

Greenwood Township Supervisors Board Meeting Agenda

DATE: April 15, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/
Supervisor Bassing / Interim Treasurer / Clerk Spicer

PUBLIC COMMENTS (limited to 3 minutes)

ADDITIONS/CHANGES TO AGENDA

Motion- to accept Agenda. **Vote**

Motion – to approve Board of Audit Minutes from Feb 11, 2025. **Vote**

Motion -to approve minutes from regular meeting held March 11, 2025. **Vote**

Motion – to approve minutes from reorganization meeting held March 19, 2025. **Vote**

FINANCIAL REPORTS

Motion -to approve Treasurer's Report. **Vote**

Motion -to approve Claims. **Vote**

Motion -to approve Payroll. **Vote**

Clerk's financial reports.

OLD BUSINESS

1. Bids for door locks - fobs or cards
2. Employee files
3. Incident involving police call

NEW BUSINESS

1. Township Treasurer position.
2. Annual Meeting items:
 - a. Approval of \$600,000 levy payable in 2026.
 - b. Revised 2026 budget.
 - c. Benches on walking trail.
 - d. Maintenance employee.
3. Reroofing Town Hall.

4. Letters from MN Dept. of Labor and Industry:
 - a. Dismissal of Discrimination Complaint #20210296, Maus vs. Greenwood Township Fire Department.
 - b. Dismissal of Discrimination Complaint #20210154, Maus vs. Greenwood Township Fire Department.
5. Lawnmowing services.
6. Requests for donations:
 - a. Northwoods Beat Bots Robotics Team.
 - b. Cook Annual Timber Days.
 - c. Friends of the Park (Cook).
7. Update on ARPA Report.

SUPERVISOR REPORTS

Skubic	Road Supervisor Lodging Tax Board Representative
Bassing	Broadband Liaison Joint Powers and Recreation Noxious Weeds Representative
Gilbert	Grounds and Maintenance Fire Department Liaison
Bradach	Recreation Committee Liaison 911 Assignment
Roskoski	Ambulance Commission RAMS Representative

FIRE DEPARTMENT REPORT

1. Request to hire Brianna Lofquist as a Firefighter, contingent upon a physical and FF 1 & 2 training.
2. Quote from MacQueen to replace outdated wildland PPE, in the amount of \$976.52 per firefighter.
3. Quote from Pro Hydro Test, in the amount of \$1,550, to have all SCBA & Cascade bottles hydro tested (required 5 years).
4. Quote from Emergency Apparatus Maintenance, in the amount of \$1,970.00, to have annual pump tests performed on E#1, T#3, R#5 and FB#1.
5. Request to repair one portable pump.
6. Request to have annual service done on boats #1, #2 and #3.

CLERK REPORT (Correspondence)

- 1.

MOTION TO ADJOURN

NEXT MEETING: May 13, 2025 TIME 6:30 PM

2025 Greenwood Township Board Of Audit Minutes

DATE: February 11, 2025

Motion by Bassing/Gilbert to reconvene for Board of Audit at 8:00 pm. **Vote 5/0 carried**

Chair Roskoski instructs each Supervisor to choose:

three (3) random numbers for Receipts between 161677 and 161768 (beginning of 2024 to end of 2024)

and each Supervisor to choose:

three (3) random numbers for Disbursement between 21861 and 22127 (beginning of 2024 to end of 2024)

Disbursements for review - claim # 21861 - 22127

Roskoski	Skubic	Bassing	Gilbert	Stoehr
21883	21877	22012	21871	21862
21890	22100	22111	21873	22121
22120	22101	22123	21875	21972

Receipts for review – receipt # 161677 - 161768

Roskoski	Skubic	Bassing	Gilbert	Stoehr
161700	161680	161714	161687	161778
161679	161708	161679	161699	161761
161790	161733	161732	161707	161680

Chair Roskoski continued to review the items on the checklist list provided by MAT 2025 Board of Audit Meeting Materials. She noted the Treasurer's and Clerk's disbursement ledgers, receipt ledgers and Schedule 1's did not match for 2024.

Clerks:

Reconciliation	-	There is one outstanding 2024 claim against township.
Statements of Receipts	-	All receipts have been deposited and\ or transferred to the proper fund.
Statement of claims -		All claims against the township have been settled for 2024.
Statement of Disbursements	-	All claims have been posted to the disbursements for 2024.
Statement of Investments	-	All investments have been accounted for, including interest.
Fund Balances	-	Fund Balances 12/31/2024 are attached to the audit.

Clerk Spicer notes there are no records in CTAS for checks 231881 through 21892 that fall between checks recorded between January 9 and February 13, 2025, in the Clerks CTAS, and no claim with those check numbers assigned from during the time Joann Bassing was Clerk.

Clerk Spicer also found there are no records in the Clerk CTAS and no claims for the following checks 21621 through 21624, that fall between checks dated between January 13 and February 11, 2023. 21699 that falls between checks dated May 9, 2023

21757 that falls between checks dated between July 11 and August 8, 2023

31803 that falls between checks dated between September 22 and October 3, 2023.

Clerk Spicer stated all Voided checks are to have VOID written on them and kept in sequence with the check stubs and entered in CTAS, which is not the case with any of these missing checks.

Chair Roskoski asked Deputy Treasurer Bassing why 2 of the 3 Disbursements she had chosen were not accounted for. Deputy Treasurer Bassing stated she did not know what they were for and refused to confirm that the checks were voided in CTAS on the Treasurer's computer.

Chair Roskoski stated that, since the none of the Clerk and Treasurer's records match, and the Deputy Treasurer refused to cooperate with verifying the missing checks, it was pointless to continue with the Board of Audi and it will be done later when we can get the Clerk & Treasurer financials corrected and matching.

Motion by Roskoski/Skubic to Adjourn. Vote 5/0 carried

Chair _____ Clerk _____

Greenwood Township Board of Supervisors Meeting Minutes

DATE: March 11, 2025 – Following Annual Meeting

CALL TO ORDER – Chair Roskoski

Meeting is being recorded for transcription and archival purposes

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert /Supervisor Bassing / Deputy Treasurer Bassing / Clerk Spicer – **All present except Supervisor Stoehr**

ADDITIONS/CHANGES TO AGENDA

Motion- by Bassing/Gilbert to accept Agenda. **Vote 4/0 carried**

Motion – by Bassing/Gilbert to approve minutes from regular meeting held February 11, 2025.
Vote 4/0 carried

Motion – by Bassing/Skubic to approve minutes from Special meeting held February 7, 2025.
Vote 4/0 carried

Motion – by Skubic/Gilbert to approve minutes from Special Meeting held February 11, 2025.
Vote 4/0 carried

Motion – to approve Board of Audit meeting minutes from February 11, 2025. **No motion.**

Motion – by Gilbert/Bassing to approve minutes from Special meeting held February 18, 2025.
Vote 4/0 carried

Motion – by Bassing/Gilbert to approve minutes from Special meeting held March 4, 2025.
Vote 4/0 carried

FINANCIAL REPORTS

Motion - by Bassing to approve Treasurer's Report. **No support-fail**

Motion – by Gilbert/Skubic to not pay the 2nd mileage to bank on 10/30/2024 claim and to not pay the mileage to Tech Bytes on 12/6/2024 claim. **Roll Call Vote** – Roskoski -Y, Skubic-Y, Bassing-N, Gilbert-Y **3/1 carried**

Motion – by Skubic/Gilbert to approve the remaining Claims. **Vote 4/0 carried**

Motion – by Skubic/Bassing to approve Payroll. **Vote 4/0 carried**

Clerk's financial reports.

OTHER ITEMS

Clerk's financial reports.

OTHER ITEMS

1. Canvass votes from 3/11/25 Township Election. Board Supervisors Roskoski, Skubic, Bassing and Gilbert, were sworn in as CANVAS Board. Election results read by Clerk Spicer as follows: Supervisor 4 position -Steve Bradach 261 votes and Sue Drobac 65 votes. Option B to provide appointment of Clerk and Treasurer – Yes-252, No-76. Treasurer position – Paul Thompson 259 votes, Joann Bassing 67 votes and 1 write-in vote for Dan Carnicom.
Motion – by Bassing/Skubic to approve the results of the March 11, 2025, township election. **Vote 4/0 carried**
2. Review job description of Treasurer position. – Will be put on Re-Org Meeting Agenda.
3. Return of keys by Treasurer, Deputy Treasurer and Supervisor Stoehr – after 7-day contest day, by next Wednesday, March 19, 2025.
4. Door locks for Fire Garage, Clerk/Treasurer office, main building entry door. Will check multiple entities and get quotes.
5. **Motion** – by Bassing/Skubic to set Reorganizational Meeting for 5:30 PM, Wednesday, March 19, 2025. **Vote 4/0 carried**

MOTION - by Gilbert/Skubic to adjourn. **Vote 4/0 carried**

Chair _____ Clerk _____

**GREENWOOD TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
5:30 PM - March 19, 2025**

CALL TO ORDER

Chair Roskoski.

Meeting is being recorded for transcription and archival purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

Supervisor 1-Paul Skubic/Supervisor 2-John Bassing/ Supervisor 4-Steve Bradach/Supervisor 5-Lois Roskoski/Clerk Debby Spicer. **All present except Supervisor 3-Craig Gilbert.**

REORGANIZATION BUSINESS

1. Swear in new Officer – Supervisor Bradach
2. Nominations for Chair. Skubic nominated by Bassing – Skubic respectfully declined.
Motion – Skubic/Bradach nominate Lois Roskoski to continue as Board Chair. Vote 4/0 carried
3. Nominations for Vice Chair
Motion – by Bassing/Bradach nominate Skubic to continue as Vice Chair. Vote 4/0 carried
4. Set Regular meeting date and time. Currently: 2nd Tuesday of the month at 6:30 pm, with exception of March (meeting time will follow Annual Meeting). Reorganization meeting – 5:30 PM, Wednesday, March 19, 2026. April, 2025, meeting rescheduled to 3rd Tuesday, April 15, 2025.
Motion – by Skubic/Bassing to accept the meeting dates, as amended. Vote 4/0 carried
5. Approve Depositories. (Currently Frandsen and LPL Financial).
Motion – by Bassing/Skubic to continue banking needs with Frandsen Bank and LPL Investments. Vote 4/0 carried
6. Approve signatories on bank accounts. Chair, Vice Chair, Clerk, Treasurer, Deputy Clerk, Deputy Treasurer. **Motion – by Bassing/Skubic to continue with these (6) listed positions as authorized account signers. Vote 4/0 carried**
7. Authorized signers on charge accounts:
 - A. L&M (Fire Chief/Building/Grounds Supervisor)
 - B. Menards (Fire Chief/Building/Grounds Supervisor)
 - C. Y Store (Fire Chief/Fire Dept staff)**Motion – by Bassing/Bradach to continue current authorized signers. Vote 4/0 carried**
8. Credit Cards:
 - A. Approve Fire Chief or Interim Fire Chief, Buildings/Grounds Supervisor, Clerk - \$1,000 limit each.
Motion – by Bassing/Skubic to continue with these. Vote 4/0 carried
9. Review upcoming training opportunities.

