Roskoski	\$35.00
08/12/2025	22296	Amsoil Northland Law Enforcement K-	\$100.00
08/12/2025	22297	John J Bassing	\$58.38
Total			\$1,721.32

As on 8/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	114,247.52	278,731.98	107,000.00	30,000.00	342,024.24	0.00	65,000.00	122,955.26	0.00	122,955.26
Road and Bridge	27,499.08	1.23	0.00	27,000.00	5.00	0.00	27,000.00	27,495.31	0.00	27,495.31
Jumbo CD 252K	257,566.03	349.06	0.00	0.00	0.00	10.00	157,000.00	100,905.09	0.00	100,905.09
Building / Capitol Equipment Fund	64,741.91	60.55	0.00	35,000.00	0.00	0.00	0.00	99,802.46	0.00	99,802.46
Greenwood Trail Fund	23,579.68	19.48	0.00	3,000.00	0.00	0.00	3,000.00	23,599.16	0.00	23,599.16
Broadband Fund	52,279.11	8.88	0.00	50,000.00	0.00	10.00	0.00	102,277.99	0.00	102,277.99
Total :	539,913.33	279,171.18	107,000.00	145,000.00	342,029.24	20.00	252,000.00	477,035.27	0.00	477,035.27

as on 8/31/2025

und	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	114,247.52	278,731.98	107,000.00	30,000.00	342,024.24	0.00	65,000.00	122,955.26	0.00	122,955.26
oad and Bridge	27,499.08	1.23	0.00	27,000.00	5.00	0.00	27,000.00	27,495.31	0.00	27,495.31
Jumbo CD	257,566.03	349.06	0.00	0.00	0.00	10.00	157,000.00	100,905.09	0.00	100,905.09
ire Dept Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
uilding / Capital quipment Fund	64,741.91	60.55	0.00	35,000.00	0.00	0.00	0.00	99,802.46	0.00	99,802.46
Greenwood Trail Fund	23,579.68	19.48	0.00	3,000.00	0.00	0.00	3,000.00	23,599.16	0.00	23,599.16
TL Broadband	52,279.11	8.88	0.00	50,000.00	0.00	10.00	0.00	102,277.99	0.00	102,277.99
total :	539,913.33	279,171.18	107,000.00	145,000.00	342,029.24	20.00	252,000.00	477,035.27	0.00	477,035.27

Personnel	Hours			Earnings			Gross
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 6
Paid-In Department - FDOHF1 - Fire Chief							
Trancheff, Brian							
Associate ID: 05H156ZYS	24.50			759.50			759.50
File #: 000201							
W-In Dept: FDOHF1							
H Dept: FDOHF1							
Rate: 31.0000							
	Totl Hrs Worked: 24.50						
Dept. Total							
FDOHF1	Reg 24.50			Reg 759.50			O/T 0.00
	O/T 0.00			Earnings 3 0.00			Earnings 4 0.00
	Hours 3 0.00			Earnings 5 0.00			Gross 759.50
	Hours 4 0.00						

Memo Analysis	HMN	24.50					
Statutory Ded. Analysis	MN	20.35					

Paid-In Department - EMSCAP - EMS Captain							
Dowden, Tammie J							
Associate ID: 445RENDAL	26.00			702.00			702.00
File #: 000516							
W-In Dept: EMSCAP							
H Dept: EMSCAP							
Rate: 27.0000							
	Totl Hrs Worked: 26.00						
Dept. Total							
EMSCAP	Reg 26.00			Reg 702.00			O/T 0.00
	O/T 0.00			Earnings 3 0.00			Earnings 4 0.00
	Hours 3 0.00			Earnings 5 0.00			Gross 702.00
	Hours 4 0.00						

Memo Analysis	HMN	26.00					
Statutory Ded. Analysis	MN	17.27					

Paid-In Department - FRADMN - FIRE ADMIN							
Lofquist, Brianna C							
Associate ID: 9DHYHLM26	58.25			1,572.75			1,572.75
File #: 000515							
W-In Dept: FRADMN							
H Dept: FRADMN							
Rate: 27.0000							
	Totl Hrs Worked: 58.25						
Dept. Total							
FRADMN	Reg 58.25			Reg 1,572.75			O/T 0.00
	O/T 0.00			Earnings 3 0.00			Earnings 4 0.00
	Hours 3 0.00			Earnings 5 0.00			Gross 1,572.75
	Hours 4 0.00						

Memo Analysis	HMN	58.25					
Statutory Ded. Analysis	MN	63.86					

Personnel	Hours				Earnings				Gross
	Reg	O/T	H 3/4		Reg	O/T	E 3/4	E 6	
Paid-in Department - FF/EMR - FIRE FIGHTER EMR									
Dowden, Dean C		11.75			293.75				293.75
Associate ID: K36BR14R6									
File #: 000210									
W-in Dept: FF/EMR									
H Dept: FF/EMR									
Rate: 25.0000									
Gilbert, Craig		3.00			75.00				75.00
Associate ID: 5KC3FNV80									
File #: 000111									
W-in Dept: FF/EMR									
H Dept: FF/EMR									
Rate: 25.0000									
Nelson, Peggy		3.00			75.00				75.00
Associate ID: GPNK5H94N									
File #: 000129									
W-in Dept: FF/EMR									
H Dept: FF/EMR									
Rate: 25.0000									
Villebrun, Makenna B		9.50			237.50				237.50
Associate ID: M7JHEGXM8									
File #: 000170									
W-in Dept: FF/EMR									
H Dept: FF/EMR									
Rate: 25.0000									
Dept. Total	Reg				27.25	Reg	681.25	O/T	0.00
FF/EMR	O/T				0.00	Earnings 3	0.00	Earnings 4	0.00
	Hours 3				0.00	Earnings 5	0.00	Gross	681.25
	Hours 4				0.00				
Memo Analysis									
HMN		27.25							
Voluntary Ded. Analysis		CK1		69.26					

