

Greenwood Township Supervisors Board Meeting Agenda

DATE: October 14, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/
Supervisor Bassing / Treasurer Mortaloni / Clerk Spicer

PUBLIC COMMENTS (Limited to 3 minutes)

ADDITIONS/CHANGES TO AGENDA

Motion- to accept Agenda. **Vote**

Motion – to approve minutes from special meeting held September 2, 2025. **Vote**

Motion -to approve minutes from regular meeting held September 9, 2025. **Vote**

FINANCIAL REPORTS

Adjusted Checking balance is \$

Jumbo - \$

Road Fund – \$

Building/Capital – \$

Broadband - \$

Trail – \$

Total = \$

Motion -to approve Treasurer's Report. **Vote**

Motion -to approve Claims. **Vote**

Motion -to approve Payroll. **Vote**

OLD BUSINESS

1. Quotes for new computer for the Clerk and Treasurer.
2. Placement of signage and Little Libraries within easement of Walking Trail.
3. Placement of "Non-motorized vehicles" sign.
4. Water test results

NEW BUSINESS

1. Quotes for snowplowing of Town Hall parking lot and Township Road for 2025/2026 winter.
2. Fire Department:
 - a. Facts on personnel termination.
3. Review Discipline Policy.
4. CISM – Critical Incident Stress Management
5. Discussion on 2026 budget.
6. Review Hall & Pavilion Use Regulations
7. Discuss Hall & Pavilion Rental fees
8. Northwoods Partners Festival of Trees - participation?
9. Credit Card limits and Charge Accounts

SUPERVISOR REPORTS

Skubic	Road Supervisor Lodging Tax Board Representative
Bassing	Broadband Liaison Joint Powers and Recreation Noxious Weeds Representative 911 Assignment
Gilbert	Grounds and Maintenance Fire Department Liaison
Bradach	Recreation Committee Liaison
Roskoski	Ambulance Commission RAMS Representative

FIRE DEPARTMENT REPORT

- 1.

CLERK REPORT (Correspondence)

1. St. Louis County Cannabis Ordinance Draft.
2. Letter from Birch Point property owner.

MOTION TO ADJOURN

NEXT MEETING: Wednesday, November 12, 2025 - 6:30 PM

Greenwood Township Supervisors Board Meeting Minutes

DATE: September 9, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/
Supervisor Bassing / Treasurer Mortaloni / Clerk Spicer

PUBLIC COMMENTS (Limited to 3 minutes)

Kathy Lovgren would like to thank whoever made the Greenwood sign on Hwy 77 visible again, it hadn't been for several years. Roskoski states it was her husband.

ADDITIONS/CHANGES TO AGENDA

Motion by Bassing/Skubic to discuss discipline of Fire Department and all its employees. Add as New Business item #10. **Vote 5/0 Carried**

Add to New Business #3-Trail Easement. & #11 Conciliation Court

Motion- by Bassing/Bradach to accept Agenda with additions. **Vote 5/0 Carried**

Motion -by Bassing/Gilbert to approve minutes from regular meeting held August 12, 2025.

Vote 5/0 Carried

FINANCIAL REPORTS

Receipts for August - \$43,005.88

Disbursements - \$41,611.18

Adjusted Checking balance is \$122,955.26

Jumbo - \$100,905.09

Road Fund – \$27,495.31

Building/Capital – \$99,802.46

Broadband - \$102,277.99

Trail – \$23,599.16

Total - \$477,035.27

Motion – by Bassing/Skubic to approve Treasurer's Report. **Vote 5/0 Carried**

Motion – by Skubic/Bassing to approve Claims. **Vote 5/0 Carried**

Motion -by Gilbert/Bassing to approve Payroll. **Vote 5/0 Carried**

Annual Trail Fund transfer? It was typically done between July and September – one year was missed then it was paid twice, the last payment was Oct 2024.

Motion - by Bradach/Skubic to transfer \$2000 to walking trail fund. **Vote 5/0 Carried**

Building Capital Fund transfer? It wasn't moved to General fund to pay for new roofing. It was decided to leave the funds in savings.

Grant Committee? – see #6 under New Business.

OLD BUSINESS

1. Discussion on hiring a maintenance employee, including review of costs on lawnmowing, snowplowing and cleaning services. No one could remember who requested this to be discussed.

Motion - by Bassing/Skubic to Table indefinitely. **Vote 5/0 Carried**

2. Quotes for new computer for the Clerk and Treasurer. Questions on the different quotes.

Motion - by Bassing/Skubic to install Windows 11 & get new computers when a grant is available. **Roll call vote** – Roskoski-No, Skubic Yes, Bassing-Yes, Gilbert-No, Bradach-No

2/3 Motion Failed

Motion - by Gilbert/Bradach to Table to October meeting for clarification of quotes. **Vote 5/0 Carried**

NEW BUSINESS

1. Presentation by Kitchen Committee on proposed updates to Town Hall kitchen. Catherine Farley represented Kitchen Committee and thanked all for their help and input. Each Supervisor had previously been provided with a 3-ring notebook with thorough coverage of all aspects to bring kitchen into Health Department code for a functional/commercial kitchen. All information presented was not a proposal or recommendation, just informational. It was also mentioned that the kitchen water would need to be brought to potable standards. As it does not run through the Brassmaster arsenic filter. Committee members are Catherine Farley, Kathy Lovgren, Colleen Lepper, Elaine McGillvray, Linda Smith and David Farley. Board members agreed the research was extensive and impressive and thanked committee members for their hard work. Committee members would like Board to decide if the kitchen will be used for general purpose for employees and current users or commercial use for all of the community to use- stating "food brings people together". It was recommended to bring this up at the annual meeting for additional public input.

2. Request to relocate "Little Free Library" to township property.

Motion - by Bassing/Gilbert to Table to October meeting after further location research is done. **Vote 5/0 Carried**

3. Greenwood Recreational Trail Easement. A copy of the Greenwood Township Recreational Trail Easement entered on December 11, 2001, verifying the agreement conditions and that property owners are fully immune to any liability created within the easement area.

4. Hall rental request for unusual amount of weekly time + unlimited time period – potential to open a monopoly of Hall usage.

Motion – by Bradach/Skubic to Table Kate Bassing Hall Rental Application indefinitely until Kate Bassing can provide further information. **Vote 4/0 Carried** John Bassing abstained

5. Consider changes to Town Hall and Pavilion Rental Agreement.

Motion – by Skubic/Gilbert to approve updated Hall Pavilion Rental Agreement. **Vote 5/0 Carried**

6. Update on grant applications.

Motion – by Bradach/Gilbert to authorize Treasurer to submit an IRRRB Regional Trails Grant, up to \$100,000 to repair walking trail, including culverts and signage. **Vote 5/0 Carried**

Quotes for snowplowing the Town Hall parking lot and Township Road for 2025/2026 winter.

Motion – by Skubic/Bassing to advertise for snowplowing parking lot and snowplow/sanding Birch Point Extension, with a minimum of 2” of snow before plowing, for the 2025-2026 season.

Vote 5/0 Carried

Fire Department:

- a. Posting of Fire Department positions:
 - i. Assistant Fire Chief.
 - ii. Fire Captain.
 - iii. EMS Captain.

One person applied for EMS Captain. She is currently in the department and like having Medical Director.

Motion – Bassing/Bradach to name Tammy Dowden EMS Captain of Greenwood Fire Department. **Vote 5/0 Carried**

7. Discussion on transparency. Please refer to attached letter presented by Supervisor Roskoski.

8. Discuss discipline policy for Fire Department and all its employees. Bassing once again brought up discipline of a former employee, but Roskoski quickly ended the conversation repeating it is not legal to discuss employee disciplinary action in a public meeting and asking Bassing if he would like to schedule a closed meeting. He answered “no” and attempted to continue but Roskoski made a motion to table the discussion.