A. MAT Short Courses: April 3rd-Grand Rapids; April 4th-Duluth,

10. **Motion** – by Skubic/Bassing to approve payment for training of Supervisors, Clerk, Treasurer, Deputy Clerk, and Deputy Treasurer for 2025-year. **Vote 4/0 carried**
11. **Motion** – by Bradach/Bassing to approve official posting locations to be bulletin boards outside main office entrance and hall back entrance. **Vote 4/0 carried**
12. **Motion** – by Skubic/Bassing to approve holidays as listed for 2025-2026. **Vote 4/0 carried**
13. **Motion** – by Subic/Bradach approve continuing with Couri & Ruppe for our Township Attorney. **Vote 4/0 carried**
14. **Motion** – by Bassing to keep TimberJay as official newspaper. **No support-fail.**
Motion – by Skubic/Bradach to approve The Tower News as official newspaper.
Roll call vote- Roskoski-Y, Skubic-Y, Bassing-N, Bradach-Y **3/1 carried**
15. **Motion** – by Bradach/Skubic to approve Resolution No. 03-2025 of Board Administrative Guidelines with amendments. **Vote 4/0 carried**
16. **Motion** – by Skubic/Bradach to accept Treasurer job description as presented. **Vote 4/0 carried**
Motion – by Bradach/Skubic to approve the Treasurer salary at \$45 per hour, up to 20 hours per month. **Vote 4/0 carried**
Motion – by Bradach/Skubic to approve the Greenwood Township job application, as presented. **Vote 4/0 carried**
Motion – by Bradach/Skubic to approve publishing the Treasurer job opening in the Tower News, Timberjay and Mesabi News with a deadline of April 8, 2025, to receive applications. **Voted 4/0 carried**
17. **Motion** – by Bradach/Skubic to confirm Annual Financial Report sent to State Auditor (due March 31, 2025). **Roll call Vote** Roskoski-Y, Skubic-Y, Bassing-N, Bradach-Y **3/0 carried**
18. **Motion** – by Bradach/Skubic to appoint a Fire Department Committee. Committee members include Interim Chief Trancheff, Fire Dept liaison Supervisor Gilbert, EMT- Lofquist, Fire Captain Dejoode, Firefighter Milbridge, Erik Jankila of the MN Public Safety Group plus 1-2 community members. FD Committee will review Fire Dept structure, FD policies, FD job descriptions and determine plans to advertise and recruit new members. **Vote 4/0 carried**
19. **Motion** – by Skubic/Bradach to appoint Tammy Mortaloni as Interim Treasurer, at a salary of \$45 per hour. **Vote 4/0 carried**
20. Quotes for new locks on Town Hall doors- work in progress, still obtaining quotes.

21. **Motion** – by Bradach/Skubic to approve service credits for firefighters for 2023 as submitted by Clerk Spicer. **Vote 4/0 carried**

22. BOARD APPOINTMENTS

- A. **Motion** by Bradach/Skubic to appoint Roskoski to Ambulance Committee and Gilbert as alternate. **Vote 4/0 carried**
- B. **Motion** -by Skubic/Bradach to appoint Bassing as Broadband Liaison. **Vote 4/0 carried**
- C. **Motion** -by Skubic/Bassing to keep Gilbert as Grounds/Maintenance Supervisor. **Vote 4/0 carried**
- D. **Motion** – by Skubic/Bassing to appoint Bradach as Recreation Committee Liaison. **Vote 4/0 carried**
- E. **Motion** -by Bradach/Bassing to keep Skubic as Lodging Tax Board Representative. **Vote 4/0 carried**
- F. **Motion** -by Skubic/Bassing to appoint Bradach for 911 Assignment. **Vote 4/0 carried**
- G. **Motion** – by Roskoski/Skubic to appoint Bassing as Noxious Weed Representative. **Vote 4/0 carried**
- H. **Motion** -by Bradach/Skubic to appoint Roskoski as RAMS Representative. **Vote 4/0 carried**
- I. **Motion** -by Bassing/Bradach to keep Skubic as Road Supervisor & Lodging Tax Representative. **Vote 4/0 carried**
- J. **Motion** -by Bradach/Skubic to appoint Bassing as Joint Powers & Recreation Representative. **Vote 4/0 carried**
- K. **Motion** -by Bradach/Bassing to keep Gilbert as Fire Department Liaison. **Vote 4/0 carried**
- L. Chair Roskoski suggested that the Supervisors review all the applications for the Treasurer position and rate them. A Personnel Committee, consisting of two board members, could be appointed, interview the top 3 candidates and forward their recommendation to the full board to hire.
Motion – by Bradach/Skubic to appoint Roskoski and Bradach to a Personnel Committee and approve the hiring process. **Vote 4/0 carried**

23. Comments from Supervisors and Clerk.

Skubic- getting the Clerk/Treasurer books to match and FD up to par is a priority.

Bassing-PILT to be submitted with new Treasurer

Roskoski-Interim Treasurer Mortaloni is familiar with the Covid Grant reporting and may be able to bring report current.

Bradach- Board should consider designating \$200,000 to FD equipment. Could develop a spreadsheet that could be used at future annual meetings to determine proposed tax rates. Whole Board and Treasurer should be developing future budgets. T-Mobile offers high speed internet for \$35/month. Mital Steel will give full tour.

Motion -by Bassing/Bradach to Adjourn at 7:15 PM. **Vote 4/0 carried**

Chair _____ Clerk _____

Next Meeting: April 15, 2025

Fund Name: All Funds

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
03/05/2025	St. Louis County	161798	Town Road Aid 2025	(03/05/2025) -	N	County Grants and Aids for Highways	100-33610-	\$ 5,341.56
								<u>\$ 5,341.56</u>
03/31/2025	Frandsen Bank	161799	Interest	(03/31/2025) -	N	Interest Earning	100-36210-8	\$ 52.05
						Interest Earning	201-36210-8	\$ 0.68
						Interest Earning	228-36210-8	\$ 3.26
								<u>\$ 55.99</u>
03/31/2025	Frandsen Bank	161800	Interest	(03/31/2025) -	N	Interest Earning	224-36210-8	\$ 2.84
						Interest Earning	230-36210-8	\$ 9.36
								<u>\$ 12.20</u>
03/31/2025	LPL Financial	161801	Q1 2025 Interest	(03/31/2025) -	N	Interest Earning	224-36210-7	\$ 3.14
						Interest Earning	228-36210-7	\$ 3.59
						Interest Earning	230-36210-7	\$ 1.20
								<u>\$ 7.93</u>
03/31/2025	LPL Financial	161802	Q1 2025 Interest	(03/31/2025) -	N	Interest Earning	223-36210-7	\$ 348.91
								<u>\$ 348.91</u>
Total for Selected Receipts								<u>\$ 5,766.59</u>

Fund Name: All Funds

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/03/2025	Frandsen Bank & Trust-Tower	03032025	safe deposit box fee	N	GENERAL GOVERNMENT	100-41001-433-	\$ 21.00
	Total For Check	03032025					\$ 21.00
03/03/2025	ADP data processing	ADP 03/07/25	ADP fees	N	GENERAL GOVERNMENT	100-41001-107-	\$ 68.80
	Total For Check	ADP 03/07/25					\$ 68.80
03/12/2025	Tech Bytes	22176	Invoice #7911,7936,79992,8031	N	Data Processing	100-41920-325-	\$ 623.10
	Total For Check	22176					\$ 623.10
03/12/2025	MIN Telecommunications	22177	Inv 11545	N	GENERAL GOVERNMENT	100-41001-321-	\$ 48.00
	Total For Check	22177					\$ 48.00
03/12/2025	Bound Tree Medical LLC	22178	Inv 85645792,85654884,85668816	N	EMS Supplies	100-42275-310-	\$ 1,493.00
	Total For Check	22178					\$ 1,493.00
03/12/2025	Al's Repair Service LLC	22179	Inv 9915,9916	N	Fire Protection	100-42201-221-	\$ 2,583.60
	Total For Check	22179					\$ 2,583.60
03/12/2025	Mars Supply	22180	INV 30568517	N	Fire Protection	100-42201-310-	\$ 47.75
	Total For Check	22180					\$ 47.75
03/12/2025	Bob's Standard Service	22181	#1 diesel & trmt	N	Fire Protection	100-42201-212-	\$ 133.47
	Total For Check	22181					\$ 133.47
03/12/2025	Timberjay Inc.	22182	Inv 136929	N	Elections	100-41410-352-	\$ 73.13
	Total For Check	22182					\$ 73.13
03/12/2025	Mike Nystrom	22184	FB Broadcast Feb 2025	N	GENERAL GOVERNMENT	100-41001-108-	\$ 145.00
	Total For Check	22184					\$ 145.00
03/12/2025	Portable John	22185	Inv 34983 Jan and 35402 Feb	N	General Government Buildings and Plant	100-41940-401-	\$ 241.50
	Total For Check	22185					\$ 241.50
03/12/2025	Court & Ruppi, PLLP	22186	12/3/24-1/16/25	N	GENERAL GOVERNMENT	100-41001-304-	\$ 815.00
	Total For Check	22186					\$ 815.00
03/12/2025	CTC	22187	Inv 21535463	N	GENERAL GOVERNMENT	100-41001-321-	\$ 117.57

Fund Name: All Funds

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>FA-O-P</u>	<u>Total</u>
03/12/2025	Summit Companies	22188	Inv 2984930, 2984945	N	General Government Buildings and Plant	100-41940-403-	\$ 117.57
	Total For Check	22188					\$ 775.00
03/12/2025	Lake Country Power	22189	Electricity 1/1-2/1/25	N	General Government Buildings and Plant	100-41940-381-	\$ 855.03
	Total For Check	22189					\$ 855.03
03/12/2025	St Louis County, Auditor	22190	Disc progr and ballots for Mar elec	N	Elections	100-41410-316-	\$ 545.55
	Total For Check	22190					\$ 545.55
03/12/2025	Kennedy & Graven, Chartered	22191	Svc 12/2/24-1/31/25	N	GENERAL GOVERNMENT	100-41001-304-	\$ 19,652.46
	Total For Check	22191					\$ 19,652.46
03/12/2025	Grubens Marina	22192	reserved dock summer 2025	N	Marine & Recreation Vehicles	100-43128-415-	\$ 2,200.00
	Total For Check	22192					\$ 2,200.00
03/12/2025	Brianna Lofquist	22193	mileage to EMR trng	N	Fire Training	100-42240-331-	\$ 285.42
	Total For Check	22193					\$ 285.42
03/12/2025	Perpich TV & Music	22194	Inv 10016400, 39003712	N	GENERAL GOVERNMENT	100-41001-201-	\$ 418.99
	Total For Check	22194					\$ 418.99
03/12/2025	Debby Spicer	22195	miles	N	GENERAL GOVERNMENT	100-41001-331-	\$ 87.10
	Total For Check	22195					\$ 87.10
03/12/2025	Range Assoc Municipalities/Schools	22196	RAMS dues 2025	N	GENERAL GOVERNMENT	100-41001-433-	\$ 370.00
	Total For Check	22196					\$ 370.00
03/12/2025	Elan Card Member Payments	22197	adobe, postage, security seals	N	GENERAL GOVERNMENT	100-41001-309-	\$ 257.57
		22197				100-41001-322-	\$ 600.80
		22197				100-41001-433-	\$ 16.58
	Total For Check	22197			Elections	100-41410-221-	\$ 13.26
							\$ 888.21
03/12/2025	Jeff Maus	22198	mileage, cell phone sep-Feb, bckgrd ck, lunch	N	GENERAL GOVERNMENT	100-41001-331-	\$ 221.81
		22198			Fire Protection	100-42201-321-	\$ 282.14