Personnel	Hours			Earnings				Gross
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 6	
Paid-in Department - SUPERV - Supervisors								
Baasing, John J				383.02				383.02
Associate ID: GOC51EGYG								
File #: 000190								
W-In Dept: SUPERV								
H Dept: SUPERV								
Rate: 383.0200								
Bradach, Steven W				383.02				383.02
Associate ID: M9H87BCVA								
File #: 000512								
W-In Dept: SUPERV								
H Dept: SUPERV								
Rate: 383.0200								
Gilbert, Craig				383.02				383.02
Associate ID: 5KC3FNV80								
File #: 000195								
W-In Dept: SUPERV								
H Dept: SUPERV								
Rate: 383.0200								
Roskoski, Lois M				414.44				414.44
Associate ID: 0PKBOE71Z								
File #: 000180								
W-In Dept: SUPERV								
H Dept: SUPERV								
Rate: 414.4400								
Skubic, Paul				383.02				383.02
Associate ID: TNYBZRLN5								
File #: 000136								
W-In Dept: SUPERV								
H Dept: SUPERV								
Rate: 383.0200								
Dept. Total	Reg			0.00				
SUPERV	O/T			0.00				
	Hours 3			0.00				
	Hours 4			0.00				
					Reg	1,946.52		O/T 0.00
					Earnings 3	0.00		Earnings 4 0.00
					Earnings 5	0.00		Gross 1,946.52
Memo Analysis								
	ERP			59.02				
Statutory Ded. Analysis								
	MN			1.20				
Voluntary Ded. Analysis								
	401			59.02				

Personnel	Hours			Earnings			Gross
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 5
Paid-in Department - TREAS1 - Treasurer							
Mortaloni, Tammy							
Associate ID: ESXWVBP5Q	25.00			1,125.00			1,125.00
File #: 000513							
W-in Dept: TREAS1							
H Dept: TREAS1							
Rate: 45.0000							
	Total Hrs Worked: 25.00						
Dept. Total	Reg	O/T		Reg	O/T		
TREAS1	25.00			1,125.00			
	O/T			Earnings 3	0.00		Earnings 4 0.00
	Hours 3			Earnings 5	0.00		Gross 1,125.00
	Hours 4						

Memo Analysis	ESS	8.78	HMN	25.00
Voluntary Ded. Analysis	CK1	1,038.94		

Paid-in Department - CLERK1 - Clerk							
Spicer, Debby							
Associate ID: LJSJRR6F7				2,316.59			2,316.59
File #: 000137							
W-in Dept: CLERK1							
H Dept: CLERK1							
Rate: 2,316.5900							
	Total Hrs Worked: 25.00						
Dept. Total	Reg	O/T		Reg	O/T		
CLERK1	25.00			2,316.59			
	O/T			Earnings 3	0.00		Earnings 4 0.00
	Hours 3			Earnings 5	0.00		Gross 2,316.59
	Hours 4						

Memo Analysis	ERP	115.83		
Statutory Ded. Analysis	MN	53.99		
Voluntary Ded. Analysis	401	115.83	CK1	1,919.55

Paid-in Department - JANTR1 - JANITORIAL							
Sawyer, Jerry R							
Associate ID: VMGKOFBLN	4.75			142.50			142.50
File #: 000510							
W-in Dept: JANTR1							
H Dept: JANTR1							
Rate: 30.0000							
	Total Hrs Worked: 4.75						
Dept. Total	Reg	O/T		Reg	O/T		
JANTR1	4.75			142.50			
	O/T			Earnings 3	0.00		Earnings 4 0.00
	Hours 3			Earnings 5	0.00		Gross 142.50
	Hours 4						

Memo Analysis	HMN	4.75		
Voluntary Ded. Analysis	CK1	131.59		

CULTURE & TOURISM GRANT

Can apply 3 consecutive years maximum (applied past 2 years)

Funds available: \$850k – can apply for \$2,500-\$30,000 (1:1 match)

Used for: arts, culture, recreation capital improvements, tourism and recreation – promotion to new audiences; funding for trail equipment

BROADBAND GRANT

Supervisor Bassing stated he will take care of this one

**State will have funding from Federal again on Jan 1, 2026

REGIONAL TRAILS GRANT

Applications open starting July 1, 2025 through May 29, 2026; do pre-app, then once accepted full appl

Funds available: \$1 million (1:1 match) – was \$500k in 2025

Used for: design and construction of trails, fencing, signage, trailheads, parking lots

WORKFORCE DEVELOPMENT GRANTS

Govt entities eligible

Funds available: \$700k, 1:1 match; up to half of the match can be fin'l support from business/industry partner

