

Greenwood Township Supervisors Board Meeting Minutes

DATE: August 12, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Supervisor Gilbert/ Supervisor Bassing / Treasurer Mortaloni / Clerk Spicer **Present** Vice Chair Skubic & Supervisor Bradach **Absent**.

PUBLIC COMMENTS (Limited to 3 minutes)

Steve Zaudtke – Complimented the Recreation Committee on the success of the pickleball courts and said many from other areas are coming to play here, also complimented on the integrity of the Board and the community is displaying excitement at the direction the community leadership has taken. He thanked the Board for their support, and the business community showing support - with pledges still coming in.

Sue Ellis – stated everything is looking so beautiful. However, the tennis courts need to be serviced every 8-10 years and none has been done. She brought pictures showing the current wear & tear.

John Urick – will speak later as his topic is on agenda under Clerk Correspondence.

ADDITIONS/CHANGES TO AGENDA

Motion by Bassing/Gilbert to accept Agenda. **Vote 3/0 Carried**

Motion by Bassing/Gilbert to approve minutes from regular meeting held July 8, 2025. **Vote 3/0 Carried**

FINANCIAL REPORTS

Account balance summaries – as of July 31, 2025:

Checking - \$121,429.56

Road Fund – Savings \$27,495.31

Jumbo CD - \$100,905.09

Building/Capital Fund - Savings + CD \$99,802.46

Trail Fund - Savings + CD \$22,599.16

Broadband Fund - \$102,277.99

Chair Roskoski points out both Treasurer and Clerk Schedule 1's are included in packet and again balances match. Also included are the Receipt Register, Disbursement from July and the Bank Reconciliation.

Motion by Bassing/Gilbert to approve Treasurer's Report. **Vote 3/0 Carried**

A final claims list with some additions and a correction to the Lake Country Power payment was adjusted, reducing total claims to \$30,032.25

Motion by Bassing/Gilbert to approve Claims. **Vote 3/0 Carried**

Higher than usual payout for Fire Department as the new Admin is working to get things set up and is filling in as EMS Captain since that position is vacant.

Motion by Bassing/Gilbert to approve Payroll. **Vote 3/0 Carried**

Treasurer Mortaloni announced appointing Karen Saarl as Deputy Treasurer.

OLD BUSINESS

1. Discussion on hiring a maintenance employee, including review of costs on lawnmowing, snowplowing and cleaning services.

Motion by Bassing/Gilbert to table until September meeting. **Vote 3/0 Carried**

2. DNR response to letter sent concerning Moccasin Point landing renovation. They had heard that complaint at the open house but had spoken to Fire Chief (Maus?) and it was deemed not to be a problem but will pass along concern to the project manager.

NEW BUSINESS

1. Paul Thompson, Lake Vermilion Pickleball Association:
Currently, projects using \$39,000 matching grants from RRRB with some improvements and add-ons needed to complete the project, include new woodchips added in playground area, concrete walkways, windscreens around pickleball courts with more for tennis courts eventually. Some brushing was done today, Will be doing some landscaping and putting rock between Pickleball and parking lot, still have wiring the shed, and resurfacing the tennis court. Have 3 related topics to complete the project:
 - a. Extend the wi-fi to the Pavillion area. There is no cell phone coverage – needed for safety and all-season security cameras – will be paid by Rec committee.

Motion by Bassing/Gilbert to authorize Rec committee to work with TechBytes to add Wi-Fi to Pavillion area. **Vote 3/0 Carried**

- b. Ask the Township to contribute \$15,000 toward resurfacing the tennis court. Opportunity to coordinate with Cook Pickleball project to get discounted rate to do next week. Can't apply for grants next year unless we complete and use the grant we got this year. Roskoski believes we need to stand by our commitment, verifying with the Treasurer that we do have the funds, Bassing asked if they had looked into other resurfacing companies and Paul stated yes but it would be more costly to change base and painting and repainting is still needed.

Motion by Gilbert/Roskoski to pay \$15,000 to Outdoor Sports for resurfacing the tennis courts, with Rec committee paying balance. **Vote 3/0 Carried**

- c. Ask the Township to vote to work with the Recreation Group in establishing a stand-alone budget line for continued maintenance of the recreation area. They have \$7500 now to contribute to the Recreation stand-alone budget line and ask that the Township annually match that amount – starting with 2026 Budget. Bassing asks to bring it to the annual meeting.

Motion by Gilbert/Bassing to commit \$7,500 toward Community Recreation for 2026 and revisit annually for any needed adjustments. **Vote 3/0 Carried**

2. Pavilion reservations. An issue with it being reserved but it was being used.
 - a. Reservation signage will be posted by Clerk.
 - b. Lost and found – Gilbert will purchase Rubbermaid Container for lost & found.
3. Procedure to review timesheets for hourly employees. Tire Chief signs off on FD employees. Other hourly employees will be checked and signed off by both Treasurer and Clerk.
4. Insurance renewal – Corporate Four

Motion by Bassing/Gilbert to renew Public Officials Management & Employment Practices Liability Corporate Four Insurance Policy for \$13,224.15. **Vote 3/0 Carried**

5. Clerk computer – will get information clarification, computer is old -Clerk got a prompt that Windows 10 will no longer be supported. Gilbert questioned if Tammy's computer is also losing Windows 10 support.