Fund Name: All Funds

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/12/2025	VFBA of MN	22198	annual renewal and new enrollment	N	Fire Fighting	100-42210-305-	\$ 312.99
		22198				100-42210-310-	\$ 15.00
		22198					\$ 831.94
Total For Check							
03/12/2025	Superior Fuel	22200	Inv 2813083, 2835381	N	General Government Buildings and Plant	100-41940-383-	\$ 1,725.38
		22200					\$ 1,725.38
		Total For Check					\$ 130.00
03/12/2025	EO Johnson	22201	inv 1711729	N	GENERAL GOVERNMENT	100-41001-202-	\$ 51.47
		22201					\$ 51.47
		Total For Check					
03/12/2025	B & D Clearall Inc.	22202	inv 739	N	GENERAL GOVERNMENT	100-41001-228-	\$ 1,400.00
		22202					\$ 1,400.00
		Total For Check					
03/12/2025	Tower News	22203	8 election ads 2/7-2/28	N	GENERAL GOVERNMENT	100-41001-352-	\$ 416.00
		22203					\$ 416.00
		Total For Check					
03/12/2025	ESC Systems	22204	annual alarm cert	N	Fire Protection	100-42201-331-	\$ 29.25
		22204				100-42201-404-	\$ 337.50
		22204					\$ 366.75
Total For Check							
03/13/2025	ADP data processing	ADP 03/13/25	ADP payroll	N	GENERAL GOVERNMENT	100-41001-103-	\$ 1,434.17
		ADP 03/13/25				100-41001-103-	\$ 7,367.59
		ADP 03/13/2					\$ 8,801.76
Total For Check							
03/21/2025	ADP data processing	ADP 03/21/25	ADP fees	N	GENERAL GOVERNMENT	100-41001-107-	\$ 130.80
		ADP 03/21/2					\$ 130.80
		Total For Check					
03/27/2025	PERA	PERA 03/27/2	PERA Debit EFT for Jan, Feb & Mar 2025	N	GENERAL GOVERNMENT	100-41001-121-	\$ 349.70
		PERA 03/27/2				100-41001-121-	\$ 349.70
		PERA 03/27/2					\$ 1,049.10
Total For Check							
Total For Selected Checks							\$ 47,391.88

Greenwood Township - Clerk

Claims List for Approval

4/15/2025

Date Range : 3/1/2025 To 3/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/27/2025	MN Telecommunications	Inv 11639 -billed difference for Feb. speed increase & March and April Inv 11639 & 11731	22205	\$168.00			
					100-41001-321- 100-41001-321- 100-41001-321-	General Government General Government General Government	\$72.00 \$24.00 \$72.00
03/27/2025	Tower News	Feb 21 - 28 balance & 3/06/2025 Absentee Ballot Voting ad, 3/7 Election & PAT notice	22206	\$664.00			
					100-41001-351- 100-41001-351-	General Government General Government	\$170.00 \$494.00
03/27/2025	Perpich TV & Music	Inv# 10016441	22207	\$956.22	100-41001-201-	General Government	\$956.22
03/27/2025	Timberjay Inc.	Inv# 137021 & 137140 notices 2/7 thru 4/4/2025	22208	\$388.83			
					100-41410-352- 100-41001-352- 100-41410-352- 100-41001-352-	Elections General Government Elections General Government	\$225.02 \$18.75 \$48.76 \$96.30
03/27/2025	Mike Nystrom	Inv# - FB Broadcast March 11 & 19 2025	22209	\$290.00			
					100-41001-108- 100-41001-108-	General Government General Government	\$145.00 \$145.00
03/27/2025	St. Louis County Auditor	2024 property tax payable in 2025	22210	\$450.00	100-41940-384-	General Government Buildings and Plant	\$450.00
03/27/2025	Courtl & Ruppe, P.L.L.P.	2/6/2025 thru 2/17/2025 & 2/26 thru 3/14/2025	22211	\$15,072.50			
					100-41001-304- 100-41001-304-	General Government General Government	\$14,728.75 \$343.75

Date Range : 3/1/2025 To 3/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/27/2025	Lake Country Power	Electricity 2/01/2025 to 3/01/2025	22212	\$594.47	100-41940-381-	General Government Buildings and Plant	\$594.47
03/27/2025	Five Seasons Sports Center	2012 Polar's repair	22213	\$400.03	100-43128-404-	Marine & Recreation Vehicles	\$400.03
03/27/2025	CTC	phone system Inv# 21546077 mAR 12 thru APR 11	22214	\$20.47	100-41001-321-	General Government	\$20.47
03/27/2025	The Y Store	inv #2000851-IN 2/20/2025 Solid waste punch card	22215	\$20.00	100-41410-384-	Elections	\$20.00
03/31/2025	Superior Fuel Company	Propane delivered 3/31 Inv# 2866740	22216	\$926.08	100-41001-383-	General Government	\$926.08
03/31/2025	Portable John Services, Inc.	Inv#35754 for 3/3/2025 service	22217	\$120.75	100-41940-223-	General Government Buildings and Plant	\$120.75
03/31/2025	MN Public Safety Group LLC	training \ fd	22218	\$400.00	100-42240-308-	Fire Training	\$400.00
03/31/2025	Debby Spicer	mileage	22219	\$93.80	100-41001-331-	General Government	\$93.80
03/31/2025	EO Johnson	INV # 1730163	22220	\$36.47	100-41001-202-	General Government	\$36.47
03/31/2025	Tech Bytes, LLC	Inv# 8152 & 8161	22221	\$643.82	100-41001-325- 100-41001-325-	General Government General Government	\$165.50 \$478.32

Date Range : 3/1/2025 To 3/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/31/2025	B & D CLEARALL, Inc	Inv#759 - plow & sand 3/23	22222	\$700.00	100-41001-228-	General Government	\$700.00
03/31/2025	Elan Card Member Payments	elections supplies, office supplies & locks - Debby \$360.37 Y-store, Menards-Craig \$306.02	22223	\$607.84	100-41410-322- 100-41410-312- 100-41001-201- 100-42201-212- 100-41940-223-	Elections Elections General Government Fire Protection General Government Buildings and Plant	\$5.60 \$80.05 \$283.30 \$76.35 \$162.54
03/31/2025	North Shore Compressor	Inv# 002039Compressor repair	22224	\$1,527.77	100-42201-221-	Fire Protection	\$1,527.77
Total For Selected Claims				\$24,081.05			\$24,081.05

Date Range : 3/1/2025 To 3/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Craig A Gilbert	Town Supervisor				Date	
	John J Bassing	Town Supervisor				Date	
	Lois M Roskoski	Chair, Town Supervisor				Date	
	Paul R Skubic	Town Supervisor				Date	
	Steven W Bradach	Town Supervisor				Date	

March 2025 Payroll paid in April

Personnel	Hours			Earnings				Gross
	Reg	O/T	H 3/4	Reg	O/T	E 3/4	E 5	
Paid-In Department - Clerk								
Spicer, Debby				2,316.59				2,316.59
Paid-In Department - Fire Chief - Captain								
Trancheff, Brian				789.19				789.19
DeJooode, David				300.00				300.00
Paid-In Department - FIRE FIGHTER EMR								
DeJooode, David Rate: 15.0000	2.00			30.00				160.00
Rate: 20.0000	2.75			55.00				
Rate: 25.0000	3.00			75.00				
Edmunson, Brenda Ann Rate: 15.0000	2.00			30.00				80.00
Rate: 25.0000	2.00			50.00				
Gilbert, Craig Rate: 15.0000	2.00			30.00				30.00
Lofquist, Brianna C Rate: 15.0000	4.75			71.25				71.25
Milbridge, Eric Rate: 15.0000	5.25			78.75				128.75
Rate: 25.0000	2.00			50.00				
Nelson, Peggy Rate: 15.0000	2.00			30.00				55.00
Rate: 25.0000	1.00			25.00				
Strong, Kristal Rate: 15.0000	2.00			30.00				185.00
Rate: 20.0000	2.75			55.00				
Rate: 25.0000	4.00			100.00				
Trancheff, Brian Rate: 15.0000	5.25			78.75				153.75
Rate: 25.0000	3.00			75.00				
Villebrun, Makenna B Rate: 15.0000	2.00			30.00				80.00

Rate: 25.0000	2.00			50.00				
Paid-In Department - Janitorial								
Sawyer, Jerry R Rate: 30.0000	6.75			202.50				202.50
Paid-In Department - Supervisors								
Bassing, John J				383.02				383.02
Bradach, Steven W				160.62				160.62
Gilbert, Craig				383.02				383.02
Roskoski, Lois M				414.44				414.44
Skubic, Paul				383.02				383.02
Stoehr, Robert				234.75				234.75
Paid-In Department - Treasurer								
Maus, Jeffrey				589.92				589.92
Mortaloni, Tammy Rate: 45.0000	51.75			2,328.75				2,328.75

Memo Analysis HMN 51.75

Paid-In Department - Election Judge								
Deluca, Ruth Rate: 17.0000	8.00			136.00				136.00
Eichholz, Nancy J Rate: 17.0000	9.00			153.00				153.00
Indihar, Bergetta M Rate: 17.0000	9.00			153.00				153.00
Larson, Susan J Rate: 17.0000	8.00			136.00				136.00
Lepper, Colleen Rate: 17.0000	15.00			255.00				255.00
Lovgren, Kathryn Rate: 17.0000	19.75			335.75				335.75
Ralston, Nancy Rate: 17.0000	15.50			263.50				263.50
Sacchetti, Kathryn A Rate: 17.0000	11.00			187.00				187.00
Skubic, Cynthia A Rate: 17.0000	9.00			153.00				153.00

Greenwood Township
Bank Reconciliation

3/31/2025

Balance per Bank	\$	23,020.90
+ Deposits in Transit		
- Outstanding Checks		931.94

Adjusted Bank Balance	\$	22,088.96
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Adjusted Book Balance 2/28/2025	\$64,087.23
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Plus Deposits per Receipts Register	5,393.61
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Less: Disbursements	47,391.88
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Adjusted Book Balance	\$	22,088.96
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Date of Report : 4/3/2025

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
02/11/2025	22156	W C HEIAM MEDICAL FOUNDATION	\$100.00
03/12/2025	22198	Jeff Maus	\$831.94
		Total	\$931.94

Fund Name: 100 - General Fund

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
3/05/2025	St Louis County	161798	Road Aid	(03/05/2025) -	N County Grants and Aids for Highways	100-33610-	\$ 5,341.56
							<u>\$ 5,341.56</u>
3/31/2025	Frandsen Bank	161799	Interest	(03/31/2025) -	N Interest Earning	100-36210-	\$ 52.05
							<u>\$ 52.05</u>
Total for Selected Receipts							<u>\$ 5,393.61</u>