Motion – by Roskoski/Gilbert to Table Fire Department discipline policy. **Roll call vote** – Roskosy-Yes, Skubic Yes, Bassing-No, Gilbert-Yes, Bradach-Yes **4/1 Carried**

9. Conciliation Court hearing rescheduled.

Motion – by Bradach/Skubic to allow Supervisor Roskoski to continue presenting the information for Greenwood Township on the Bassing vs Greenwood Township Conciliation Court case. **Vote 4/0 Carried** John Bassing abstained

SUPERVISOR REPORTS

Skubic	Road Supervisor - nothing new Lodging Tax Board Representative - nothing new
Bassing	Broadband Liaison Joint Powers and Recreation - nothing new Noxious Weeds Representative - nothing new

Gilbert 911 Assignment – made seven 911 signs and replaced a wrong address number.
Grounds and Maintenance – changed filters and will retest water sample Oct. 1
Fire Department Liaison – see attached Fire Report
Bradach Recreation Committee Liaison – Pickleballers have been busy. They relocated the
shed and prepared it for wiring for power and internet and did some landscaping.
Roskoski Ambulance Commission – no meeting yet but good news- Dena is back to work.
RAMS Representative – nothing new

FIRE DEPARTMENT REPORT

See attached Fire Report

CLERK REPORT (Correspondence)

1. All governments required to change to “.gov” domain by June 1, 2021 and meet WCAG 2.1 level Compliance by April 26, 2027.
2. Thank you from Northland Law Enforcement K-9 Foundation for our donation.

Motion to Adjourn – by Skubic/Gilbert at 8:16pm. **Vote 5/0 Carried**

NEXT MEETING: October 14, 2025 - 6:30 PM

Chair

Clerk

SPECIAL MEETING MINUTES

GREENWOOD TOWNSHIP
BOARD OF SUPERVISORS

CALL TO ORDER – Chair Roskoski - September 2, 2025 - 6:00 P.M.

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/
Supervisor Bassing / Treasurer Mortaloni / Clerk Spicer - **All present**

Roskoski began the discussion asking what grants available and what applications are, if any, have been completed.

Treasurer Mortaloni presented the following:

Culture & Tourism Grant - via IRRRB is being pursued by the Recreation Group. It can be applied for three consecutive years and has been applied for the past two years. Of the \$850K funds available we can apply for \$2,500 - \$30,000 with a 1:1 match. Money from this grant can be used for arts, culture, recreation capital improvements, tourism and recreation to promote new audiences and funding for trail equipment.

Broadband Grant - The state will have federal funding again on January 1, 2026. Funding match for this is greatly varied. The \$74,000 cost for survey is based on the number of homes/drops.

Supervisor Bassing stated he is taking care of this grant and there will be a meeting in Beatty Township in a couple weeks. IRRRB & RAMS will be there.

Regional Trails Grant – Applications open July 1, 2025, through May 29, 2026. A pre-application is required and once accepted a full application is to be completed.

\$1 million in funds are available with a 1:1 match. If we ask for over \$25K three bids are required. Monies from this grant can be used for design and construction of trails, fencing, signage, trailheads and parking lots.

The Board will pursue this grant and recommend asking for \$100K in partnership with the Recreation Committee.

Workforce Development Grants – Government entities are eligible. \$700K funds are available with a 1:1 match. Up to half of our match can be from financial support of a business/industry partner.

- Requests under \$10,000 require one quote/bid
- Between \$10K and \$24,999 competitive awards based on two verbal quotes/bids to targeted vendor
- \$25K to 99,999 three verbal quotes/bids
- \$100K or more, formal notice and bidding process

This grant can be used for education, training and career awareness initiatives that address regional workforce needs (Fire Dept, Clerk, Treasurer, Board)

Public Works Grant – The available funds are \$9 million with a 1:1 match and a maximum request of \$1,5 million. Applications open July 1, 2025, through May 26, 2026. A pre-application is required and once accepted a full application is to be completed. This grant can be used for anything owned by the Township – i.e. streets, building improvements, recreation facilities and allows doing phased projects over several years.

The Board would like to pursue this grant and discussed asking for \$50K - \$75K for replacing some windows in the building and other projects needed.

Motions for the Regional Trails Grant and the Public Works Grant will be called at the regular Board meeting September 9.

Motion to adjourn by Bassing/Skubic. Vote 5/0 - carried at 6:44pm

Chair

Clerk

Greenwood Township - Treasurer

Receipts Register

10/9/2025

Fund Name: 100 - General Fund

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/03/2025	Ken Raasch	161844	fire sign	(09/03/2025) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								\$ 20.00
09/09/2025	Charles Pfau	161846	fire signs	(09/09/2025) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								\$ 20.00
09/09/2025	Janine Lamontagne	161847	hall rental deposit	(09/09/2025) -	N	City/Town Hall Rent	100-34101-	\$ 200.00
								\$ 200.00
09/24/2025	St. Louis County	161849	25 MN DNR PILT ADJ	(09/24/2025) -	N	DNR MN PILT	100-33164-	\$ 20.66
								\$ 20.66
09/30/2025	Frandsen Bank	161850	Sept Interest	(09/30/2025) -	N	Interest Earning	100-36210-8	\$ 119.31
								\$ 119.31
Total for Selected Receipts								\$ 379.97
								\$ 379.97

Fund Name: 100 - General Fund

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/05/2025	PERA	PERA090525	PERA Debit EFT for August 2025	N	Council/Town Board	100-41110-121-	\$ 118.04
		PERA090525			Clerk	100-41425-121-	\$ 231.66
	Total For Check	PERA090525					\$ 349.70
09/09/2025	Steve Bradach	22330	reimb mileage Birch Pt mediation	N	Council/Town Board	100-41110-331-	\$ 47.60
	Total For Check	22330					\$ 47.60
09/09/2025	Bob's Standard Service	22331	FD #1&3 on 7-21-2025	N	Fire Fighting	100-42220-212-	\$ 159.15
	Total For Check	22331					\$ 159.15
09/09/2025	Couri & Ruppi, PLLP	22332	Aug 11 invoice-	N	GENERAL GOVERNMENT	100-41001-304-	\$ 1,237.50
	Total For Check	22332					\$ 1,237.50
09/09/2025	CTC	22333	phone inv 21635190 dated 8/12/2025	N	GENERAL GOVERNMENT	100-41001-321-	\$ 97.87
	Total For Check	22333					\$ 97.87
09/09/2025	Five Seasons Sports Center	22334	Inv 72523 dated 8/7/2025	N	Fire Repair Services	100-42260-404-	\$ 400.03
	Total For Check	22334					\$ 400.03
09/09/2025	Lake Country Power	22335	Electricity 07/01-08/01	N	General Government Buildings and Plant	100-41940-381-	\$ 240.40
	Total For Check	22335					\$ 240.40
09/09/2025	Linde Gas & Equipment	22336	Inv 51863918 dated 8/31/25	N	Fire Fighting	100-42220-217-	\$ 640.10
	Total For Check	22336					\$ 640.10
09/09/2025	Brianna Lotfuquist	22337	mileage, supplies	N	Fire Fighting	100-42220-201-	\$ 84.35
		22337				100-42220-211-	\$ 17.27
		22337			Fire Training	100-42240-331-	\$ 273.00
		22337			EMS	100-42275-201-	\$ 84.34
		22337				100-42275-219-	\$ 23.62
	Total For Check	22337					\$ 482.58
09/09/2025	Macqueen Equipment	22338	Inv P53538 - firearm glove	N	Fire Fighting	100-42220-241-	\$ 103.66
	Total For Check	22338					\$ 103.66
09/09/2025	Minnesota Fire Service Cert Board	22339	FF I and II Cert Exam - BL	N	Fire Training	100-42240-310-	\$ 262.00