- requests under \$10k require one quote/bid
- between \$10k-24,999 competitive awards based on two verbal quotes or bids to targeted vendor
- \$25k to 99,999 three verbal
- \$100k or more, formal notice and bidding process

Used for: education, training and career awareness initiatives that address regional workforce needs
(**Fire Dept**, Clerk, Treasurer, Board)

PUBLIC WORKS GRANT

Applications open starting July 1, 2025 through May 26, 2026; do pre-app, then once accepted full appl

**can do phased projects over several years

Funds available: \$9 million (1:1 match – max \$1.5 million request – was \$6mm in 2025)

Used for: anything owned by Township – streets, building improvements, rec facilities

REGIONAL TRAILS GRANT

- Repair and reblacktop trail (9/10 of a mile long)
 - Est \$75k, based on est rec'd last year
- Repair trail, including any addt'l signage needed
 - Est \$_____

WORKFORCE DEVELOPMENT GRANT

- Fire Department training
- EMR recertifications
- New office equipment?

PUBLIC WORKS GRANT

- Water tank in fire hall garage
 - Supplies water to entire township
 - need poly one
 - Est \$15k
- Windows in all township buildings
 - Main hall first, one in fire hall, then the rest of the buildings (office, etc)
 - Est \$35k
- Kitchen remodel
 - Estimate to be based on scope/approval
 - Covers demo/wiring/plumbing/ventilation
 - Don't pay for appliances
- Paint building
 - Can do 3-5 years down the road
- Fire Dept needs **(NOT ELIGIBLE UNDER THIS GRANT)**
 - Replace 2 motors on board 1 w/two new 300s

- Est \$ _____
- New snowmobile
 - Est \$ _____
- Replace Engine 5
 - Est \$160-170k
- Birch Pt Ext (NOT ELIGIBLE UNDER THIS GRANT)
 - Re-blacktop
 - Est \$400-500k
 - Brushing and trimming
 - Est \$15-20k

From: Dustin Miller <dustin@techbytesmn.com>
Sent: Wednesday, August 13, 2025 3:45 PM
To: Greenwood Clerk
Subject: Re: Computer Upgrade vs New

Hey Debby,

Here are updated prices:

Option 1 - \$1178+tax

- Intel 12th gen i7
- 1TB SSD Drive
- 16GB RAM
- Windows 11 Pro

Option 2 - \$999+tax

- Intel 12th gen i5
- 1TB SSD Drive
- 16GB RAM
- Windows 11 Pro

Option 3 - \$839+tax

- Intel 12th gen i3
- 500GB SSD Drive
- 16GB RAM
- Windows 11 Pro

The other prices should still be good.

Thanks!
Dustin

On Mon, Aug 4, 2025 at 2:39 PM Dustin Miller <dustin@techbytesmn.com> wrote:
Hey Debby,

Sorry I didn't get to this to you sooner.

Your computer is several years old, if it were me, I would personally suggest a newer computer. It would be newer parts, faster and should be more reliable, but does have more costs.

Your current computer could be sped up some by installing a Solid State Drive. A 1TB SSD drive is about \$145+tax & if we do this at our office, we usually charge about \$50 to clone your original drive to the new

843017

GREENWOOD TOWNSHIP RECREATIONAL TRAIL EASEMENT

THIS GREENWOOD TOWNSHIP RECREATIONAL TRAIL EASEMENT entered into this 11th day of December, 2001, between Owners and Grantors Jack Rogers and Sandra J. Rogers, (Mortgagee and Vendors none), hereinafter collectively designated as "Grantors" their heirs, successors and assigns, and GREENWOOD TOWNSHIP, a municipal corporation and its successors and assigns, organized under the State of Minnesota, hereinafter referred to as "Greenwood".

Recitals

WHEREAS, Greenwood is developing a recreational trail (the Trail) along County Highway 929 running from Arrowhead Point to Moccasin Point on Lake Vermilion within Greenwood Township;

WHEREAS, Grantors are the owners of certain property located within Greenwood Township situated in the County of St. Louis, Minnesota,

WHEREAS, Greenwood Township wishes to acquire from Grantors a Recreational Trail Easement (herein called easement) across the lands owned by Grantors and,

WHEREAS, Grantors are willing to grant and convey to Greenwood a Recreational Trail Easement on the terms and conditions set forth herein.

NOW, THEREFORE, the parties enter into this agreement as follows:

1. Description. Grantors hereby grant and convey to Greenwood, its successors and assigns, an easement for the purpose of laying, constructing, operating, inspecting, maintaining, repairing, and replacing a recreational trail, hereinafter more particularly

843017

designated and described on, in and over lands owned by the Grantors (hereinafter "subject property") situated in the County of St. Louis, which is legally described on Exhibit "A" attached hereto.

The easement (hereinafter referred to as a Permanent ^{Easement}), is also described in detail on Exhibit "A" attached hereto. This easement is subject to all the rights and conditions of any other parties or entities may have in the easement area granted which Grantors are or may be subject to.

2. Term of Easement. The rights granted herein shall be possessed and enjoyed by Greenwood, its successors and assigns, as long as the recreational trail shall be maintained and operated by Greenwood, its successors or assigns. In the event, Greenwood, its successors or assigns, no longer maintain or operate the recreational trail, this easement shall be null and void and terminated.