Fund Name: 100 - General Fund

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/03/2025	Frandsen Bank & Trust-Tower	03032025	Safe Deposit Box Annual Fee	N	General Government	100-41001-433-	\$ 21.00
		Total For Check					\$ 21.00
03/07/2025	ADP, Inc.	ADP03072021	ADP PROCESSING FEES	N	General Government	100-41001-107-	\$ 68.80
		Total For Check					\$ 68.80
03/12/2025	Tech Bytes, LLC	22176	Inv# 7911, 7936, 7992, 8031	N	Data Processing	100-41920-201-	\$ 200.00
		22176				100-41920-201-	\$ 130.00
		22176				100-41920-201-	\$ 136.60
		22176				100-41920-201-	\$ 156.50
		Total For Check					\$ 623.10
03/12/2025	MN Telecommunications	22177	Inv 11545 - Feb	N	General Government	100-41001-321-	\$ 48.00
		Total For Check					\$ 48.00
03/12/2025	Bound Tree Medical LLC	22178	Inv # 85645792, 85654884,	N	EMS Supplies	100-42275-310-	\$ 1,311.78
		22178	85668816 - ems supplies			100-42275-310-	\$ 167.93
		22178				100-42275-310-	\$ 13.29
		Total For Check					\$ 1,493.00
03/12/2025	AJ's Repair Service, LLC	22179	Inv 9915-SKI Truck 1-2002 Int'l,	N	Fire Protection	100-42201-221-	\$ 961.96
			9917-SKI Truck 2 1990 Int'l,				
			9916-SKI Truck 3 2009 Int'l,				
		22179				100-42201-221-	\$ 623.67
		22179				100-42201-221-	\$ 997.97
		Total For Check					\$ 2,583.60
03/12/2025	MARS Supply, Inc.	22180	Invoice #30568517 -N95 half	N	Fire Protection	100-42201-310-	\$ 47.75
			facepiece respirator				
		Total For Check					\$ 47.75
03/12/2025	Bob's Standard Service	22181	#1 - Diesel + treatment	N	Fire Protection	100-42201-212-	\$ 115.47
		22181				100-42201-212-	\$ 18.00
		Total For Check					\$ 133.47
03/12/2025	Timberjay Inc.	22182	Inv# 136929Filing notice &	N	Elections	100-41410-352-	\$ 41.25
		22182	absentee ballot notice				
						100-41410-352-	\$ 31.88

Fund Name: 100 - General Fund

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/12/2025 MN North College		22183	***VOID\$900.00***EMS training 10/11/024 Inv# 1254949	Y	Fire Training	100-42240-308-	\$ 73.13
Total For Check		22182					
03/12/2025 Mike Nystrom		22184	Inv# - FB Broadcast Feb 2025	N	General Government	100-41001-108-	\$ 145.00
Total For Check		22184					\$ 145.00
03/12/2025 Portable John		22185	Inv#34983 for Jan 20252 & Inv#35402 for Feb 2025 HDOP	N	General Government Buildings and Plant	100-41940-223-	\$ 120.75
Total For Check		22185					\$ 120.75
03/12/2025 Courti & Ruppe, P.L.L.P.		22186	12/03024 thru 1/16/2025	N	General Government	100-41001-304-	\$ 815.00
Total For Check		22186					\$ 815.00
03/12/2025 CTC		22187	phone system Inv# 21535463 feb 12 thru Mar 11	N	General Government	100-41001-321-	\$ 117.57
Total For Check		22187					\$ 117.57
03/12/2025 Summit Companies		22188	Annual fire exting inspect Inv#2984930, Annual Fuse Link SL 360 inspect Inv#2984945	N	General Government Buildings and Plant	100-41940-403-	\$ 610.00
Total For Check		22188					\$ 165.00
03/12/2025 Lake Country Power		22189	Electricity 1/01/2025 thru 2/01/2025	N	General Government Buildings and Plant	100-41940-381-	\$ 855.03
Total For Check		22189					\$ 855.03
03/12/2025 St. Louis County Auditor		22190	Disc programming and ballots for March election	N	Elections	100-41410-316-	\$ 545.55
Total For Check		22190					\$ 545.55
03/12/2025 Kennedy & Graven, Chartered		22191	Service 12/02/2024 - 1/31/2025	N	General Government	100-41001-304-	\$ 19,652.46
Total For Check		22191					\$ 19,652.46
03/12/2025 Grubens Marina and Village		22192	Reserved Dock - Summer 2025 Fireboat #1	N	Marine & Recreation Vehicles	100-43128-415-	\$ 2,200.00
Total For Check		22192					\$ 2,200.00

Fund Name: 100 - General Fund

Date Range: 03/01/2025 To 03/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
03/12/2025	Brianna Lofquist	22193	Mileage to EMR Training x 3 2/13/2025, 2/18/2025, 2/20/2025	N	Fire Training	100-42240-331-	\$ 285.42
		Total For Check					\$ 285.42
03/12/2025	Perpich TV & Music	22194	Inv# 10016400 & Inv# 39003712	N	General Government	100-41001-201-	\$ 418.99
		Total For Check					\$ 418.99
03/12/2025	Debby Spicer	22195	mileage-Tower PO Mileage-x 3 Mileage to Evelynth	N	General Government	100-41001-331-	\$ 87.10
		Total For Check					\$ 87.10
03/12/2025	Range Assoc Municipalities\Schools	22196	RAMS membership dues 2025	N	General Government	100-41001-433-	\$ 370.00
		Total For Check					\$ 370.00
03/12/2025	Elan Card Member Payments	22197	Adobe software, postage,security seals	N	General Government	100-41001-309-	\$ 257.57
		22197				100-41001-322-	\$ 600.80
		22197				100-41001-433-	\$ 16.58
		22197				100-41410-221-	\$ 13.26
		Total For Check					\$ 888.21
03/12/2025	Jeff Maus	22198*	mileage, cell phone Sept-Feb 18, Bckgrd chk, lunch	N	General Government	100-41001-321-	\$ 282.14
		22198*				100-41001-331-	\$ 40.20
		22198*				100-41001-331-	\$ 13.40
		22198*				100-41001-331-	\$ 149.80
		22198*				100-41001-331-	\$ 18.41
		22198*			Fire Administration	100-42210-305-	\$ 312.99
		22198*				100-42210-310-	\$ 15.00
		Total For Check					\$ 831.94
03/12/2025	VFBA OF MN	22199	Annual renewal + new enrollment	N	Fire Fighting	100-42220-433-	\$ 130.00
		Total For Check					\$ 130.00
03/12/2025	Superior Fuel Company	22200	Propane delivered 1/24 & 2/17	N	General Government	100-41001-383-	\$ 793.84
		22200	Inv# 2813083 & 2835381			100-41001-383-	\$ 931.54
		Total For Check					\$ 1,725.38
03/12/2025	EO Johnson	22201	INV # 1711729	N	General Government	100-41001-202-	\$ 51.47

Fund Name: 100 - General Fund

Date Range: 03/01/2025 To 03/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check 22201							\$ 51.47
03/12/2025	B & D CLEARALL, Inc	22202	Inv#739 - plow & sand Feb 1 & Feb 6	N	General Government	100-41001-228-	\$ 1,400.00
Total For Check 22202							\$ 1,400.00
03/12/2025	Tower News	22203	8 election ads 2/7 thru 2/28	N	General Government	100-41001-351-	\$ 416.00
Total For Check 22203							\$ 416.00
03/12/2025	ESC Systems	22204	annual Alarm Certification mileage	N	Fire Protection	100-42201-331-	\$ 29.25
Total For Check 22204							\$ 337.50
Total For Check 22204							\$ 366.75
03/13/2025	ADP, Inc.	ADP03132021	Wages & Taxes	N	General Government	100-41001-107-	\$ 7,367.59
Total For Check ADP03132021							\$ 1,434.17
Total For Check ADP03132021							\$ 8,801.76
03/21/2025	ADP, Inc.	ADP03212021	Processing Fees	N	General Government	100-41001-107-	\$ 130.80
Total For Check ADP03212021							\$ 130.80
03/27/2025	PERA	PERA032720;	EFT Debit PERA retirement contribution for Dec 2024 thru Feb 2025	N	General Government	100-41001-121-	\$ 349.70
Total For Check PERA032720;							\$ 349.70
Total For Check PERA032720;							\$ 1,049.10
Total For Check PERA032720;							\$ 47,391.88

FRANDSEN BANK - TOWER
PO BOX 499
TOWER, MN 55790

TELEPHONE: 218-753-6100

ACCOUNT: XXXXXXXXXXXX9840 PAGE: 1
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TOWN OF GREENWOOD
3000 COUNTY RD 77
TOWER MN 55790

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29

Please see the enclosure for important changes to consumer accounts.

SUMMARY OF ACCOUNTS

ACCOUNT TYPE	ACCOUNT NUMBER	CURRENT BALANCE	MATURITY DATE
PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT	XXXXXXXXXXXX9840	23,020.90	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX8778	27,499.76	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2750	1,061.81	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2050	924.37	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX6750	3,045.99	
TOTAL CURRENT BALANCE		55,552.83	

PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT XXXXXXXXXXXX9840

INTEREST THIS STATEMENT	52.05	LAST STATEMENT 02/28/25	70,392.40
INTEREST P2025	208.89	2 CREDITS	5,393.61
MINIMUM BALANCE	22,968.85	37 DEBITS	52,765.11
AVERAGE BALANCE	49,032.52	THIS STATEMENT 03/31/25	23,020.90
TOTAL DAYS IN STATEMENT PERIOD 03/01/25 THROUGH 03/31/25:			31

* * * C O N T I N U E D * * *

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PO BOX 499
TOWER, MN 55790

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TOWN OF GREENWOOD

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PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT XXXXXXXXXXXX9840

DESCRIPTION	OTHER CREDITS	DATE	AMOUNT
SLC PAYMENTS 00084437		03/03	5,341.56
INTEREST		03/31	52.05

CHECKS					
CHECK #..DATE.....	AMOUNT	CHECK #..DATE.....	AMOUNT	CHECK #..DATE.....	AMOUNT
22163*03/06	6,191.77	22185 03/24	241.50	22195 03/14	87.10
22174*03/21	13.40	22186 03/20	815.00	22196 03/24	370.00
22176 03/17	623.10	22187 03/19	117.57	22197*03/20	888.21
22177 03/18	48.00	22188 03/21	775.00	22199 03/25	130.00
22178 03/20	1,493.00	22189 03/17	855.03	22200 03/14	1,725.38
22179 03/21	2,583.60	22190 03/18	545.55	22201 03/19	51.47
22180 03/17	47.75	22191 03/18	19,652.46	22202 03/31	1,400.00
22181 03/18	133.47	22192 03/18	2,200.00	22203 03/19	416.00
22182*03/17	73.13	22193 03/17	285.42	22204 03/20	366.75
22184 03/19	145.00	22194 03/17	418.99		

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

DESCRIPTION	OTHER DEBITS	DATE	AMOUNT
SAFE DEPOSIT BOX PAYMENT FOR BOX XXXXXXXXXXXX0004 900021		03/03	21.00
ADP PAYROLL FEES ADP FEES 927637248938		03/07	68.80
ADP Tax ADP Tax 57YUI 031411A01		03/13	1,434.17
ADP WAGE PAY WAGE PAY 938434529117YUI		03/13	7,367.59
ADP PAYROLL FEES ADP FEES 791076115984		03/21	130.80
PERA MN PERA TXP*PERA*502100*03152025****\		03/27	349.70
PERA MN PERA TXP*PERA*502100*02152025****\		03/27	349.70
PERA MN PERA TXP*PERA*502100*01152025****\		03/27	349.70

DAILY BALANCE					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
03/03	75,712.96	03/17	56,534.73	03/24	25,547.95
03/06	69,521.19	03/18	33,955.25	03/25	25,417.95
03/07	69,452.39	03/19	33,225.21	03/27	24,368.85
03/13	60,650.63	03/20	29,662.25	03/31	23,020.90
03/14	58,838.15	03/21	26,159.45		

PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX8778

Please see the enclosure for important changes to consumer accounts.