Fund Name: 100 - General Fund

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/09/2025	Tammy Mortaloni	22340	mileage for grant mtg and trail	N	Treasurer	100-41510-331-	\$ 28.70
	Total For Check	22340					\$ 28.70
09/09/2025	Mike Nystrom	22341	Inv Aug 12 2025	N	GENERAL GOVERNMENT	100-41001-108-	\$ 145.00
	Total For Check	22341					\$ 145.00
09/09/2025	Portable John	22342	Inv 39267 & 39268 dated 8/18/25	N	General Government Buildings and Plant	100-41940-402-	\$ 258.30
	Total For Check	22342					\$ 258.30
09/09/2025	Debby Spicer	22343	Waste Mgmt Punch Card	N	General Government Buildings and Plant	100-41940-384-	\$ 40.00
	Total For Check	22343					\$ 40.00
09/09/2025	Lisa Velleux	22344	refund hall rental, 8/9/25	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
	Total For Check	22344					\$ 200.00
09/09/2025	Vermilion Outdoor Services LLC	22345	Inv 1135 for Aug mowing	N	General Government Buildings and Plant	100-41940-403-	\$ 500.00
	Total For Check	22345					\$ 500.00
09/09/2025	Nancy Wagner	22346	refund hall rent	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
	Total For Check	22346					\$ 200.00
09/09/2025	Corporate Four Ins. Agency	22347	Public Officials Mgmt & Empl Practices Liability Insurance Oct. 12th 2025-Oct. 12th 2026	N	GENERAL GOVERNMENT	100-41001-361-	\$ 13,224.15
	Total For Check	22347					\$ 13,224.15
09/09/2025	Elan Financial Services	22348	paper, forks, batteries, snacks for FD, FD Public Safety Store, late fee, interest	N	GENERAL GOVERNMENT	100-41001-201-	\$ 85.35
		22348			Fire Fighting	100-41001-301-	\$ 54.30
		22348				100-42220-240-	\$ 98.30
		22348				100-42220-240-	\$ 195.22
	Total For Check	22348					\$ 433.17
09/09/2025	EO Johnson	22349	Inv 1816966 dated 9/3	N	GENERAL GOVERNMENT	100-41001-202-	\$ 22.15
	Total For Check	22349					\$ 22.15

Fund Name: 100 - General Fund

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/09/2025	Tech Bytes	22350	Inv 8780, 9/3/2025	N	Data Processing	100-41920-433-	\$ 165.50
Total For Check		22350					\$ 165.50
09/09/2025	Minnesota Telecommunications	22351	Internet service, inv 12206	N	GENERAL GOVERNMENT	100-41001-326-	\$ 72.00
Total For Check		22351					\$ 72.00
09/09/2025	North St. Louis Soil and Water	22352	hall dep refund	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
Total For Check		22352					\$ 200.00
09/11/2025	PERA	PERA091125	PERA Debit EFT for July 2025	N	Council/Town Board	100-41110-121-	\$ 118.04
Total For Check		PERA091125			Clerk	100-41425-121-	\$ 231.66
		PERA091125					\$ 349.70
09/12/2025	ADP data processing	ADP091225	ADP Tax, Wages, Fees	N	GENERAL GOVERNMENT	100-41001-103-	\$ 8,124.99
		ADP091225				100-41001-107-	\$ 109.10
		ADP091225				100-41001-122-	\$ 1,653.60
Total For Check		ADP091225					\$ 9,887.69
Total For Selected Checks							\$ 29,746.95

Date Range : 10/1/2025 To 10/15/2025

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/14/2025	Couri & Ruppi, PLLP	Sep 17 invoice	22353	\$3,162.50	100-41001-304-	GENERAL GOVERNMENT	\$3,162.50
10/14/2025	CTC	phone inv 21661916 dated Sep 12	22354	\$97.87	100-41001-321-	GENERAL GOVERNMENT	\$97.87
10/14/2025	Tammie Dowden	reimb supps from Menards	22355	\$128.97	100-42275-219-	EMS	\$128.97
10/14/2025	Lake Country Power	Electricity 8/1-9/1	22356	\$240.56	100-41940-381-	General Government Buildings and Plant	\$240.56
10/14/2025	Janine Lamontagne	reimb hall rental	22357	\$200.00	100-44101-418-	Town Hall Rent/Dep Refund	\$200.00
10/14/2025	Macqueen Equipment	INV #P50982, P52645, P52698, P54233, P55160	22358	\$3,259.42	100-42220-241- 100-42220-404-	Fire Fighting Fire Fighting	\$2,364.77 \$894.65
10/14/2025	Minnesota Public Safety Group	monthly EMS training	22359	\$400.00	100-42275-310-	EMS	\$400.00
10/14/2025	Tammy Mortaloni	mileage for bank and post office runs	22360	\$28.00	100-41510-331-	Treasurer	\$28.00
10/14/2025	Mike Nystrom	Inv Sep 9 2025	22361	\$145.00	100-41001-108-	GENERAL GOVERNMENT	\$145.00
10/14/2025	Portable John	Inv 36931 & 36932 dated 6/23/25 and Inv 40192 & 40193 dated 9/15/25	22362	\$546.60	100-41940-402-	General Government Buildings and Plant	\$546.60

Date Range : 10/1/2025 To 10/15/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/14/2025	Debby Spicer	building supplies; reimb water test	22363	\$67.12	100-41940-211-	General Government Buildings and Plant	\$32.12
					100-41940-227-	General Government Buildings and Plant	\$35.00
10/14/2025	Vermilion Outdoor Services LLC	Inv 1146 for Sep mowing	22364	\$500.00	100-41940-403-	General Government Buildings and Plant	\$500.00
10/14/2025	Elan Financial Services	Sep cr card charges	22365	\$2,215.44	100-41001-201- 100-42275-219- 100-41940-223-	GENERAL GOVERNMENT EMS General Government Buildings and Plant	\$12.49 \$1,893.42 \$64.32
					100-42260-333- 100-41001-810-	Fire Repair Services GENERAL GOVERNMENT	\$299.51 (\$54.30)
10/14/2025	Minnesota Telecommunications	internet service, inv 12297	22366	\$72.00	100-41001-326-	GENERAL GOVERNMENT	\$72.00
10/14/2025	Arrowhead EMS	annual dues for 10/1/25-9/30/26	22367	\$75.00	100-42275-433-	EMS	\$75.00
10/14/2025	EO Johnson	Inv 1834804 dated 10/2	22368	\$41.06	100-41001-202-	GENERAL GOVERNMENT	\$41.06
10/14/2025	Tech Bytes	Inv 8894, 10/7/25	22369	\$165.50	100-41920-433-	Data Processing	\$165.50
10/14/2025	Emergency Apparatus Maintenance, In	inv 135581, 135582, 135583, 137243	22370	\$3,484.66	225-42260-404-	Fire Repair Services	\$3,484.66

Date Range : 10/1/2025 To 10/15/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$14,829.70			\$14,829.70

Craig Gilbert	Town Supervisor					Date
John J Basing	Town Supervisor					Date
Lois Roskoski	Chair, Town Supervisor					Date
Paul R Skubic	Vice Chair, Town Supervisor					Date
Steve Bradach	Town Supervisor					Date

Personnel	Hours			Earnings			Gross
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 5
Paid-In Department - EMSCAP - EMS Captain							
Dowden, Tammie J Associate ID: 445REND AJ File #: 000516 W-In Dept: EMSCAP H Dept: EMSCAP Rate: 27.0000	42.75			1,154.25			1,154.25
	Totl Hrs Worked: 42.75						
Dept. Total EMSCAP	Reg O/T Hours 3 Hours 4	42.75 0.00 0.00 0.00		Reg 1,154.25 Earnings 3 0.00 Earnings 5 0.00	O/T 0.00 Earnings 4 0.00 Gross 1,154.25		
Paid-In Department - FDCHF1 - Fire Chief							
Trancheff, Brian Associate ID: 05H156ZYS File #: 000201 W-In Dept: FDCHF1 H Dept: FDCHF1 Rate: 31.0000	18.75			581.25			581.25
	Totl Hrs Worked: 18.75						
Dept. Total FDCHF1	Reg O/T Hours 3 Hours 4	18.75 0.00 0.00 0.00		Reg 581.25 Earnings 3 0.00 Earnings 5 0.00	O/T 0.00 Earnings 4 0.00 Gross 581.25		