3. Ingress, Egress, and Maintenance. Greenwood, its employees, contractors, or representatives, shall have the permanent right of ingress and egress to and from the permanent easement for the purpose of laying, constructing, operating, inspecting, maintaining, repairing, and replacing a recreational trail or any appurtenances thereto located therein. Such ingress and egress shall be limited to such easement and to existing public roads or other granted easements, if any, on the premises. All activities of Greenwood in the premises shall be limited to the permanent easement including but not limited to any easement or restrictions heretofore placed upon the easement area. Greenwood shall have the right to keep the easement area clear of all buildings, roots, shrubbery, structures, trees, undergrowth, and all other obstructions that may interfere with or endanger Greenwood's accessories, attachments, equipment, fixtures, structures and supports using such methods as Greenwood in its sole discretion deems necessary, provided however, such methods do not substantively interfere with the rights of Grantors to reasonably use the remaining portion of Grantors' property not included in the easement area.

4. Improvements by Grantors. Subject to the written consent of Greenwood, which shall not be unreasonably withheld, Grantors shall have the right to place along, across, and over the Permanent Easement as many roads, streets, driveways, sidewalks, passageways, electric lights and power lines, water lines, gas lines, telephone poles and telephone lines, and other utilities as Grantors may desire, provided that said installations shall not reasonably interfere with the recreational trail and shall not hinder nor endanger travel along said trail. If any utility line is placed parallel to such permanent easement, such line shall not be placed directly under the travel portion of the recreational trail itself.

5. Rights and Restrictions of Grantors. Grantors shall have the right to full use and enjoyment of the premises except such use may not unreasonably interfere with the exercise by Greenwood of the rights granted herein. Grantors shall not construct or permit to be constructed any house, or obstruction on or over or interfering with the construction, maintenance, repair or other operation of the recreational trail pursuant to this instrument on the easement area, except Grantors may place any driveway so as to be able to use adjacent property of Grantors in order to provide egress and ingress to structures or buildings on Grantors adjacent property not covered by this easement. Grantors agree that they will not change the ground elevation above such recreational trail without the prior written consent of Greenwood, which shall not be unreasonably withheld.

6. Restoration of Premises. After the installation of the recreational trail or any subsequent maintenance thereof, Greenwood, its employees, representatives, or contractors, shall remove all equipment and other property placed on the premises by or for Greenwood, fill and level all ditches, ruts, and depressions caused by construction or removal operations, and remove all debris resulting therefrom. Greenwood will generally restore the surface of the premises as near to its original condition as may be possible with the exception of any obstructions to the use which are created by the trail and its appurtenances, all within a reasonable time after the installation of such recreational trail or the abandonment or expiration of this easement. Greenwood agrees to restore or replace any improvements, roads, driveways, sidewalks, passageways, and private utilities of Grantors within a reasonable time after the installation of such recreational trail or the maintenance thereof, or the abandonment or expiration of this easement.

7. Assignment. Greenwood agrees not to assign this Recreational Trail Easement without first obtaining the written consent of Grantors. It is understood and agreed that the Trail to be constructed on the premises shall be open to the general public use.

8. Liens. Greenwood agrees that it will not cause the premises to be subject to any mechanics', laborers', materialmens' liens or claims of any manner arising from or growing out of any work operations conducted upon or in connection with the premises, or any part thereof, including but not limited to the construction of the trail, or the maintenance or operation thereof, or removal operations.

9. Liability, Immunity, Release, and Use. Grantors grant this Recreational Trail Easement and Greenwood accepts this Recreational

Trail Easement for the purpose of allowing public use of the easement premises without charge for recreational purposes within the meaning of Minn. Stat. Sect. 604A.20 through Minn. Stat. Sect. 604A. 27 with the intention that Grantors and Greenwood shall thereby be fully immune from liability in accordance with said statutes. In the event Grantors are not fully immune and protected from actions or liability of any nature, Greenwood agrees to indemnify, hold and save harmless Grantors from and against any claims, demands, causes of actions or judgments of whatsoever kind and nature, subrogation right or lien right, damages, costs or expense instituted or brought by any person, entity, firm, corporation or governmental entity making a claim of any nature regarding the use or in any manner from the injury, loss, property damage, medical or hospital expense incurred or suffered from the use, ingress, egress, maintenance, operating, repairing, replacing or constructing within the easement area or by the use or rights of any other parties or persons who may claim any rights in connection to any part of the easement area.

10. Entire Agreement. This Recreational Trail Easement consisting of 7 pages shall constitute the entire agreement of the parties as to the subject matter hereof, and it supersedes any prior or contemporaneous oral or written understandings or agreements. This Recreational Trail Easement may not be amended or modified except by writing executed by the parties hereto.

11. Covenant of Ownership. Grantors covenant that they are the owners of the premises described on their respective Attachment and have the right, title, and capacity to grant the permanent easements granted herein.

12. Effect on Subsequent Parties. This Recreational Trail Easement and each and all of the provisions hereof shall extend to, be binding upon, and inure to the benefit of the respective successors and assigns of the parties hereto, subject, however, to the prohibition on Greenwood assigning this Recreational Trail Easement except with Grantors express permission. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context. The acceptance of this Recreational Trail Easement by Greenwood Township shall constitute an acceptance of all the terms and conditions of this easement agreement by Greenwood and shall be binding upon Greenwood Township, its successors and assigns.