Motion by Bassing/Gilbert to table until September meeting. **Vote 3/0 Carried**

6. Update on grant applications. Treasurer has met with Rec Committee to ensure no overlap in grant applications, Bassing is doing BroadBand grants and she is working on 3 RRRB grants for Capital Improvements – roof has been done, windows are being looked at, etc. Walking Trail grants – repairs/benches. Nothing will be submitted without Board approval.
7. Update from the Kitchen Committee. A summary binder for all Supervisors was provided, review for the next meeting. They will do a presentation in September.
8. Fire Department:
 - a. Posting of Fire Department positions:
 - i. Assistant Fire Chief.
 - ii. Fire Captain.
 - iii. EMS Captain.

Tammy Dowden and Brianna have been doing the EMS Captain duties.

Motion by Gilbert/Bassing to appoint Tammy Dowden as Temporary EMS Captain as of August 1st, 2025. **Vote 3/0 Carried**

- a. Management of the website. Fire Admin would like to work with TechBytes so she can learn how to maintain the Fire Department portion of the website.

Motion by Gilbert/Bassing to authorize Fire Admin to work with TechBytes for updating the Fire Department portion of the website. **Vote 3/0 Carried**

- b. Airway Management Equipment – Received quote from BoundTree for EMS supplies \$1,131.46 + shipping.

Motion by Bassing/Gilbert to accept BoundTree quote to purchase Airway supplies for a total of \$1,131.46 + shipping. **Vote 3/0 Carried**

Bassing has unrelated questions for Fire Department. Roskoski asked if he had spoken or emailed the Fire Dept with his questions. With Bassing stating he had not contacted them, she suggested next time he does so we know if it needs to be added to the agenda. We will wait until the Fire Department Report.

SUPERVISOR REPORTS

Skubic	Road Supervisor –absent - since Supervisor Skubic is not here, Roskoski mentions she still getting complaints on brushing for Birch Point Road. Calgaro has come back several times at no extra charge. Will budget for 2026 and be sure to be specific in brushing expectations for next year. Lodging Tax Board Representative – no new info
Bassing	Broadband Liaison – There will be a Broadband meeting on September 16 with RAMS & local Townships and cities, trying to acquire funding. Joint Powers and Recreation – no new info Noxious Weeds Representative - has not seen any. 911 Assignment - no info
Gilbert	Grounds and Maintenance – no new info Fire Department Liaison - see fire report Bassing asked how many calls the Fire Department did not respond to, stating he called 911, St. Louis County, and as of last week this year’s response was 69% compared to 2024 when the response was 92%, and said that was disconcerting. He also said he called the Fire Marshall and no NFIRS reports have been sent this year, and they were due in February. Not filing NFIR reports could affect whether we qualify for future grants. Roskoski stated if the annual report was due in February, that seems to indicate the missing report is for the year 2024 when Maus was chief, and the report for 2025 would be due February 2026. Bassing continued trying to put blame on Chief Trancheff and said he would send Roskoski the email on it. Then Bassing said the chief had no right to suspend an employee. Roskoski reminded him employee issues were not to be discussed in an Open meeting and if he wants to set up a Special meeting to discuss it further, he could. Bassing did not want to have a Special meeting but continued arguing the matter. The other Supervisors ignored his ranting and did not engage.
Bradach	Recreation Committee Liaison - absent
Roskoski	Ambulance Commission – no meeting set up yet. Dena Suihkonen has not been back to work yet but it is believed she will be soon. RAMS Representative – 2 nd Annual State of the Range meeting September 17. Free for Board members - registration by September 5.

FIRE DEPARTMENT REPORT

Report provided via Supervisor Gilbert

Fire Calls- 1 structure, 2 Powerline down, 2 lake access, 4 Ems assist, 4 Auto alarm

EMS Calls – 27 total

EMS will be training on new airway management system. Seeking quotes for annual hose and ladder testing. Lift for #2 Boat is repaired and back in service. #1 Boat is has a starting issue currently being checked-Breitung and Lake Vermillion Fire Departments have been notified in the event a pumping boat is required.

Brianna Lofquist is now certified FF I & II.

CLERK REPORT (Correspondence)

1. Request for Ordinance on resident fence installation.
John Urick spoke of the large, tall fence his neighbor built, that obstructs his and another neighbor's lake view. He feels it is poorly constructed, ugly and the builders trespassed, cut down trees on his property, and harassed him while they built it. He asked the Township to adopt a fencing ordinance so others will not have to go through what he has been through. St. Louis County does not have any ordinance. We would need to contact our attorney, and we would have to hire someone to enforce ordinance, or it would be of no use.
2. Question of allowing above ground holding tanks. This would fall under St. Louis County Planning & Zoning.
3. Variance request application for Sundling Road location. – Information available.
4. Aggregate Crushing Program Memorandum – We've never participated in the past. If we decide to in the future, we will need a Resolution.

Motion to adjourn by Bassing/Gilbert at 7:55 PM. **Vote 3/0 Carried**

Chair _____ Clerk _____

NEXT MEETING: September 9, 2025 - 6:30 PM