Personnel	Hours			Earnings			Gross	
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 5	
Paid-In Department - FF/EMR - FIRE FIGHTER EMR								
Dowden, Dean C Associate ID: K36BR14R6 File #: 000210 W-In Dept: FF/EMR H Dept: FF/EMR Rate: 25.0000	9.50			237.50				237.50
Gilbert, Craig Associate ID: 5KC3FNV80 File #: 000111 W-In Dept: FF/EMR H Dept: FF/EMR Rate: 25.0000	4.50			112.50				112.50
Villebrun, Makenna B Associate ID: M7JHEGXM8 File #: 000170 W-In Dept: FF/EMR H Dept: FF/EMR Rate: 25.0000	9.25			231.25				231.25
Dept. Total FF/EMR	Reg O/T Hours 3 Hours 4	23.25 0.00 0.00 0.00		Reg 581.25 Earnings 3 0.00 Earnings 5 0.00			O/T 0.00 Earnings 4 0.00 Gross 581.25	
Paid-In Department - FRADMN - FIRE ADMIN								
Lofquist, Brianna C Associate ID: 9DHYHLM26 File #: 000515 W-In Dept: FRADMN H Dept: FRADMN Rate: 27.0000	8.75			236.25				236.25
	Totl Hrs Worked: 8.75							
Dept. Total FRADMN	Reg O/T Hours 3 Hours 4	8.75 0.00 0.00 0.00		Reg 236.25 Earnings 3 0.00 Earnings 5 0.00			O/T 0.00 Earnings 4 0.00 Gross 236.25	
Paid-In Department - FRECAP - Fire Captain								
Milbridge, Eric Associate ID: 39CFH2O2L File #: 000514 W-In Dept: FRECAP H Dept: FRECAP Rate: 27.0000	9.00			243.00				243.00
	Totl Hrs Worked: 9.00							
Dept. Total FRECAP	Reg O/T Hours 3 Hours 4	9.00 0.00 0.00 0.00		Reg 243.00 Earnings 3 0.00 Earnings 5 0.00			O/T 0.00 Earnings 4 0.00 Gross 243.00	
Paid-In Department - JANTR1 - JANITORIAL								
Lwyer, Jerry R Associate ID: VMGKOFBLN File #: 000510 W-In Dept: JANTR1 H Dept: JANTR1 Rate: 30.0000	6.25			187.50				187.50
	Totl Hrs Worked: 6.25							
Dept. Total JANTR1	Reg O/T Hours 3 Hours 4	6.25 0.00 0.00 0.00		Reg 187.50 Earnings 3 0.00 Earnings 5 0.00			O/T 0.00 Earnings 4 0.00 Gross 187.50	

Personnel	Hours			Earnings			Gross	
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 5	
Paid-In Department - SUPERV - Supervisors								
Bassing, John J Associate ID: G0C51EGYG File #: 000190 W-In Dept: SUPERV H Dept: SUPERV Rate: 383.0200				383.02				383.02
Bradach, Steven W Associate ID: M9H87BCVA File #: 000512 W-In Dept: SUPERV H Dept: SUPERV Rate: 383.0200				383.02				383.02
Gilbert, Craig Associate ID: 5KC3FNV80 File #: 000195 W-In Dept: SUPERV H Dept: SUPERV Rate: 383.0200				383.02				383.02
Roskoski, Lois M Associate ID: 0PKBOE71Z File #: 000180 W-In Dept: SUPERV H Dept: SUPERV Rate: 414.4400				414.44				414.44
Skubic, Paul Associate ID: TNYBZRLN5 File #: 000136 W-In Dept: SUPERV H Dept: SUPERV Rate: 383.0200				383.02				383.02
Dept. Total SUPERV	Reg	0.00		Reg 1,946.52			O/T 0.00	
	O/T	0.00		Earnings 3 0.00			Earnings 4 0.00	
	Hours 3	0.00		Earnings 5 0.00			Gross 1,946.52	
	Hours 4	0.00						
Paid-In Department - TREAS1 - Treasurer								
Mortaloni, Tammy Associate ID: E5XWVBP5Q File #: 000513 W-In Dept: TREAS1 H Dept: TREAS1 Rate: 45.0000	24.50			1,102.50				1,102.50
	Totl Hrs Worked: 24.50							
Dept. Total TREAS1	Reg	24.50		Reg 1,102.50			O/T 0.00	
	O/T	0.00		Earnings 3 0.00			Earnings 4 0.00	
	Hours 3	0.00		Earnings 5 0.00			Gross 1,102.50	
	Hours 4	0.00						
Paid-In Department - CLERK1 - Clerk								
Spicer, Debby Associate ID: LJSJRR6F7 File #: 000137 W-In Dept: CLERK1 H Dept: CLERK1 Rate: 2,316.5900				2,316.59				2,316.59
Dept. Total CLERK1	Reg	0.00		Reg 2,316.59			O/T 0.00	
	O/T	0.00		Earnings 3 0.00			Earnings 4 0.00	
	Hours 3	0.00		Earnings 5 0.00			Gross 2,316.59	
	Hours 4	0.00						

**Greenwood Township
Bank Reconciliation
September 30, 2025**

Balance per Bank	\$	93,784.28
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Plus Deposits in Transit		
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Less: Outstanding Checks		-
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Adjusted Bank Balance	<u>\$</u>	<u>93,784.28</u>
-----------------------	-----------	------------------

Adjusted Book Balance 8/31/2025	\$122,955.26
---------------------------------	--------------

Plus Deposits per Receipts Register	379.97
-------------------------------------	--------

Void Ck 22313, Cherrywood Media	196.00
---------------------------------	--------

Less: Disbursements	<u>(29,746.95)</u>
---------------------	--------------------

Adjusted Book Balance	<u><u>\$93,784.28</u></u>
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FRANDSEN BANK - TOWER
PO BOX 499
TOWER, MN 55790

TELEPHONE: 218-753-6100

PAGE: 1
ACCOUNT: XXXXXXXXXXXX9840 09/30/2025
DOCUMENTS: 31

FRANDSEN BANK & TRUST



Real people. Real results.

TOWN OF GREENWOOD
3000 COUNTY RD 77
TOWER MN 55790

30-0
3
28

SUMMARY OF ACCOUNTS

ACCOUNT TYPE	ACCOUNT NUMBER	CURRENT BALANCE	MATURITY DATE
PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT	XXXXXXXXXXXX9840	93,784.28	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX8778	27,496.00	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2750	36,229.25	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2050	930.17	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX6750	3,064.49	
TOTAL CURRENT BALANCE		161,504.19	

PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT XXXXXXXXXXXX9840

INTEREST THIS STATEMENT	119.31	LAST STATEMENT 08/29/25	124,676.58
INTEREST P2025	695.84	5 CREDITS	379.97
MINIMUM BALANCE	93,644.31	33 DEBITS	31,272.27
AVERAGE BALANCE	108,881.59	THIS STATEMENT 09/30/25	93,784.28
TOTAL DAYS IN STATEMENT PERIOD 08/30/25 THROUGH 09/30/25:			32

DEPOSITS

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	09/04	20.00 ✓		09/09	20.00 ✓		09/09	200.00 ✓

* * * C O N T I N U E D * * *



Statement of Receipts, Disbursements and Balances (Schedule 1)

10/9/2025

As on 9/30/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	114,247.52	279,111.95	107,000.00	30,000.00	371,575.19	0.00	65,000.00	93,784.28	0.00	93,784.28
Road and Bridge	27,499.08	1.92	0.00	27,000.00	5.00	0.00	27,000.00	27,496.00	0.00	27,496.00
Jumbo CD 252K	257,566.03	1,420.89	0.00	0.00	0.00	10.00	157,000.00	101,976.92	0.00	101,976.92
Building / Capitol Equipment Fund	64,741.91	174.48	0.00	35,000.00	0.00	0.00	0.00	99,916.39	0.00	99,916.39
Greenwood Trail Fund	23,579.68	29.21	0.00	3,000.00	0.00	0.00	3,000.00	23,608.89	0.00	23,608.89
Broadband Fund	52,279.11	1,073.39	0.00	50,000.00	0.00	10.00	0.00	103,342.50	0.00	103,342.50
Total :	539,913.33	281,811.84	107,000.00	145,000.00	371,580.19	20.00	252,000.00	450,124.98	0.00	450,124.98