Jack Rogers
Name of Grantor

None
Name of mortgagee

Jack Rogers aff'd Jack W. Rogers
Signature of Grantor

Subject: Fw: Little Free Library Proposal

From: Kirsten Reichel (reichelkf@hotmail.com)

To: greenwoodtownship@frontiernet.net;

Date: Thursday, May 7, 2015 10:43 AM

Sent from Windows Mail

From: Marjorie Miller

Sent: Thursday, May 7, 2015 8:30 AM

To: Kirsten Reichel

DATE: May 12, 2015

TO: Greenwood Township Board
Kirsten Reichel, Chair

FROM: Margie Miller, representing the neighborhood

PROJECT: Greenwood Trail Little Free Library

REQUEST:

Permission to install a Little Free Library Box/Boxes at the beginning of the existing non-motorized bike and walking trail on Moccasin Point Road, with the following considerations:

.....That the township be willing to pay the one time fee of \$39.95 to officially register our site with The Little Free Library, a non-profit, tax-exempt organization based in Wisconsin.
(www.littlefreelibrary.org)

We will then receive an official sign, charter number and a steward packet of support materials and our site will be placed on the online Little Free Library Map.

.....That the board delegate stewardship of the library to a volunteer neighborhood team which will design, build (materials to be donated), install and monitor the library box. Books will be donated by neighbors and visitors who visit the library box.

.....That this team be allowed very minimal access to word-processing/printing facilities at the township hall, if necessary.

.....That based on usage, the box can be enlarged or expanded in the future (i.e., a children's box and an adult box)

.....That a team selected steward or stewards will periodically report to the board (progress, status, concerns that may arise).

WHAT IS a Little Free Library?

From "The Little Free Library Book" by Margret Aldrich, Coffee House Press, 2015:

A Little Free Library is a box of books, posted in an accessible spot where everyone who passes by is welcome to browse and "take a book, return a book."

It promotes a sense of community spirit and positive social networking in a neighborhood.

It encourages literacy, love of books and reading, sharing of ideas.....etc.

As of April, 2015, there are 25,000 registered Little Free Libraries scattered throughout all fifty states and 70 countries.

This includes one on private property on the Isle of Pines (charter # 12328) on Lake Vermilion!

Little Free Libraries offer fun, convenient book access

By Marjorie Miller
HTF Contributor

A Little Free Library® (LFL) is a box, usually in the shape of a school house, filled with books, and installed in neighborhoods, providing access to a free book exchange. The idea is to "take a book and return a book" without due dates, signed check out procedures and no fines for late returns.

The LFL mission is to inspire a love of reading by providing free access to books for people of all ages, to build neighborhood connections and to create an open, friendly environment for book lovers and readers.

The LFL movement began in 2009, when Todd Bol, of Hudson, Wisconsin, built a wooden box in the shape of a schoolhouse. His mother had been a teacher and an avid reader, so in her memory, he filled the box with books to share in his neighborhood. People were immediately interested so he built and gave away 30 more little book boxes, and the rest is history.

From this humble beginning, Little Free Libraries began to appear, spreading throughout Wisconsin. By 2012 the number had grown to over 4,000. In that year LFL officially became a non-profit organization.

According to information online at littlefreelibrary.org, there are currently more than 60,000 registered Little Free Libraries in over 80 countries. Not all Little Free Libraries are actually registered, but if they do join the organization by paying a small membership fee, they become part of the LFL network and are then officially listed on their worldwide map.

Each registered LFL receives a charter number, signs, promotional materials and lots of helpful information. The worldwide map on their website identifies at least nine chartered Little Free Libraries in the Iron Range area, but there are also several others located in the Quad City area.

During the summer of 2015, several neighbors and friends on Lake Vermilion on Moccasin Point Road decided to create a LFL. After checking out possible locations, we selected the spot at the beginning of



This Little Free Library with two boxes is located on the Greenwood Township walking and biking trail. Submitted photos.

the Greenwood walking and biking trail. Since the trail is maintained by Greenwood Township (GT) we presented our plan to the GT board and requested that the township become the official sponsor of the LFL. They gave their unanimous support, paid the membership fee, and we became Little Free Library number 29,911.

Our library was designed and built by Kate Wagner. With the woodsy environment in mind, she fashioned a box in the shape of a tree, which even has adjustable shelves. Most of the materials were scraps and salvage materials that she and her



Kids have their own special tree-themed library box.

husband, Dave, had laying around in their garage workshop. Although they did most of the building, we all helped, especially when it came to the actual installation.

Our LFL is unique, in that we have two

trees. A larger one holds adult materials, books, magazines and even free book marks created by Nancy Wagner. As a surprise, Kate also built a smaller tree house specifically for children's books, puzzles, tapes and games.

Since our August 2015 installation and dedication it has been a joy to watch hikers, bikers, and visitors stop by to take a book and to hopefully bring another one back. It is especially heartwarming to see families with small children visit the tree book houses.

Along with the Perkos, the Farleys, the Wagners and other volunteers, we are able to monitor and maintain the library area. Cutting grass and minimal shoveling when necessary, restocking books and dealing with the ants. The kids' books disappear quickly, so we are always looking for more. There are a few winter visitors, but we look forward to the next season of warm weather when book sharing increases again.