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			02/28/25	27,499.08

*** CONTINUED ***

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TELEPHONE: 218-753-6100

TOWN OF GREENWOOD

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PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX8778

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
INTEREST		.68	03/31/25	27,499.76
BALANCE THIS STATEMENT			03/31/25	27,499.76
TOTAL DAYS IN STATEMENT PERIOD 03/01/25 THROUGH 03/31/25:				31
TOTAL CREDITS	(1)	.68		
TOTAL DEBITS	(0)	.00		

I N T E R E S T

AVERAGE LEDGER BALANCE:	27,499.08	INTEREST EARNED:	.23
AVERAGE AVAILABLE BALANCE:	27,499.08	DAYS IN PERIOD: 03/01/25-03/31/25:	31
INTEREST PAID THIS PERIOD:	.68	ANNUAL PERCENTAGE YIELD EARNED:	.01%
INTEREST PAID 2025:	.68		

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEE:	\$.00	\$.00

PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX2750

Please see the enclosure for important changes to consumer accounts.

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			02/28/25	1,058.55
INTEREST		3.26	03/31/25	1,061.81
BALANCE THIS STATEMENT			03/31/25	1,061.81
TOTAL DAYS IN STATEMENT PERIOD 03/01/25 THROUGH 03/31/25:				31
TOTAL CREDITS	(1)	3.26		
TOTAL DEBITS	(0)	.00		

* * * C O N T I N U E D * * *

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ACCOUNT: XXXXXXXXXXXX9840 03/31/2025
DOCUMENTS: 29

FRANDSEN BANK & TRUST

TELEPHONE: 218-753-6100

TOWN OF GREENWOOD

Real people. Real results.

PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX2750

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	1,058.55	INTEREST EARNED:	1.12
AVERAGE AVAILABLE BALANCE:	1,058.55	DAYS IN PERIOD: 03/01/25-03/31/25:	31
INTEREST PAID THIS PERIOD:	3.26	ANNUAL PERCENTAGE YIELD EARNED:	1.25%
INTEREST PAID 2025:	3.26		

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

*		TOTAL FOR	TOTAL
*		THIS PERIOD	YEAR TO DATE
*			
* TOTAL OVERDRAFT FEES:		\$.00	\$.00
*			
* TOTAL RETURNED ITEM FEE:		\$.00	\$.00
*			

PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX2050

Please see the enclosure for important changes to consumer accounts.

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			02/28/25	921.53
INTEREST		2.84	03/31/25	924.37
BALANCE THIS STATEMENT			03/31/25	924.37
TOTAL DAYS IN STATEMENT PERIOD 03/01/25 THROUGH 03/31/25:				31
TOTAL CREDITS (1)	2.84			
TOTAL DEBITS (0)	.00			

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	921.53	INTEREST EARNED:	.98
AVERAGE AVAILABLE BALANCE:	921.53	DAYS IN PERIOD: 03/01/25-03/31/25:	31
INTEREST PAID THIS PERIOD:	2.84	ANNUAL PERCENTAGE YIELD EARNED:	1.26%
INTEREST PAID 2025:	2.84		

* * * C O N T I N U E D * * *



FRANDSEN BANK - TOWER
PO BOX 499
TOWER, MN 55790

PAGE: 5
ACCOUNT: XXXXXXXXXXXX9840 03/31/2025
DOCUMENTS: 29

FRANDSEN BANK & TRUST

TELEPHONE: 218-753-6100

TOWN OF GREENWOOD

Real people. Real results.

PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX2050

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES:	\$.00	\$.00
TOTAL RETURNED ITEM FEE:	\$.00	\$.00

PUBLIC FUND SAVINGS ACCOUNT XXXXXXXXXXXX6750

Please see the enclosure for important changes to consumer accounts.

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			02/28/25	3,036.63
INTEREST		9.36	03/31/25	3,045.99
BALANCE THIS STATEMENT			03/31/25	3,045.99

TOTAL DAYS IN STATEMENT PERIOD 03/01/25 THROUGH 03/31/25: 31

TOTAL CREDITS (1) 9.36
TOTAL DEBITS (0) .00

INTEREST

AVERAGE LEDGER BALANCE:	3,036.63	INTEREST EARNED:	3.22
AVERAGE AVAILABLE BALANCE:	3,036.63	DAYS IN PERIOD: 03/01/25-03/31/25:	31
INTEREST PAID THIS PERIOD:	9.36	ANNUAL PERCENTAGE YIELD EARNED:	1.25%
INTEREST PAID 2025:	9.36		

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES:	\$.00	\$.00
TOTAL RETURNED ITEM FEE:	\$.00	\$.00

Biss Lock, Inc.

1218 2nd Ave South
Virginia, MN 55792

Estimate

Date

3/18/2025

Name / Address

TOWNSHIP OF GREENWOOD
3000 COUNTY ROAD 77
TOWER, MN 55790

Project

Description	Qty	Cost	Total
Pushbutton Lock	2	850.00	1,700.00
Change Combination on 3 Locks	3	25.00	75.00
Labor Installation ESTIMATE ONLY PRICE MAY FLUCTUATE EITHER WAY	4	125.00	500.00
Trip Charge Round Trip	60	2.00	120.00
Quote expires 30 days from "entry date" above.		Subtotal	\$2,395.00
		Sales Tax (8.375%)	\$0.00
		Total	\$2,395.00

Biss Lock, Inc.

1218 2nd Ave South
Virginia, MN 55792

Estimate

Date

3/19/2025

Name / Address

TOWNSHIP OF GREENWOOD
3000 COUNTY ROAD 77
TOWER, MN 55790

Project

Description			Qty	Cost	Total
Electronic lock free downloadable app for programing			1	1,625.00	1,625.00
Keyfob Minimum order is 50 fobs per pack			50	10.50	525.00
Smart card Minimum order is 100			100	6.70	670.00
Surcharge on Fobs or cards from factory \$15.00 each			1	15.00	15.00
Factory order 4-6 Weeks					
THIS IS A NON STOCK ITEM NOT RETURNABLE FOR CREDIT					
Please pay from e-mail, thank you for your business.				Subtotal	\$2,835.00
				Sales Tax (8.375%)	\$0.00
				Total	\$2,835.00

Arrowhead Locksmith Service

ESTIMATE TOTAL

\$11,744.68

To move forward with this estimate,
select **Accept** and Arrowhead Locksmith
Service will reach out with next steps.

From

\$371/mo

for 36
months with
personal
loan¹

Powered by **INTUIT**
creditkarma

Learn
more ▶

From \$783/mo

for 15 months with a 0%
APR credit card²



Learn more ▶

Accept

Decline



Arrowhead Locksmith Service

Estimate Number 1102

Estimate Total \$11,744.68

[View estimate](#)



Merchant details

Email

arrowheadlocksmith@gmail.com

Address

[8589 Zim Rd, Forbes, MN
55738](#)

Estimates are subject to change. The business will reach out to confirm final details.

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Arrowhead Locksmith Service
8589 Zim Rd
Forbes, MN 55738
2182900144
Arrowheadlocksmith@gmail.com



Estimate

ADDRESS

Greenwood Township
3000 Hwy 77 Tower Mn 55790

ESTIMATE # 1102

DATE 03/28/2025

EXPIRATION DATE 04/28/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Alarm Lock DL		7	1,259.00	8,813.00T
Labor (1 Hr)	Labor to install and program. 2 Hrs per door.	14	105.00	1,470.00
AL Prox Fobs		30	9.06	271.80T
AL Data Transfer PC Interface Cable		1	256.00	256.00T
Rekey Cylinder	Rekey locks to same key	6	25.00	150.00
Service Call		1	95.00	95.00

Estimate good for 30 days. Any additional parts or labor needed will be authorized prior to service.

SUBTOTAL	11,055.80
TAX	688.88
TOTAL	\$11,744.68

Accepted By

Accepted Date

Please note that a late payment fee of 8% will be applied to this invoice if payment is not received by the due date

GREENWOOD TOWNSHIP
INFORMATION REQUEST FORM

Persons requesting photocopies of public information from the Town must complete this form, return it to the Town Clerk, and pay the applicable fees as indicated below.

Requester's Name: James Jet Galonski Date of Request: 4/9/25

Requester's Address: 3131 Old Hwy 77 Tower 55790

Requester's Phone Number: 218-753-2106 Signature: J Galonski

Description of Information Requested: Per the Dept. of Labor
I am requesting a copy of my personnel File.

I am aware that Debby doesn't have it and it disappeared with
past employees and past Town Boards should be held accountable.

Town Use Only

The request is: ☐ Approved, ☐ Approved in Part, or ☐ Denied.

Reason(s) for a partially approved or denied request: _____

Fees applicable to the request:

		Estimated Cost	Actual Cost
Labor	_____ x \$ _____	\$ _____	\$ _____
	# of Hours Rate		
Copies	_____ x \$ _____	\$ _____	\$ _____
	# of Copies Rate		
Mailing	_____	\$ _____	\$ _____
Other Costs	_____	\$ _____	\$ _____
	_____	\$ _____	\$ _____
Totals:		\$ _____ *	\$ _____

Difference:

☐
☐

To be paid by Requester
To be refunded by Town

*The total estimated cost amount must be paid before the Town will undertake to satisfy the request. If the actual cost is less than the estimated cost, the Town will refund the difference at the next date that the Town pays their bills. If the actual cost is more than the estimated cost, the requester must pay the additional amount before receiving the copies.

To the Greenwood Town Board,

This is not a personal vendetta, but a request made for the good of our community.

1. Joann Bassing has disrupted nearly every meeting she has attended, by interrupting people who have the floor, laughing at them, mocking them and/or making rude comments.
2. She ignores the Board Chair requests to cease, even when the gavel is used several times.
3. She has physically charged up to the Board of Supervisors table during meetings, on at least 2 occasions. At the 2024 Re-Org meeting she ran to the table where I was sitting, yelling "open meeting violation, open meeting violation, then violently pushed my arm aside so she could take pictures of a violation that only existed in her head – which was the cause of the 1st police report involving her & myself, dated April 1, 2024. 2. Stomped up to the Board of Supervisor table yelling at a supervisor, pounding the table and shaking her fist/finger at him.
4. She has assaulted at least 2 other past Greenwood Township personnel. With personnel files gone missing, it is impossible to tell if there were more complaints.
5. She has violated the otherwise peaceful attendance of our meetings for our community members.
6. Her antics are becoming more frequent and escalating in nature as shown by her attempt to put me in legal jeopardy, as indicated in the police report dated March 17, 2025, that she filed against me, making false, very serious accusations that I had threatened to shoot her.