As on 9/30/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	114,247.52	279,111.95	107,000.00	30,000.00	371,575.19	0.00	65,000.00	93,784.28	0.00	93,784.28
Road and Bridge	27,499.08	1.92	0.00	27,000.00	5.00	0.00	27,000.00	27,496.00	0.00	27,496.00
Jumbo CD	257,566.03	1,420.89	0.00	0.00	0.00	10.00	157,000.00	101,976.92	0.00	101,976.92
Fire Dept Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building / Capital Equipment Fund	64,741.91	174.48	0.00	35,000.00	0.00	0.00	0.00	99,916.39	0.00	99,916.39
Greenwood Trail Fund	23,579.68	29.21	0.00	3,000.00	0.00	0.00	3,000.00	23,608.89	0.00	23,608.89
TTL Broadband	52,279.11	1,073.39	0.00	50,000.00	0.00	10.00	0.00	103,342.50	0.00	103,342.50
Total :	539,913.33	281,811.84	107,000.00	145,000.00	371,580.19	20.00	252,000.00	450,124.98	0.00	450,124.98

clerk@greenwoodtownshipmn.com

From: Dustin Miller <dustin@techbytesmn.com>
Sent: Wednesday, September 10, 2025 10:17 AM
To: clerk@greenwoodtownshipmn.com
Subject: Re: Computer Upgrade vs New

Good morning Debby,

If we were to upgrade your current computer, if you bring it to the office it would around \$100. - *each*

If you were to go with a new computer, I think I would suggest the mid-range one, Option 2.

You would have new hardware & it would be updated all the way, which in turn would also mean it is faster. It is hard to say what Microsoft and other software vendors will do for their software requirements - but at this point in time I don't foresee any big hardware requirements. Windows 11 will almost certainly make your computer slower than it is now as well. With the new computer, if I have to do things on-site as well, there would be additional charges for the time I'm on-site of course....but we would do as much as we can before we bring it back.

Upgrading your current computer would certainly be much cheaper up front.

Hope this helps.

Thanks & have a great day!
Dustin

On Wed, Sep 10, 2025 at 9:30 AM <clerk@greenwoodtownshipmn.com> wrote:

Good morning Dustin,

The Board has some questions...

How much is the cost to just add Windows 11 to what we have?

Besides being new, are there any other advantages to getting new computers vs upgrading Windows?

Would you recommend a particular one of these?

From: Dustin Miller <dustin@techbytesmn.com>
Sent: Wednesday, August 13, 2025 3:45 PM
To: Greenwood Clerk <clerk@greenwoodtownshipmn.com>
Subject: Re: Computer Upgrade vs New

Hey Debby,

Here are updated prices:

Option 1 - \$1178+tax

- Intel 12th gen i7
- 1TB SSD Drive
- 16GB RAM
- Windows 11 Pro

Option 2 - \$999+tax

- Intel 12th gen i5
- 1TB SSD Drive
- 16GB RAM
- Windows 11 Pro

Option 3 - \$839+tax

- Intel 12th gen i3
- 500GB SSD Drive
- 16GB RAM
- Windows 11 Pro

The other prices should still be good.

Thanks!

Dustin

DISCIPLINE

General Policy

Supervisors are responsible for maintaining compliance with Township standards of employee conduct. The objective of this policy is to establish a standard disciplinary process for employees of the Township of Greenwood. Township employees will be subject to disciplinary action for failure to fulfill their duties and responsibilities at the level required, including observance of work rules and standards of conduct and applicable Township policies.

Discipline will be administered in a non-discriminatory manner. An employee who believes that discipline applied was either unjust or disproportionate to the offense committed may pursue a remedy through the grievance procedures established in the Township's personnel policies. The supervisor and/or the Town Board will investigate any allegation on which disciplinary action might be based before any disciplinary action is taken.

No Contract Language Established

This policy is not to be construed as contractual terms and is intended to serve only as a guide for employment discipline.

Process

The Township may elect to use progressive discipline with any employee. There may be circumstances that warrant deviation from the suggested order or where progressive discipline is not appropriate. Nothing in these personnel policies implies that any Township employee has a property right to the job he/she performs.

Documentation of disciplinary action taken will be placed in the employee's personnel file with a copy provided to the employee.

The following are descriptions of the types of disciplinary actions:

Written Reprimand

This measure will be used where informal discussions with the employee's supervisor have not resolved the matter. Serious infractions may require skipping the written reprimand. Written reprimands are issued by the supervisor with prior approval from the Town Board.

A written reprimand will: (1) state what did happen; (2) state what should have happened; (3) identify the policy, directive or performance expectation that was not followed; (4) provide history, if any, on the issue; (5) state goals, including timetables, and expectations for the future; and (6) indicate consequences of recurrence.

Employees will be given a copy of the reprimand to sign acknowledging its receipt. Employees' signatures do not mean that they agree with the reprimand. Written reprimands will be placed in the employee's personnel file.

Suspension With or Without Pay

The Town Board may suspend an employee without pay for disciplinary reasons. Suspension without pay may be followed with immediate dismissal as deemed appropriate by the Town Board, except in the case of veterans. Qualified veterans will not be suspended without pay in conjunction with a termination.

The employee will be notified in writing of the reason for the suspension either prior to the suspension or shortly thereafter. A copy of the letter of suspension will be placed in the employee's personnel file.

An employee may be suspended or placed on involuntary leave of absence pending an investigation of an allegation involving that employee. The leave may be with or without pay depending on a number of factors including the nature of the allegations. If the allegation is proven false after the investigation, the relevant written documents will be removed from the employee's personnel file and the employee will receive any compensation and benefits due had the suspension not taken place.

Dismissal

The Town Board may dismiss an employee for substandard work performance, serious misconduct, or behavior not in keeping with Township standards.

If the disciplinary action involves the removal of a qualified veteran, the appropriate hearing notice will be provided and all rights will be afforded the veteran in accordance with Minnesota law.

TOWN HALL USAGE REGULATIONS

- Current

TOWN HALL USAGE ALLOWED BY GREENWOOD TOWNSHIP PROPERTY OWNERS
PATRONS WILL BE HELD RESPONSIBLE FOR THEIR GUESTS

HALL DEPOSIT \$200

Deposit is due upon rental request to hold date.

Must adhere to specific Rental time period on agreement.

Deposit for Hall will be refunded after confirming property and equipment were left in original condition, including Hall restrooms/entry area, and all garbage is Must turn off all water, lights, lower thermostat to 60 in cold months,

TOWN HALL RULES NO SMOKING ALLOWED
NO ALCOHOLIC BEVERAGES ALLOWED
NO PETS ALLOWED OTHER THAN REGISTERED FOR SERVICE
NO OPEN FLAMES OR CANDLES
NO CONFETTI OR OTHER SHREDDED MATERIALS
NO LIQUID OR HELIUM FILLED BALLOONS
MUST CLEAN KITCHEN, RESTROOMS, PUT TABLES,
CHAIRS BACK
MUST REMOVE ALL PERSONAL ITEMS

ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS.

HALL USAGE REGULATIONS - Proposed

**PERSON NAMED ON RESERVATION/RENTAL AGREEMENT
MUST BE PRESENT
AND WILL BE HELD RESPONSIBLE FOR THEIR GUESTS.**

**KEY/FOB TO BE ACQUIRED FROM CLERK DURING REGULAR BUSINESS HOURS ARE NOT TO
BE SHARED AND ARE TO BE PLACED IN LOCK BOX NEAR OFFICE ENTRANCE IMMEDIATELY
AFTER EVENT END**

DEPOSIT \$200 Deposit is due with the completed Agreement form, to hold reservation date and time. Deposits are refundable (full or partial) after confirming the Pavilion is in original condition and rules/regulations have been complied.

FEE A non-refundable fee of \$ ____ is due upon rental approval.
Government or local community training events – No charge.