If you are in the Moccasin Point Road area, be sure to stop by, and of course, take a book or bring a book — or two!

For more information visit littlefreelibrary.org.

Marjorie Miller lives in Greenwood Township, MN. Source of information: *The Little Free Library Book* by Margret Aldrich.



There is even seating near the Little Free Library in Greenwood Township.

GREENWOOD TOWNSHIP HALL AND PAVILION RENTAL AGREEMENT

To reserve the Hall or Pavilion, please contact the township clerk
at 218-753-2231.

TOWN HALL X PAVILION _____

NAME KATE BASSER

ADDRESS 2271 Beach Point Road

TOLEDO MN 55790

E-MAIL ADDRESS basser@gmail.com

PHONE 218-753-2831 CELL 218-704-3543

RENTAL DATE Monday 8-18 TIME RESERVED FOR MEETING

FUNCTION Math, Physics, AI group

DEPOSIT \$200.00

check 2519

I agree to take full responsibility for any damage or mess left by me or my guests and follow
Hall and/or Pavilion Rental Regulations:

SIGNATURE Kate Basser

Dates/times Approved - Monday Aug 18, 2025 noon - 5pm & Wednesday
Aug 20, 2025 8am to 12:30pm.

Office use only:

Approved by: D. Spicer Date: 8-15-2025

Refund of Deposit _____ Date: _____

Additional Damage Fee (If applicable) _____

State of Minnesota
St. Louis County

District Court
Sixth District

Court File Number: **69VI-CO-25-130**

Case Type: Conciliation

Conciliation Court Summons

Greenwood Township
3000 County Road 77
Tower Mn 55790

JoAnn Bassing vs Greenwood Township

1. **You are summoned to appear at a hearing in this Conciliation Court (Small Claims Court) case.** This means you must appear at the hearing scheduled for:

<i>Setting</i>	<i>Time</i>	<i>Hearing Type</i>	<i>Location</i>
September 22, 2025	1:30 PM	Conciliation Hearing	No Location

Before the presiding judge at the following location:

**St. Louis County District Court
300 South 5th Avenue
Virginia Minnesota 55792-2666
(218) 305-7021**

2. **If the defendant does not appear at the hearing, the plaintiff may win this case by default, which means the plaintiff could be awarded a money judgment against the defendant. The judgment could include the amount the plaintiff requested in the Statement of Claim as well as other fees and costs approved by a judicial officer.**
3. **If the plaintiff does not appear at the hearing, this case may be dismissed. If the defendant has filed a counterclaim, then a default judgment could be entered against the plaintiff.**
4. The Defendant may bring a counterclaim against the Plaintiff. A counterclaim must be filed at least seven days before the Conciliation Court hearing.

Dated: August 13, 2025

Jennifer Miller
Court Administrator
St. Louis County District Court
300 South 5th Avenue
Virginia Minnesota 55792-2666
(218) 305-7021

From: lois.roskoski@greentownshipmn.com
Sent: Sunday, September 7, 2025 10:10 AM
To: Greenwood Township Clerk
Subject: FW: Fwd: Easement Copy Greenwood Trail
Attachments: image001.png; image001.png; 00843017.pdf

Debby:

Can you print this email and the attachment and put in my box. Thanks. Lois

-----Original Message-----

From: "Janet KMB" <jberg813@gmail.com>
Sent: Friday, September 5, 2025 11:34am
To: lois.roskoski@greentownshipmn.com
Cc: "Pete Bergeland" <pbergeland@msn.com>
Subject: Fwd: Easement Copy Greenwood Trail

Thanks for your time this morning. I am glad to hear there is more active leadership at Greenwood Township. My primary issue is that a sign was placed on my property without notifying me or requesting permission. There is nothing in the easement that allows for large signs. Additionally I am concerned the sign is not located within the easement and its is a primary liability for my family.

I would like to see the sign removed and replaced with a metal brown and white trail sign from the DOT that is installed by the road. This is the convention for trails in the area.

Thanks for your help with this. It is very important I know what is happening on my property and especially when it goes beyond what's included in the easement.

Thanks,

Janet Bergeland
Cell 515-664-7101
Lake home 218-753-4431
Lake home address: 4455 Moccasin Point Road, Tower MN, 55790
Home address:
813 57th Pl, West Des Moines, IA 50266

----- Forwarded message -----

From: **slcrecorder** <slcrecorder@stlouiscountymn.gov>
Date: Tue, Sep 2, 2025, 11:59 AM
Subject: Easement Copy
To: jberg813@gmail.com <jberg813@gmail.com>

Ariel Eddy
Information Specialist III
St. Louis County Recorder's Office
201 S 3rd Ave W (Virginia Govt. Services Center)
Virginia, MN 55792
218-749-7105

Current

GREENWOOD TOWNSHIP HALL AND PAVILION RENTAL AGREEMENT

To reserve the Hall or Pavilion, please contact the township clerk
at 218-753-2231.

TOWN HALL _____ PAVILION _____

NAME _____

ADDRESS _____

E-MAIL ADDRESS _____

PHONE _____ CELL _____

RENTAL DATE _____ TIME RESERVED FOR _____

FUNCTION _____

DEPOSIT \$200.00 - due with application to hold reservation

I agree it is my responsibility to arrange to get the entrance key, from the Clerk, during the posted regular office hours.