All of these actions violate both the Greenwood Town Board Policies and the Administrative Operational Guidelines for Greenwood Township, that state "" Representatives, employees or citizens of Greenwood Township shall be respectful and courteous to other representatives, employees and citizens of Greenwood Township.

Why bother creating and publishing these if there is no enforcement?

Joann Bassing is not the only person who appears to enjoy disrupting our community and meetings, but right now, she is the worst, and we need to say "No more!" Let's stop being the laughingstock and have peaceful debate, not psychotic outbursts at our meetings.

If this continues, I would like the Board to take legal action against Joann Bassing. Please consider all of these facts in making your decision.

03/25/2025 14:45
01075

St. Louis County Sheriff's Office - Ely Office

Page 1 of 2
Version 2.0.2

POLICE REPORT

REPORTED DATE: 04/01/2024 REPORTED TIME: 11:50 ICR#: 24042380

Statute/Ordinance: N/A MOC: 9742 Disturbance/General Problem Call
Occurrence Start Date: 04/01/2024 Time: 11:50 Officer: HWAY, ZACHARY 05416
Status: Offense Level: Not Apply
Address: 3000 CO RD 77, TOWER, MN, 55790; TOWN HALL Location:
GREENWOOD
Township: Greenwood Twp Patrol Area: Grid:
Assisting Agencies: Companion Cases:
SO St. Louis County Sheriff's Office

===== PARTY INVOLVEMENT =====

Reporting Party SPICER, DEBBY KAY DOB 09/24/1954 Race: W Sex: F

Address: 3114 OLD HWY 77, TOWER, MN, 55790 Location:
Phone: (218)305-4530 PSN: 1 Adu/Juv A
POB: Hair: BRO Eye: BLU Hgt: 5 07 Wgt: 145 Bld:

ISN	PT	Statute	Description	MOC	Description	Disposition	Citation #
1	RP	N/A	Disturbance/General F	9742	Disturbance/General P		

Mentioned: BASSING, JOANNE MAROLD DOB 10/07/1953 Race: W Sex: F

Address: 2241 BIRCH POINT RD, TOWER, MN, 55790 Location:
Phone: (218)404-3523 PSN: 2 Adu/Juv A
POB: MN Hair: BRO Eye: BRO Hgt: 5 06 Wgt: 118 Bld: M

ISN	PT	Statute	Description	MOC	Description	Disposition	Citation #
1	ME	N/A	Disturbance/General F	9742	Disturbance/General P		

===== NARRATIVE =====

Report# 1

St. Louis County Sheriff's Office
Ely Office
Reported Date: 04/01/2024 Time: 11:50 Case No.: 24042380
Code: Crime:
Location: County Road 3000 77 Greenwood Twp MN 55790
===== NARRATIVE =====

On 04/01/2024 at 14:49 hours, I, Deputy Z Hway of the St Louis County Sheriff's Office, followed up with an alleged assault which was dispatched earlier at 12:17 hours. I followed up with the reporting party, DEBBY SPICER, who is a clerk for Greenwood Township.

SPICER said that on 03/27/2024 at shortly after 18:30 hours, while attending and serving as clerk during a township meeting, JOANNE BASSING, who is the former clerk for the township, interrupted the meeting, loudly announced "Open meeting violation", then proceeded to approach SPICER, physically move SPICER's hand/arm off of an information packet and take the packet. SPICER took issue with BASSING grabbing/moving her hand/arm and thought it was a kind of assault. She stated she did not wish to see BASSING charged with a crime, but wanted the incident documented.

SPICER explained that there had developed two sides or groups within local politics.

Copy To: Co. Att. _____ City Att. _____ Juv. Att. _____ Court _____ Other _____

03/25/2025 14:45

01075

St. Louis County Sheriff's Office - Ely Office

POLICE REPORT

Page 2 of 2
Version 2.0.2

REPORTED DATE: 04/01/2024

REPORTED TIME: 11:50 ICR#: 24042380

According to SPICER, BASSING's side called themselves the "cabal" and she said they often look for things which are wrong in township activities, look to dissolve the township, and have already fired and trespassed the majority of the volunteer fire department. She said that if BASSING tried to assault her, she would defend herself. I advised to leave the meeting if things were to escalate in the future.

I asked when the meetings occur, and the special meeting on which this incident notwithstanding, meetings are normally held on the second Tuesday of every month. I advised that if I were able and on duty in the future, I may stop by.

End of report.

Deputy Zachary Hway/5416

Report#: 1

Officer: 05416

Date: 04/04/2024

Typed by:

Date: 04/04/2024

Time: 14:05

Approved by: 01075

Date: 04/04/2024

Copy To : Co. Att. _____ City Att. _____ Juv. Att. _____ Court _____ Other _____

AFFIDAVIT

On Friday, January 29th the undersigned Julia Maki and Mary Worringer (hereinafter referred to as "Maki" and "Worringer") attended a Special Meeting of the Greenwood Township Board of Supervisors. At the beginning of that meeting the Chairman of the Board, Kirsten Reichel, asked that everyone be respectful and courteous.

At some point into the meeting while Chairman Reichel was speaking, some people in the audience started to laugh and comment on what she was saying, and it was difficult to hear her. Worringer reacted by telling people "quit laughing and be respectful." She was talking to anyone who was engaged in the discourteous conduct, and because Maki and Worringer were sitting in the front row, neither knew who in the audience was laughing and talking. Not long after, Maki and Worringer saw a figure coming towards them. This person was JoAnn Bassing (hereinafter referred to as "Bassing"), the wife of Supervisor John Bassing. She started to tell us that we had no right to say anything because we had laughed at her at a recent Steering Committee meeting. She was in our faces and actually touched each of our shoulders. Worringer told Bassing to get out of her face, or something to that effect. Bassing then stood up and started telling everyone that Worringer and Maki had laughed at her and that she wanted an apology. Bassing stated she had it all on tape. Maki told her to sit down and that Bassing was disrupting a public meeting. Bassing refused to sit down and blurted out something neither Maki nor Worringer can recall. Maki got out of her chair and said she was going to call the Sheriff; Bassing told her to go ahead and call the Sheriff. Chairman Reichel told both Maki and Bassing to sit down.

Worringer does not even remember what Steering Committee incident JoAnn Bassing was referring to. Even if Bassing has a tape of people laughing at something she said at a Steering Committee meeting, there is no way to identify who is laughing.

Maki and Worringer felt threatened by Bassing's actions.

Dated: February 2, 2016

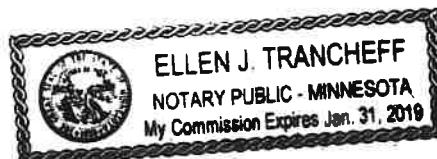
Julia Maki
Julia Maki

Dated: February 2, 2016

Mary A. Worringer
Mary Worringer

Subscribed and sworn to before me this
2 day of February, 2016

Ellen J. Trancheff
Notary Public




ADDENDUM TO AFFIDAVIT

Shortly after the Special Meeting of the Board of Supervisors was over, Worringer was talking to Supervisor Gene Baland. She noticed Bassing standing next to her. Worringer turned to Bassing and said: "Don't you ever get in my face again." Bassing responded by saying: "I do not accept that; you can be sure it will happen again."

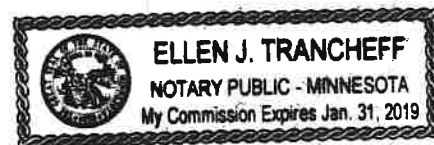
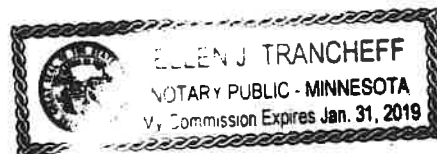
After this comment by Bassing, Worringer feels doubly threatened because she lives on the same road as Bassing does, about a block away.

Dated: February 2, 2016


Mary Worringer

Subscribed and sworn to before me this
2nd day of February 2016


Notary Public



03/25/2025 14:49
01075

St. Louis County Sheriff's Office - Ely Office

Page 1 of 2
Version 2.0.2

POLICE REPORT

REPORTED DATE: 03/17/2025

REPORTED TIME: 11:42 ICR#: 25038317

Statute/Ordinance: N/A

MOC: 9742

Disturbance/General Problem Call

Occurrence Start Date: 03/17/2025

Time: 11:42

Officer: PETTINARI, DANTE

05365

Status:

Offense Level: Not Apply

Address: 3000 CO RD 77, TOWER, MN, 55790; GWFD 753-2215

Location:

Township: Greenwood Twp Patrol Area: Grid:

Assisting Agencies:

Companion Cases:

SO

St. Louis County Sheriff's Office

===== PARTY INVOLVEMENT =====

Reporting Party BASSING, JOANN MAROLD

DOB 10/07/1953

Race: W

Sex: F

Address: 2241 BIRCH POINT RD, TOWER, MN, 55790

Location:

Phone: (218)753-2831

PSN: 1

Adu/Juv A

POB:

Hair:

Eye: BRO

Hgt: 5 04

Wgt: 140

Bld:

ISN	PT	Statute	Description	MOC	Description	Disposition	Citation #
1	RP	N/A	Disturbance/General F	9742	Disturbance/General P		

Mentioned: SPICER, DEBBY KAY

DOB 09/24/1954

Race: W

Sex: F

Address: 3114 OLD HIGHWAY 77, TOWER, MN, 55790-8127

Location:

Phone: (218)753-2231

PSN: 2

Adu/Juv A

POB:

Hair: BRO

Eye: BLU

Hgt: 5 07

Wgt: 160

Bld:

ISN	PT	Statute	Description	MOC	Description	Disposition	Citation #
1	ME	N/A	Disturbance/General F	9742	Disturbance/General P		

===== NARRATIVE =====

Report# 1

St. Louis County Sheriff's Office

Ely Office

Reported Date: 03/17/2025 Time: 11:42 Case No.: 25038317

Code: Crime:

Location: County Road 3000 77 Greenwood Twp MN 55790

===== NARRATIVE =====

On Monday, March 17, 2025, I was working a patrol shift in the Ely Sheriff's Office. I was dispatched a call back for a report of threats. The reporting party, JOANN MAROLD BASSING called to report that DEBBY KAY SPICER had threatened to shoot her on Friday, March 14, 2025 at the Greenwood Township office.

BASSING stated that she is the deputy treasurer of the township; however, her term is coming to an end this week after not being re-elected. BASSING stated that she went to the township office on Friday to conduct some work and she realized that her computer password no longer worked and she could not access the computer. BASSING stated that SPICER was also in the office working at the time and that the two of them don't get along. BASSING stated that they have always butted heads.