RULES

- NO SMOKING ALLOWED.
- NO ALCOHOLIC BEVERAGES ALLOWED.
- NO PETS ALLOWED OTHER THAN REGISTERED FOR SERVICE.
- ALL DOGS/PETS MUST BE LEASHED AT ALL TIMES AND WASTE CLEANED UP.
- NO OPEN FLAMES OR CANDLES ALLOWED. (except grills)
- NO BALLOONS, CONFETTI OR OTHER SHREDDED MATERIALS ALLOWED.
- CLEAN RESTROOMS, AND TABLES & CHAIRS.
- PUT TABLES AND CHAIRS BACK TO ORIGINAL LOCATION.
- CLEAN KITCHEN IF INCLUDED IN RESERVATION.
- REMOVE ALL PERSONAL ITEMS.
- REMOVE ALL TRASH.

ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVED BASIS.

I have read and understand the above regulations and agree to comply.

(Signed) _____

PAVILION USAGE REGULATIONS - *Current*

PAVILION RENTAL USAGE ALLOWED BY GREENWOOD TOWNSHIP PROPERTY OWNERS
PATRONS WILL BE HELD RESPONSIBLE FOR THEIR GUESTS

PAVILION DEPOSIT \$200

Deposit is due upon rental request to hold date.

Deposit for Pavilion will be refunded after confirming the property is in original condition, including Hall restrooms/entry area, and all garbage is removed

Reservations include access to Town Hall restrooms and recreation (bocce ball sets, bean bag sets, and horseshoes).

PAVILION RULES

NO ALCOHOLIC BEVERAGES ALLOWED
GRILL USE FOR GRILLING PURPOSE ONLY
METAL CANS FOR COLD ASH ONLY - NO GARBAGE
NO OTHER OPEN FLAMES OR CANDLES
ALL DOGS MUST REMAIN ON LEASH AND WASTE CLEANED UP
NO CONFETTI OR OTHER SHREDDED MATERIALS
NO LIQUID OR HELIUM FILLED BALLOONS
MUST CLEAN GRILLS. PUT TABLES AND/OR CHAIRS BACK
MUST REMOVE ALL PERSONAL ITEMS
MUST REMOVE ALL TRASH, INCLUDING CIGARETTE BUTTS

When Pavilion is not RESERVED, the Pavilion and recreational equipment are available to the general public.

PAVILION USAGE REGULATIONS – Proposed

**PERSON NAMED ON RESERVATION/RENTAL AGREEMENT
MUST BE PRESENT
AND WILL BE HELD RESPONSIBLE FOR THEIR GUESTS.**

**RESERVATION IS FOR PAVILION ONLY
DOES NOT INCLUDE PICKLEBALL/TENNIS COURTS
OR RECREATION EQUIPMENT**

**KEY/FOB TO BE ACQUIRED FROM CLERK DURING REGULAR BUSINESS HOURS ARE
NOT TO BE SHARED AND ARE TO BE PLACED IN LOCK BOX NEAR OFFICE ENTRANCE
IMMEDIATELY AFTER EVENT END.**

DEPOSIT: \$200 Deposit is due with the completed Agreement form, to hold reservation date and time. Deposits are refundable (full or partial) after confirming the Pavilion is in original condition and rules/regulations have been complied.

FEE: A non-refundable fee of \$ _____ is due upon rental approval.
Government or local community training events – No charge.

RULES: NO ALCOHOLIC BEVERAGES ALLOWED.
GRILLS ARE TO BE USED FOR GRILLING PURPOSE ONLY.
METAL TRASH CANS ON SITE ARE FOR **COLD** ASH ONLY-NO GARBAGE.
NO OPEN FLAMES OR CANDLES ALLOWED. (except grills)
NO FIREWORKS ALLOWED.
ALL DOGS/PETS MUST BE LEASHED AT ALL TIMES AND WASTE CLEANED UP.
NO BALLOONS, CONFETTI OR OTHER SHREDDED MATERIALS ALLOWED.
CLEAN GRILLS AND TABLES & SEATING.
PUT TABLES BACK TO ORIGINAL LOCATION.
REMOVE ALL PERSONAL ITEMS.
REMOVE ALL TRASH, INCLUDING CIGARETTE/CIGAR BUTTS.

ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVED BASIS.

I have read and understand the above regulations and agree to comply.

(Signed) _____

Redundant -
eliminate

RECREATION AREA RULES

No Alcoholic beverages allowed

No glass permitted in recreation area

No confetti or other shredded materials

No liquid or helium filled balloons

Dogs must remain on leash - Clean up after your pets

Grill use for grilling food only - no other flames or candles allowed

Metal garbage cans are for cold charcoal ash only (leave the hot ash for the next person)

Leave Pavilion and recreation area clean

Pavilion can be reserved by calling the Greenwood Clerk's office at 218-753-2231

Bocce ball sets and bean bag sets are available by calling:

GREENWOOD COMMUNITY RECREATION BOARD

Jarri 218-750-7236

Byron 218-780-0658

Jet 218-753-2106

Clerk 218-753-2231

Horseshoes are located on the side of the skating shack

Please return all equipment and keys when done

Thank you,

Cook, MN

Font Size + -

Community Center Fees

Damage Deposit

\$250 required for (6 hours or less/more) rentals.

Rental Fees

2 hours: \$25

4 hours: \$50

6 hours or less: \$75, non-profit \$30

Over 6 hours: \$150, non-profit \$50

Set up, event and clean up need to take place in the time slotted

Lost Key: \$50

Non-exclusive use during open hours:

A resident may also use the community center(non-exclusively) for a party/meeting/etc. during open hours. In other words, anyone can come and go while you are having a party/meeting/etc. We ask that you still reserve space and sign a rental contract. We don't want to overbook or exceed maximum capacity.

The City of Cook shall have first priority in using the Community Center.
All rates are subject to change.



NORTHWOODS PARTNERS

~ Festival of Trees ~



A Season of Giving

Dear Friends:

Please join us as Northwoods Partners celebrates 23 years of Festival of Trees!

Festival of Trees is at long last upon us. Because of your generous support, and a little holiday magic, the lobby of the Grand Ely Lodge will be transformed into a winter wonderland, complete with beautifully decorated Christmas trees, wreaths, and a holiday boutique. This year's holiday event kicks off with a Lighting Ceremony at 7:00 pm on Sunday, November 23rd. The festivities will run through Sunday, December 7th.

We invite you to share in the magic by choosing how you would like to participate:

Festival of Trees Decorator: As a Festival of Trees decorator, select an item on the **green sheet** to decorate. You can pick out your favorite holiday items or theme and let your imagination run free!

Friends of the Festival: If you don't have time to decorate, consider becoming "Friends of the Festival". By filling out the **gold sheet**, you or your business will receive recognition for your generosity and will be highlighted on our "Friends Tree" and in a variety of marketing materials.

While this holiday magic lasts only 15 days, it continues throughout the year in the hearts of those who participate and support the Festival of Trees. Most of all, the magic continues in the lives of our older adults that are supported by Northwoods Partners every day.

Please complete the enclosed form(s) and return by the date indicated on the form. If you have any questions or need further information, please call our office @ 218-365-8019.

With heartfelt thanks,

The Festival of Trees Committee

Northwoods Partners mission is to provide resources that promote independence and healthy aging.

760 Miners Drive East • Ely, MN 55731 • (218) 365-8019

www.northwoodspartners.org



NORTHWOODS PARTNERS

- caring connections -

2025 Festival of Trees Decorator's Order Form

Your Name: _____

Phone: _____

Address: _____

Email: _____

Name: (as it will appear on signage, program, and marketing)

Decorated By: (as it will appear on signage, program, and marketing)

Theme/Title: (as it will appear on signage, optional)



NOVEMBER 23RD-DECEMBER 7TH
GRAND ELY LODGE

*Silent Auction, Christmas Boutique
Memorial Tree*

☐ I am providing
my own tree,
wreath, or other
item. I will return
this completed
form and
indicate the item
and size.

Please write the number if items you wish to purchase next to that item.