I agree to take full responsibility for any damage or mess left by me or my guests and follow Hall and/or Pavilion Rental Regulations:

SIGNATURE _____

=====

Office use only:

Approved by: _____ Date: _____

Refund of Deposit _____ Date: _____

Additional Damage Fee (If applicable) _____

11/07/2020

GREENWOOD TOWNSHIP HALL AND PAVILION RENTAL AGREEMENT

To reserve the Hall or Pavilion, please contact the township clerk
at 218-753-2231

NAME _____ PHONE/CELLPHONE _____

ADDRESS _____

E-MAIL ADDRESS _____

TOWN HALL _____ PAVILION _____ PURPOSE _____

RENTAL DATE _____ TIME RESERVED FOR _____

DEPOSIT \$200.00 - due with application to hold reservation

The kitchen area is not included in this agreement unless specifically requested and any allowed usage may be limited.

It is my responsibility to arrange to get the entrance key, from the Clerk, during the posted regular office hours. The key/fob is NOT to be shared. I will be present during the entire rental period and will be the last one to exit the building/premises.

The key/fob will be returned to the Clerk or placed in the Drop box outside the Main Office before I leave.

I agree to take full responsibility for any damage or mess left by me or my guests and I will follow Hall and/or Pavilion Regulations.

SIGNATURE _____

=====

Office use only:

Approved by: _____ Date: _____

Refund of Deposit _____ Date: _____

Additional Damage Fee (If applicable) _____

State of Minnesota
St. Louis County

District Court
Sixth District

Court File Number: **69VI-CO-25-130**

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Dated: August 13, 2025

Jennifer Miller
Court Administrator
St. Louis County District Court
300 South 5th Avenue
Virginia Minnesota 55792-2666
(218) 305-7021

Greenwood Fire & Rescue

July 2025

Fire Calls

2 Phone Activation

2 Lake Access (EMS assist)

2 EMS assist

2 Auto Alarm

EMS Calls

23 Total

Fire

We will be exploring a box alarm with Cook Fire over the next few months in hopes of having something formal completed by the end of the year. This will be a great advantage to both communities for both manpower and equipment in the future. We would like to thank Cook FD for reaching out and proposing this as an option to strengthen our mutual aid relationship!

Annual pump testing has been performed by EAM on Engine #1, Tender #3, Rescue #5, Boat #1

Tender #3 is having a priming issue on the DS & PS 5" suction but is still able to pump from its tank and act in its tender capacity. We are working to have the problem identified and resolved as soon as possible.

The wildland PPE order is near complete we are still waiting on two items.

EMS

Our medical oxygen bottles were past hydro test dates and have been swapped out for current ones.

The AEDs have been looked over by the acting EMS Captain the pads are expired and batteries will need replacement asap see attached quote. These are a critical piece of equipment and we ask that the board approve the purchase.

The new airway equipment has been ordered.



Quotation

Account Number: E367403 ESHIP001

09/09/2025

3000 COUNTY RD. 77, TOWER, MN, 55790

4293 Arrowhead Point Road, Tower, MN, 55790

Item	UOM	Description	List Price	Your Price	Qty	Total price	Exp. Date
230802	PAIR	Stat-Padz® II Electrodes with Green AED Connector, 34in L Leadwire, Adult	\$86.99	86.99	8	695.92	
230810	PAIR	Stat-Padz® II Electrodes with Green AED Connector, 34in L Leadwire, Pediatric	\$177.99	177.99	4	711.96	
113-CR123A	EACH	Duracell Ultra DL 123A Lithium Battery, 3V	\$9.89	9.89	40	395.6	

List price Your Price: 1803.48

Comments:

Let's talk about transparency. Since March of 2024, when three new supervisors came on board, a lot of changes have been made to promote transparency:

Agenda packets are published on the GT website the week prior to the board meetings.

Agendas are posted on the GT Facebook page.

Board meetings are "live" streamed on the GT Facebook page.

Telephone access is still available at the meetings

That is Transparency!

Prior to March, 2024, you could hardly get an agenda before a board meeting.

Committees have been formed that include representation from residents. Fire Committee, fire promotions, kitchen committee. The number of people attending meetings has significantly increased and hundreds of people view the meetings on line. Several residents are eager to volunteer to move Greenwood forward. Just look at the number of residents involved in recreation projects and planning community events! It is a positive movement!

Since March of 2024, two people who were knowledgeable in accounting were hired to correct the Clerk and Treasurer books, going back to 1/1/22. Changes were made and resubmitted to the State auditor. That is transparency!

The majority of the previous board stated the Clerk and Treasurer's books matched in 2022 and 2023, but it was confirmed that it was an outright lie.

Public employees in Minnesota have numerous rights per MN Statutes that private employers do not have to follow. Since March of 2024, the board following the legal process when dealing with personnel issues. Employees were afforded the appropriate hearings and confidentiality. But it does come with a price in legal fees. That is transparency.

The majority of previous boards terminated several employees of the Fire Department without following MN Statutes. Supervisor Bassing continues to try to violate the rights of employees by divulging confidential information at a public meeting and spew misinformation about the Fire Department. There are a few others that previously held township positions that like to cause disruptions and spread misinformation.