SPICER informed BASSING that she is no longer the deputy treasurer and that she doesn't have any business being in the office. There was an argument as to when BASSING's term officially

Copy To: Co. Att. _____ City Att. _____ Juv. Att. _____ Court _____ Other _____

03/25/2025 14:49
01075

St. Louis County Sheriff's Office - Ely Office

Page 2 of 2
Version 2.0.2

POLICE REPORT

REPORTED DATE: 03/17/2025

REPORTED TIME: 11:42 ICR#: 25038317

ends and SPICER called LOIS ROSKOSKI, who is the Chairman of the Board for Greenwood Township. ROSKOSKI told SPICER that it was fine that BASSING was there and to just leave her be.

BASSING informed me that she decided to start recording the conversation, because she said that she wasn't sure what was going to happen and because SPICER is always mean to her. BASSING stated that SPICER threatened to shoot her and BASSING was in fear for her life, because she knows SPICER has a permit to carry and has a pistol. I sent BASSING an Axon Community link to send me the recorded conversation.

I then called SPICER to get her side of the story and the stories were very similar; however, SPICER stated that BASSING was just relentless and antagonizing her and felt as if she was baiting her into an argument and fight.

I listened to the recording sent by BASSING and I believe that BASSING completely baited SPICER into an argument and attempted to get her to say something about a threatening statement of a shooting. BASSING provoked SPICER by saying, "why don't you just shoot me? Are you going to shoot me?" Not once did SPICER bring up shooting BASSING. In a response to BASSING, SPICER said, 'Yeah I should have.' It was very tongue-in-cheek and not a comment delivered with a threatening tone.

The recording was uploaded into Axon along with my conversations with both parties. This incident will be documented; however, I will not be submitting charges to the attorneys office for review.

End of report

Inv Dante Pettinari, 5365

Report#: 1

Officer: 05365

Date: 03/20/2025

Typed by:

Date: 03/20/2025

Time: 11:05

Approved by: 01075

Date: 03/20/2025

Copy To : Co. Att. _____ City Att. _____ Juv. Att. _____ Court _____ Other _____

A RESOLUTION ADOPTING ADMINISTRATIVE OPERATIONAL GUIDELINES FOR GREENWOOD TOWNSHIP

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Greenwood Township adopts this administrative guideline;

BE IT FURTHER RESOLVED that this resolution supersedes and replaces all other policies and procedures of similar nature of record.

Administrative Guidelines – Supervisors

1. The Administrative Guidelines established herein shall apply to all regular Board meetings and all regular Board duties. When a Special Town Meeting is called, it shall follow Minnesota Statutes.
2. The Board conducts one regular Board meeting per month on the second Tuesday of the month at 6:30 PM at the Greenwood Town Hall.
3. Meeting Agendas will be established by the Clerk, with assistance of the Chair, prior to any Board meeting. Supervisors, Clerk, Treasurer and Fire Chief can request items to be placed on the agenda. Citizens may request any Supervisor, Clerk, Treasurer or Fire Chief to place an item on the agenda on their behalf. The deadline for agenda items to be received by the Clerk is noon on the Wednesday prior to the meeting. Agenda packets will be emailed to Supervisors and any residents requesting a copy of the agenda packet by the Friday prior to the meeting. All finance reports shall be included in the agenda packet. Agenda packet, with all supporting documentation, shall be posted on the Township website by the end of the day on Friday prior to the meeting.
4. Approved board minutes shall be added to the Township website within one week following approval.
5. The deadline for invoices shall be the last day of the month. Any invoice received after that day and requiring payment within the next month shall be presented to the Board and approved by separate motion at the Board meeting.
6. The Presiding Officer at all Township meetings shall be the Chair. The Chair shall be one of the Supervisors and shall be appointed annually at the reorganizational meeting. The Vice Chair shall be one of the Supervisors and shall be appointed annually at the reorganizational meeting and will fill the role of the Presiding Officer in the absence of the Chair.
7. Representatives, employees or citizens of Greenwood Township shall be respectful and courteous to other representatives, employees and citizens of Greenwood Township. Representatives and employees of Greenwood Township shall not distribute disparaging, harassing or threatening emails about fellow representatives, employees or citizens of Greenwood Township.
8. Public input will be allowed at the Board meetings. The public would sign up prior to the start of the meeting if they wish to speak. Public comments will be limited to three minutes per citizen, unless further time is authorized by the Chair. The person speaking shall be treated with courtesy and respect. Speaker shall not be interrupted. The open meeting law gives citizens the right to attend town meetings, but not to participate or disrupt the proceedings. Disrupting a public meeting is a punishable misdemeanor by state statute. If it becomes necessary to remove a citizen from a public meeting, assistance of law enforcement may be sought.
9. Greenwood Township will comply with the requirements of the records retention law to manage the town's records and adopt the Minnesota Township General Records Retention Schedule for the management and destruction of the records in the town's possession.

GREENWOOD TOWN BOARD POLICIES Adopted May 10, 2016
Amended 3/23/2017, 5/14/2019, 5/12/2020,

ATTORNEY	All supervisors, clerk and treasurer are authorized to contact the MAT attorneys. If questions are not answered the Township attorney may be contacted on a 1 to 1 basis. The township attorney will, when contacted reply to the clerk, to be distributed to all supervisors, a written outline of the conversation. The person contacting any attorney by phone will, within 30 days, submit a brief report describing such contact. The report will then be distributed to all supervisors and clerk.
SPENDING AUTHORITY	Fire chief-\$1000.00 Maintenance-\$1000.00 Clerk-\$1000.00 \ month
TAPE RECORDING	All regular meetings and special meetings of the Town Board, and Fire Department, will be recorded and maintained indefinitely. All closed meetings will be Public hearings will be recorded and recorded and preserved for 3 years. and maintained indefinitely. Connection will be made from the township computers to a cloud server for permanent retention, including all recorded meetings.
COPYING	No cost under 25 pages. Over 25 pages- \$.25 per page Excluding Information Requests
TOWN HALL RENTAL BY GREENWOOD PROPERTY OWNERS	All events \ no charge \ with a \$200.00 damage deposit Events with alcohol \ with a \$200.00 damage deposit and either off duty or hired law enforcement for the duration of the event.
TOWN HALL / FIRE HALL USERS	NO SMOKING NO OPEN FLAMES OR CANDLES NO CONFETTI OR OTHER SHREDDED MATERIALS NO LIQUID FILLED BALLOONS MUST CLEAN KITCHEN. PUT TABLES, CHAIRS BACK MUST REMOVE ALL PERSONAL ITEMS MUST TURN OF ALL WATER, LIGHTS, FURNACE AND LOCK UP MUST ADHERE TO SPECIFIC TIME RENTAL OF THE BUILDING
TOWN BOARD MEETING POLICIES	Generally, the agenda will be available the Thursday prior to the Town Meeting. It will be subject to change depending on the issues and information that comes forward. Supervisors who have requests or motions will need to have them placed under Old Business or New Business. The Supervisor "Reports" section will be for reporting on various projects and meetings or requests to attend training meetings. The Supervisors, Clerk, Treasurer, Fire Chief will be the only ones allowed to request items to be placed on the agenda. The citizens may request any of the afore mentioned, to place items on the agenda on their behalf. All contract employees must submit written monthly reports to be submitted at monthly Board meetings.
INFORMATION REQUEST	Clerks wage/Hour plus copying @ \$.25/page plus mailing/etc. \$25.00 per audio thumb drive copy \$ 5.00 per audio copy with personal thumb drive (Pay estimate in advance, balance due if needed)
KEYS / PASSCODES	Keys may not be shared or duplicated. Passcodes may not shared.
E-MAIL / COURTESY / RESPECT	Representatives and employees of Greenwood Township shall not distribute disparaging, harassing, or send threatening e-mail about fellow representatives /employees / citizens of Greenwood township. Representatives / employees / citizens of Greenwood township shall be respectful and courteous to other representatives / employees / citizens of Greenwood township.

These are results for **can a person who continually disrupts public meetings in minnesota be Trespassed**

Search instead for **can a person who continually disrupts public meetings in minnesota be Trespassed**

AI Overview

Learn more

Yes, in Minnesota, a person who repeatedly disrupts public meetings can be trespassed, meaning they can be banned from attending future meetings at the specific location. While there isn't a law specifically criminalizing disruption of public meetings, a person can be trespassed from a property if they refuse to leave after being asked to do so by the property owner or their agent. This is especially true if their behavior is causing a disturbance and interfering with the meeting.

Show more



MN Revisor's Office (.gov)

<https://www.revisor.mn.gov/statutes/cite>

Sec. 609.72 MN Statutes

Disorderly conduct, which is a misdemeanor: (1) engages in brawling or fighting; or (2) **disturbs** an assembly or **meeting**, not unlawful in its character.

Missing: ~~continually~~ | Show results with: **continually**

People also ask

What is the public nuisance law in Minnesota?



What constitutes trespassing in MN?



What is the open meeting law in Minnesota?



What is the statute 561.04 in Minnesota?



Feedback

Minnesota's Public and Private Nuisance Laws

December 2024

Executive Summary

This publication describes Minnesota laws that provide remedies for offensive conduct or actions by others that could cause an injury to the surrounding homes, buildings, or community, often called a “nuisance.” A condition or activity may be either a “public nuisance” or a “private nuisance” depending on the scope of the problems caused by the nuisance and on whether it is challenged by a public agency or a private individual.

A “nuisance” is an activity that, in one way or another, affects the right of an individual to enjoy the use of a specified property.

Generally speaking, the law recognizes two distinct types of nuisances. A “public nuisance” is an activity (or a failure to act in some cases) that unreasonably interferes or obstructs a right that is conferred on the general public, such as the enjoyment of a public park or other public space. A public nuisance may also exist where there is a condition that is dangerous generally to members of the public (such as a health hazard) or is in some way offensive to accepted community standards (such as loud music late at night).

A “private nuisance” is one that affects an individual’s right to the enjoyment of some property or activity but does not necessarily affect the community as a whole. For example, a large tree overhanging a neighbor’s yard may be a private nuisance where it affects the neighbor’s enjoyment and use of their backyard.

Various sections of Minnesota law provide a remedy to address both public and private nuisances, either through an action brought by a prosecuting attorney for a public nuisance or through a civil action for a private nuisance. The first two sections of this publication address activities considered to be a public nuisance, while the final section briefly addresses private nuisances.

Contents

State Public Nuisance Law	2
Local Public Nuisance Laws	8
Private Nuisance Actions	10

clerk@greenwoodtownshipmn.com

From: Steve Fenske <sfenske@mntownships.org>
Sent: Tuesday, April 15, 2025 3:43 PM
To: clerk@greenwoodtownshipmn.com
Cc: Lois Roskoski
Subject: RE: Trespass

Hi Debby,

The township board can order a person to leave the building during a meeting if the person is disrupting the meeting. The town board is the "owner" of the township building and they can choose who has access to the building. Uusally, the open meeting law requires a person be access to see and hear the meeting, but the open Meeting law does not offer any right to be heard at the meeting.

If a person interrupts they can be told to stop. If they do not stop they can be asked to leave the building. If they don't leave the building, the board can stop the meeting and call the sheriff to have the person removed. They can wait until the person is removed or realizes they are about the be forcibly removed and leave – then resume the meeting.