PRE-LIT TREES

_____ 4 ft. alpine slim tree - \$40

_____ 4 ft. **standard tree** - \$70

_____ 6 ft. alpine slim tree - \$65

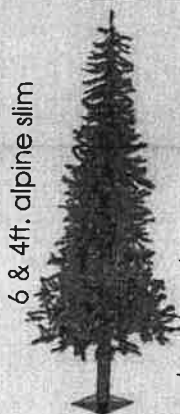
Battery-LIT WREATHS

_____ 24" wreath - \$35 _____ 9 ft garland - \$30

_____ 30" wreath - \$50

NON-LIT GARLAND

6 & 4ft. alpine slim



All amounts listed are the minimum donation required to receive that item

PLEASE RETURN FORM BY FRIDAY, NOVEMBER 1ST

Make donation checks payable to Northwoods Partners mail to
Northwoods Partners, 760 East Miners Drive, Ely, MN 55731

*Celebrate the tradition of giving, the beauty of the season
and a new year of peace and happiness.*

Northwoods Partners mission is to provide resources that promote independence and healthy aging.
760 East Miners Drive · Ely, MN 55731 · (218) 365-8019 www.northwoodspartners.org



NORTHWOODS PARTNERS
~ Festival of Trees ~
A Season of Giving

2025 Friends of the Festival

Your "Friends of the Festival" contribution allows you be to recognized on our Festival of Trees "Friends of the Festival Tree" and recognition in a variety of on-line and print marketing materials.

Levels of Giving:

____ **Gold Star \$5,000** (and above)

____ **Beacon of Lights \$500** (and above)

____ **Silver Bells \$2,500** (and above)

____ **Angels \$100** (and above)

____ **Doves \$1,000** (and above)

____ **Snowflakes \$50** (and above)

Name: _____ Phone: _____

Address: _____

Email Address: _____

Name: (as you wish it to appear on signage, program, and marketing)

If you have any questions or need further information,
please call the Northwoods Partners office at 218-365-8019.

Return form by **November 10th** to be included in the Festival of Trees Program.

*Please make donation payable to **Northwoods Partners** and mail to:*
760 Miners Drive East, Ely, MN 55731.

*Celebrate the tradition of giving, the beauty of the season,
and a new year of peace and happiness.*

Northwoods Partners mission is to provide resources that promote independence and healthy aging.
760 Miners Drive East · Ely, MN 55731 · (218) 365-8019
www.northwoodspartners.org

AI Mode

All

Images

News

Videos

Short videos

Shopping

More ▾

Tools ▾

◆ AI Overview



Northwoods Partners is a nonprofit organization in Ely, Minnesota, that **supports seniors and their caregivers by providing resources and programs to promote independence and healthy aging**. Their services include caregiver support, such as consultations and support groups; practical assistance, like transportation and grocery delivery; and health-focused programs, such as exercise classes and memory care support. [🔗](#)

Services for Seniors

- **Friendly Visits & Calls:** Volunteers provide social engagement and companionship to seniors. [🔗](#)
- **Transportation:** Volunteers offer rides for appointments or errands. [🔗](#)
- **Exercise Programs:** Programs like Tai Ji Quan, Exercise Buddy, and group exercises are offered to improve balance, strength, and activity. [🔗](#)
- **Memory Care & Support:** The organization provides programs and resources for individuals with dementia and their families, including the Northwoods Memory Care Program. [🔗](#)
- **Grocery Delivery:** Volunteers deliver groceries to seniors who are unable to go to the store themselves. [🔗](#)

Services for Caregivers

- **Consulting & Education:** Certified consultants offer information, skills, and support for family caregivers. [🔗](#)
- **Caregiver Support Groups:** Meetings provide a space for caregivers to connect, share experiences, and receive support. [🔗](#)
- **Caregiver Relief:** Services designed to give caregivers a break from their caregiving responsibilities. [🔗](#)
- **Advanced Care Planning:** The organization provides forms and education for Health Care Directives and facilitates family meetings. [🔗](#)



aging mastery program (AMM) is a program designed to help seniors set and achieve goals for healthy aging. [↗](#)

- **Tasty Tuesdays:** A free event focused on healthy recipes and food preparation. [↗](#)
- **Healthy Aging Expo:** An annual event offering education and resources for seniors and caregivers. [↗](#)

Services - Northwoods Partners Ely, MN

Sep 18, 2025 — Our Services Include: * Friendly Visits: Staying active and socially engaged is a key element in staying healthy and ...

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Northwoods Partners - Lake County, MN

Northwoods Partners offers a variety of activities for community members. Activities include: Friendly visits. Transportation (loc...

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Northwoods Partners - Ely Chamber of Commerce

Website. Senior Services in Ely, Minnesota. The mission of Northwoods Partners (formerly Northwoods Hospice Respite Partners or NH...

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Northwoods Partners - Senior Services in Ely, Minnesota

The mission of Northwoods Partners (recently Northwoods Hospice Respite Partners or NHRP) is to **provide resources that promote independence and healthy aging.**

[Services](#)

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ST. LOUIS COUNTY CANNABIS ORDINANCE – ORDINANCE NUMBER 68

As amended on September 9, 2025

The County Board of St. Louis County ordains as follows.

Section 1. Definitions.

Terms used in this ordinance and defined in Minn. Stat. ch. 342 (2024), as amended or recodified from time to time, have the meanings given them in Minn. Stat. ch. 342 (2024), as amended or recodified from time to time.

Section 2. Geographic scope.

This ordinance covers all areas of the county in which St. Louis County exercises planning and zoning authority. It does not cover any city or town in which the city or town exercises planning and zoning authority.

Section 3. Use of cannabis in public.

- A. For purposes of this section, the term “public place” means any public park, any other property owned, leased, or controlled by a governmental unit, and any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; retail stores and other commercial establishments; educational facilities other than public schools, as defined in Minn. Stat. § 120A.05, subds. 9, 11, and 13 (2024), as amended or recodified from time to time; hospitals; nursing homes; auditoriums; arenas; meeting rooms; and common areas of apartment rental buildings. It does not include a private residence, including the person’s curtilage or yard; private property not generally accessible by the public, unless the person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or the premises of an establishment or event licensed to permit on-site consumption.
- B. Notwithstanding section 1 of this ordinance, all other terms used in this section and defined in Minn. Stat. ch. 152 (2024), as amended or recodified from time to time, have the meanings given them in Minn. Stat. ch. 152 (2024), as amended or recodified from time to time.
- C. Pursuant to Minn. Stat. § 152.0263, subd. 5 (2024), as amended or recodified from time to time, a person is guilty of a petty misdemeanor if the person unlawfully uses cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place.

Section 4. Limit on number of licensed cannabis retailers, cannabis mezzobusinesses with a retail operations endorsement, and cannabis microbusinesses with a retail operations endorsement.

Pursuant to Minn. Stat. § 342.13(h) (2024), as amended or recodified from time to time, the number of licensed cannabis retailers, cannabis mezzobusinesses with a retail operations endorsement, and cannabis microbusinesses with a retail operations endorsement is limited to one registration in total for every 12,500 residents. Pursuant to Minn. R. 9810.5000, subp. 3.B, as amended or recodified from time to time, retail locations operating under a Tribal compact entered into under Minn. Stat. § 3.9224 (2024), as amended or recodified from time to time, or Minn. Stat. § 3.9228 (2024), as amended or recodified from time to time, or a Tribally issued license or registration count toward this limit.

Section 5. Prohibition of cannabis businesses within certain distances of schools, day cares, residential treatment facilities, and attractions within public parks.

Pursuant to Minn. Stat. § 342.13(c) (2024), as amended or recodified from time to time, the operation of a cannabis business is prohibited within 1,000 feet of a school, or 500 feet of a licensed day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.

Section 6. Hours of operation.

Pursuant to Minn. Stat. § 342.27, subd. 7(b) (2024), as amended or recodified from time to time, a cannabis business with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products shall not sell cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between 9:00 p.m. and 2:00 a.m. the following day or between 8:00 a.m. and 10:00 a.m. For the avoidance of doubt, the prohibition in this section is in addition to the hours-of-operation prohibition in Minn. Stat. § 342.27, subd. 7(a) (2024), as amended or recodified from time to time.