Greenwood residents are demanding these changes in transparency and positivity, as proven in the last two township elections, where incumbents have been ousted by an overwhelming margin.

The majority of the current board will continue to move this township forward in a positive manner and following the rules.

Recently, a sign was placed at the GT border, claiming transparency died here in Louisville. Pretty hypocritical to post an anonymous sign in the dark of night regarding the lack of transparency. You have proven who is not being transparent. Let me know if this is your sign and I will get it back to you with one correction. Transparency "thrives" here!



August 14, 2025

Debby Spicer
Greenwood Township
3000 County Road 77
Tower, MN 55790-8142

Dear Debby,

I'm reaching out because two big deadlines are coming up that will affect Greenwood Township's website, and we can help make sure you're full prepared.

Key Deadlines

- **June 1, 2026:** All Minnesota municipalities must transition to a .gov website domain.
- **April 26, 2027:** All Minnesota municipalities with a population under 50k must meet WCAG 2.1 Level AA standards.

It might seem overwhelming, but Munibit simplifies the process. We've already helped many Minnesota municipalities with smooth transitions, covering everything from securing your .gov domain to ensuring full website accessibility compliance.

How Munibit Can Help

- **Domain Transition:** We'll walk you through the .gov domain process, including .gov email setup at no extra cost!
- **WCAG 2.1 Compliance:** Our platform is designed to improve ADA Title II compliance.
- **Easy Transition:** We handle the design, setup, migration, hosting and launch!

Let's get Greenwood Township on track before the deadlines hit. Schedule your demo at munibit.com/schedule-demo or call us at (314) 560-6345.

We're here to make compliance easy and give your community a more secure, modern online presence!

Sincerely,

Ree Schilling

Ree Schilling
Account Manager, Munibit
ree@munibit.com

Summary of MN Website Requirements

- **Who:** All Minnesota municipalities
- **What's Required:** A .gov website domain (by June 2026) and WCAG 2.1 Level AA compliance (by April 2027)
- **What's Included:** Design, setup, migration, hosting, .gov email/domain setup
- **Your Pricing:** \$99/month with no hidden fees!
- **Next Step:** Call us (314) 560-6345 or schedule a demo at munibit.com/schedule-demo



Scan to book your demo
and get compliant before the state deadlines

clerk@greentownshipmn.com

From: Dustin Miller <dustin@techbytesmn.com>
Sent: Tuesday, August 26, 2025 1:51 PM
To: clerk@greentownshipmn.com
Subject: Re: forgot the attachment

Part of the email is legit, part is a sales thing.

1. Yes, you do have to get a *.gov domain for your website. All government entities are required to do that. I'm not able to order the *.gov domain for you, but once you have it, you can give me access to it to make the changes we need to. To start getting a *.gov domain, it looks like you can go to <https://get.gov/domains/> to get that domain.
2. Yes, you do have to meet ADA Compliance - WCAG 2.1 Compliance. We are working on a few other site working on getting them done, so this is something we can also do.
3. I can write you a quote on getting the site compliant - I might write 2 of them, as it might be time for a new design, but one will be for updating your site to be compliant and the other will be for a new site.

If you have any other questions, please let me know.

Thanks!
Dustin

On Tue, Aug 26, 2025 at 12:31 PM <clerk@greentownshipmn.com> wrote:

Dustin Miller, Owner
Tech Bytes, LLC
Office: 218-288-5002
Cell: 218-742-2616
www.techbytesmn.com
[Leave a Review on Google](#)
[Share Feedback on Facebook](#)
dustin@techbytesmn.com



**Northland Law Enforcement
K-9 Foundation**

One AMSOIL Center
Superior, WI 54880

NorthlandK9.org



Northland K9 Foundation

**A non-profit organization
to support the K-9 units of
the following agencies:**

Douglas County
Sheriff's Office



Duluth Police
Department



Hermantown Police
Department



St. Louis County
Sheriff's Office



Superior Police
Department



Virginia Police
Department



August 18th, 2025

Dear Greenwood Township,

Thank you for helping make our communities safer. Your gift to the Northland Law Enforcement K-9 Foundation will help purchase, train, and equip K-9 officers and their human partners.

K-9s put their lives on the line for their human partners, track felons, search for and rescue lost people, and sniff out drugs, weapons, and critical evidence. They work odd hours—often overnight shifts and weekends—in all types of weather. K-9s are invaluable members of our law enforcement teams and work to keep our communities safe.

Law enforcement K-9's and their partners must continually train to remain at their best, and your commitment to helping with this training is appreciated.

Sincerely,

Deena L. Peterson
Secretary/Treasurer

AMSOIL Northland Law Enforcement K-9 Foundation
4995 Misty Bay Dr.
Duluth, MN 55803

Receipt: #20250038
Date of Donation: 8/12/2025
Amount \$100
Received: Greenwood Township
Address: 3000 Conty Road 77, Tower, MN 55790
Gift Type: Donation
Fund: General Fund

THANK YOU FOR YOUR GIFT!

The AMSOIL Northland Law Enforcement K-9 Foundation did not provide either goods or services in whole or partial consideration for the above contribution. The AMSOIL Northland Law Enforcement K-9 Foundation is a 501(c)(3) non-profit organization, and your contribution is tax deductible as specified by law.