Section 7. Zoning districts for cannabis businesses and hemp businesses.

- A. The following cannabis businesses and hemp businesses shall be allowed uses with land-use permits issued by the St. Louis County Department of Planning and Zoning in commercial (COM) districts established by St. Louis County's Zoning Ordinance, also known as Ordinance Number 62, and not allowed in all other districts established by St. Louis County's Zoning Ordinance:
- retail operations of cannabis microbusiness with retail operations endorsement;

- retail operations of cannabis mezzobusiness with retail operations endorsement;
- cannabis retailer;
- cannabis event organizer (including, for the avoidance of doubt, all cannabis events);
- medical cannabis combination business; and
- lower-potency hemp edible retailer.

B. The following cannabis businesses and hemp businesses shall be allowed uses with performance-standard permits issued by the St. Louis County Department of Planning and Zoning in limited-industrial (LI) districts established by St. Louis County's Zoning Ordinance and not allowed in all other districts established by St. Louis County's Zoning Ordinance:

- non-retail operations of cannabis microbusiness with retail operations endorsement;
- non-retail operations of cannabis mezzobusiness with retail operations endorsement;
- cannabis microbusiness without retail operations endorsement;
- cannabis mezzobusiness without retail operations endorsement;
- cannabis cultivator;
- cannabis manufacturer;
- cannabis wholesaler;
- cannabis transporter;
- cannabis testing facility;
- cannabis delivery service; and
- lower-potency hemp edible manufacturer; and
- lower-potency hemp edible wholesaler.

C. No cannabis business or hemp business shall operate as a "home business" or "home occupation" as those terms are defined in St. Louis County's Zoning Ordinance.

Section 8. Certification.

The St. Louis County Department of Planning and Zoning shall be responsible for taking action on requests for certification as to proposed cannabis businesses under Minn. Stat. § 342.13(f) (2024), as amended or recodified from time to time.

Section 9. Registration and registration fees.

A. The St. Louis County Department of Planning and Zoning shall be responsible for taking action on requests for registration as to cannabis microbusinesses, cannabis mezzobusinesses, cannabis retailers, medical cannabis combination businesses, and lower-potency hemp edible retailers under Minn. Stat. § 342.22, subd. 1 (2024), as amended or recodified from time to time.

- B. Pursuant to Minn. Stat. § 342.22, subd. 2(a) (2024), as amended or recodified from time to time, St. Louis County shall impose initial retail registration fees and renewal retail registration fees as follows.

Cannabis or Hemp Business	Initial Retail Registration Fee	Renewal Retail Registration Fee
Cannabis microbusiness	\$0	\$1,000
Cannabis mezzobusiness	\$500	\$1,000
Cannabis retailer	\$500	\$1,000
Medical cannabis combination business	\$500	\$1,000
Lower-potency hemp edible retailer	\$125	\$125

Section 10. Registration in cities and towns.

- A. St. Louis County will issue a registration as to a retail establishment located in a city or town in which the city or town does not exercise planning and zoning authority if the city or town provides consent for St. Louis County to issue the registration, as provided in Minn. Stat. § 342.22, subd. 1 (2024), as amended or recodified from time to time.
- B. St. Louis County will not issue a registration as to a retail establishment located in a city or town in which the city or town exercises planning and zoning authority.

Section 11. Civil penalty.

Pursuant to Minn. Stat. § 342.22, subd. 5(e) (2024), as amended or recodified from time to time, St. Louis County shall impose a civil penalty of \$2,000 for each violation of Minn. Stat. § 342.22, subd. 5(e) (2024), as amended or recodified from time to time.

Section 12. Liquor, Gambling, Tobacco, and Cannabis Committee.

The subcommittee referenced in section 3.11 of St. Louis County Ordinance No. 28 and known as the Liquor Licensing Committee shall now be known as the Liquor, Gambling, Tobacco, and Cannabis Committee.

Section 13. Compliance checks.

The Liquor, Gambling, Tobacco, and Cannabis Committee shall conduct or cause to be conducted the compliance checks required by Minn. Stat. § 342.22, subd. 4 (2024), as amended or recodified from time to time.

Section 14. Cannabis events.

Pursuant to Minn. Stat. § 342.40, subd. 1 (2024), as amended or recodified from time to time, a cannabis event organizer must receive St. Louis County's local approval in the form of a cannabis-event permit before holding a cannabis event. The cannabis event organizer must pay at the time of application for the permit a nonrefundable permit fee in the amount of \$100. The permit must require the cannabis event organizer to comply with all applicable laws, including, without limitation, Minn. Stat. § 342.40 (2024), as amended or recodified from time to time. The Liquor, Gambling, Tobacco, and Cannabis Committee shall be responsible for taking action on applications for cannabis-event permits.

Section 15. Suspension and reinstatement of retail registration.

Under Minn. Stat. § 342.22, subd. 5 (2024), as amended or recodified from time to time, local units of government are authorized to suspend and reinstate retail registrations of cannabis businesses and hemp businesses under certain circumstances. The Liquor, Gambling, Tobacco, and Cannabis Committee shall be responsible for making recommendations to the St. Louis County Board as to any suspension or reinstatement of a retail registration issued by St. Louis County, and the St. Louis County Board shall be responsible for taking action on any such suspension or reinstatement.

Section 16. Severability.

Should any part of this ordinance be declared by the courts to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof, other than the part so declared to be unconstitutional or otherwise invalid, and to this end the provisions of this ordinance are severable to the fullest extent allowed by applicable law.

Section 17. Effective date.

This ordinance is effective on January 1, 2025; provided, however, that the second sentence of section 4 and the portion of section 7.B that relates to lower-potency hemp edible wholesalers are effective on September 9, 2025.

From: Sarah Andersen <edinahornet61@gmail.com>
Sent: Wednesday, October 1, 2025 12:18 PM
To: clerk@greentownshipmn.com
Subject: Birch Point Road right of way

Dear Town Board,

My name is Sarah Andersen. Our family consists of five generations, and are one of the oldest continuous property owners out on Birch Point. Our cabin has been in this family since 1941.

We as a family try as best we can to follow what happens in our township. Since late last fall we were made aware the township was considering giving up township land to a doctor from Duluth. My father was good friends with Bob Schlieske. Bob was a former township supervisor. Bob owned the property prior to the doctor from Duluth and we are very familiar with it.

This summer the potential giving away land has made for a lot of neighborhood discussion out on Birch Point. Several cabins out here are owned by attorneys and they have provided a lot of useful information on what this giveaway could possibly mean for Birch Point Road Township Road 4136.

The consensus is the township should not give up any land along Birch Point Road because it limits the ability of the township to make improvements to what is already a very narrow road. The township has discussed improvements on Birch Point Road. Giving away land next to the road as a first step is just as ridiculous as it sounds! Keeping the land under township control as it has been for over 100 years has no negative effect on anyone who lives along the road. The feeling is mutual that Greenwood Township should retain the public's interest in all public land on Birch Point at all costs!

While we understand Minnesota road laws, specifically Minnesota 164.07 does allow a township to sell off a portion of its road right of way. However, we also understand that in order for the township to complete any transfer of township land, it would require the township to lawfully vacate the public interest in the land that was established in the 1921 plat Birch Point 1st Edition.

In Minnesota Law 164.07 it says before a town board can vacate a road or any portion of it, they first must receive a petition to authorize this action signed by no less than eight voters who own occupy real estate under homestead laws and who live within 3 miles of the road to be vacated. We know without this signed petition of authorization by the voters, the board cannot lawfully vacate the road.

We know the vast majority of those people on Birch Point Road who are eligible to sign any petition authorizing the town board to vacate this road are unwilling to do so.

Since the township will not have the required votes from the local residents to authorize the town board to vacate this road we suggest they abandon this idea and move on to other issues more important to the residents of Greenwood Township.

Very truly yours,

Sarah Andersen
Birch Point Road