The board should not expect a trespass claim to be filed against the person, but the sheriff should remove the person at the direction of the town board.

Sincerely,

Steve M. Fenske | General Counsel
Minnesota Assoc. of Townships
805 Central Avenue East
St. Michael, MN 55376-0267
(800) 228-0296 – Toll Free (Ext. 157)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

From: clerk@greenwoodtownshipmn.com <clerk@greenwoodtownshipmn.com>
Sent: Thursday, April 10, 2025 12:50 PM
To: Steve Fenske <sfenske@mntownships.org>
Cc: Lois Roskoski <lois.roskoski@greenwoodtownshipmn.com>
Subject: Trespass

CAUTION: This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon, Steve;

Can you tell me if it is legal to have someone Trespassed that has disrupted numerous meetings and has created at least 2 incidents where police reports have been filed, in addition to other complaints?

I appreciate your attention to this matter.

GREENWOOD TOWNSHIP
St. Louis County, Minnesota

Resolution# 04-2025

BE IT RESOLVED, by the Board of Supervisors for Greenwood Township of St. Louis County, Minnesota, that the following sums of money be levied for the current year, collectible in 2026, upon the taxable property in Greenwood Township:

Total Levy - \$600,000.00

PASSED by the citizens of Greenwood Township, on March 11, 2025 by vote at the Greenwood Township Annual meeting,

for the following purposes:

General Fund - \$600,000.00

BE IT FURTHER RESOLVED, per Minnesota Statute 275.065 sub1.3, all towns must adopt levy by resolution.

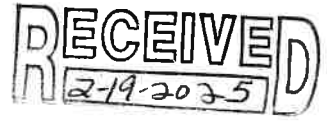
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Greenwood Township, Minnesota, the above amounts are approved and payable in 2026.

ADOPTED AND APPROVED by the Board of Supervisors for Greenwood Township, St. Louis County, Minnesota on this 15th day of April, 2025.

Chair _____ Clerk _____

clerk@greenwoodtownshipmn.com

From: John Hahn <cajhhahn@gmail.com>
Sent: Wednesday, February 19, 2025 9:30 AM
To: clerk, Greenwood Township
Subject: Benches for the walking trail



It was brought up last year at the annual meeting that the walking trail should have some new benches for seating. Currently there is a bench by the library that was vamped by a neighbor and then two other patio chairs that are falling apart. I would like to propose that the township furnish three new benches to replace what is currently there. The walking trail is used continuously during the summer months by all ages.

Thank you

John Hahn



March 3, 2025

Debra Weiss

Sent via regular mail

Partner

Meagher + Geer, P.L.L.P.

33 South Sixth Street

Suite 4300

Minneapolis, MN 55402

RE: Discrimination Complaint #20210296
Maus v Greenwood Township Fire Department

Dear Debra Weiss,

On July 14, 2021, Jeff Maus filed a complaint alleging Greenwood Township Fire Department discriminated against him because he exercised certain rights under the Occupational Safety and Health Act of 1973 and Minnesota Statutes Chapter 182.

At this time the case is being closed. The Department of Labor and Industry has dismissed this complaint and will close its file in this matter. Please be advised that Jeff Maus has the right to request a review of this dismissal to the Department within fifteen (15) days of his receipt of the written notice of dismissal.

Please feel free to contact me directly at (218)-733-7325 or via email at melissa.amrein@state.mn.us should you have additional questions or concerns.

Sincerely,

Melissa Amrein

Melissa Amrein, Supervisor
Discrimination Unit
Occupational Safety and Health
melissa.amrein@state.mn.us



March 3, 2025

Debra Weiss

Sent via regular mail

Partner

Meagher + Geer, P.L.L.P.

33 South Sixth Street

Suite 4300

Minneapolis, MN 55402

RE: Discrimination Complaint #20210154
Maus v Greenwood Township Fire Department

Dear Debra Weiss,

On February 16, 2021, Jeff Maus filed a complaint alleging Greenwood Township Fire Department discriminated against him because he exercised certain rights under the Occupational Safety and Health Act of 1973 and Minnesota Statutes Chapter 182.

At this time the case is being closed. The Department of Labor and Industry has dismissed this complaint and will close its file in this matter. Please be advised that Jeff Maus has the right to request a review of this dismissal to the Department within fifteen (15) days of his receipt of the written notice of dismissal.

Please feel free to contact me directly at (218)-733-7325 or via email at melissa.amrein@state.mn.us should you have additional questions or concerns.

Sincerely,

Melissa Amrein

Melissa Amrein, Supervisor
Discrimination Unit
Occupational Safety and Health
melissa.amrein@state.mn.us



Dear Greenwood Township,

February 16, 2025

My name is Alex Burckhardt, and I am the Captain of the Bear Bots Robotics Team at North Woods High School in Cook, MN. We are a small team that competes in the *FIRST* Robotics Competition (FRC) for high school students. We are reaching out to inquire if you would sponsor our team for the 2025 season.

Our team formed in 2019 with 5 students in the program. Since then, we have maintained a team of approximately 6-7 students. The greatest benefit of a small team is that all members get to actively participate in every aspect of the program. We are learning a wide variety of skills including communication, leadership, hands-on building, engineering and computer coding. If you are unfamiliar with *First* Robotics, I encourage you to check it out on YouTube where you can see past competitions and learn about the program.

The biggest challenge with a small program is that we are completely self-funded as our district does not provide any funding to robotics, besides the transportation to the competition(s) and a stipend for our coach. We fund our part / tool purchases, competition entry fees, and all travel expenses exclusively through sponsorships and fundraising. The base cost to register for one competition is \$6,000 which includes the base robot kit. Last season our total expenses including the competition fees exceeded \$10,000.

This season we're raising funds beyond the basic items. To be competitive we need to purchase a swerve drive component. This drive train would allow our robot to go in any direction. Over the years we have seen pretty much all competitors move to this drive which provides a huge advantage over the normal tank drive. The estimated cost of a swerve drive is \$3,000.

We would love for you to join us as a sponsor this year. A partnership with you would be a great opportunity for our team members to be exposed to future endeavors. We are the future. Any donation would be appreciated. Thank you for your consideration.

Thank you,

Alex Burckhardt

Alex Burckhardt
Captain
North Woods Bear Bots
FIRST Robotics Team 7864

COOK'S ANNUAL



Cook's Annual Timber Days
P.O. Box 1123
Cook MN 55723

March 1, 2025

Greetings from the Cook's Annual Timber Days Planning Committee! We are very excited to announce that Timber Days will once again be held in Cook, Minnesota on June 13th-14th-15th, 2025.

For over 65 years, our city has held the Cook's Annual Timber Days festival during the second weekend in June. While the displays, vendors and entertainment have changed through the years, Timber Days continues to celebrate our heritage, with emphasis on the contributions of the timber industry.

It takes many hours of planning, volunteer work, and monetary donations to organize and facilitate an event like Timber Days. The Planning Committee is seeking your help to support the upcoming festivities during Timber Days 2025. With all the fun activities, we have the responsibility to pay for entertainment acts, contests, displays, fireworks, the parade, raffle tickets, prizes, trophies...as well as organization expenses including advertising, insurance, licenses, permits, sanitary facilities, trash cleanup, etc.

Please consider sponsoring us! Any donation is greatly appreciated. Your name/organization will be displayed as a contributor in the Cook area newspapers with a monetary donation of \$250 or more. With a donation of \$500 or more, you will also be on the banner posted in the Cook City Park during Timber Days, as well as on the banner that leads the Parade on Sunday, June 15th.

Please complete the form below and mail it with your contribution to the address listed above. If you have questions or need more information, please email us at: timberdayscookmn@gmail.com and we will get back to you promptly.

Sincerely,


Shirley Baumgartner, Treasurer
Cook's Annual Timber Days

Name/Organization: _____

Street Address/P.O. Box: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

DEADLINE to return this form and your contribution to be included in the recognition advertising is MAY 16, 2025.



RECEIVED
2-19-2025

**Friends of the Parks
Box 1141
Cook MN 55723**

February 11, 2025

Greenwood Township

Dear Board Members,

Each year, Friends of the Parks strives to improve parks and green spaces in and around the City of Cook. All of our efforts are funded through grants, donations, and funds raised through charity events. We are reaching out to humbly request a donation from you so we may continue our efforts within the area.

Thank you for your consideration,

Valerie Annen

Valerie Annen
Treasurer
Friends of the Parks

Greenwood Fire & Rescue

March 2025

Fire Calls

1 auto alarm & 1 EMS assist (LZ)

EMS Calls

9 total

Fire / EMS

We would like board approval to place Brianna Loftquist on the fire roster and approval for her FD physical along with her FF 1&2 training.

Fire Maintenance

Attached quote from Macqueen Fire for the replacement of outdated wildland PPE. The quote is per member.

(presented 3/19/25) Attached quote from Pro Hydro-Test to have all SCBA & Cascade bottles hydro tested. (5yr)

(presented 3/19/25) Attached quote from Emergency Apparatus Maintenance to have the annual pump tests done on. E#1, T#3, R#5 and FB#1

Requests

(presented 3/19/25) We are requesting approval to have one of our portable pumps repaired. The primer is seized and is inoperable.

Requesting approval to have annual service done on boats #1, #2, #3

Future Business

(presented 3/19/25) There will be an amount of Structural FF PPE coming due for replacement along with Wildland FF PPE that will be coming due/past due for replacement as well. We will be seeking quotes for both to bring to the board.

Some rigging will be required on boats #1 & #2 to install the lighting that was purchased last year. Additionally the transducers for the new GPS / Depth finder systems that were purchased in 2023 will need to be installed on the hulls. Approval for the transducer install to be done during annual service when the boats are on the trailer would be most time & cost effective.



MACQUEEN

Ship To: SAME AS BELOW

Invoice To: GREENWOOD TOWNSHIP FIRE DEPARTMENT
3000 COUNTY ROAD 77
TOWER WI 55790

Attention: BRIAN TRANCHEFF

350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Branch 16 - DELAFIELD, WI		
Date 04/01/2025	Time 9:01:46 (O)	Page 1
Account No GREEN108	Phone No 2187806963	Est No 01 036584
Ship Via BEST WAY DIRECT		Purchase Order PENDING
Tax ID No		
		Salesperson 277 / 312

ESTIMATE EXPIRY DATE: 05/01/2025

PARTS ESTIMATE - NOT AN INVOICE

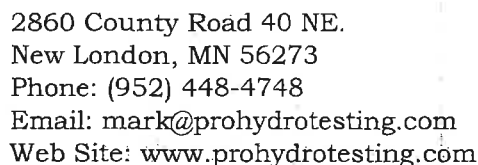
Part#	Description	U	Qty	Price	Amount
DOES NOT INCLUDE SHIPPING					
WLP0108	BRUSHPANTS		1	397.00	397.00
6.0 oz. Nomex IIIA Twill Spruce					
WLS0205	BRUSH SHIRT		1	258.00	258.00
6.0 oz. Nomex IIIA Yellow					
804-6379	EMS BOOT		1	299.00	299.00
LION/THOROGOOD MED POWER EMS					
WILDLAND 9" BOOT					
4061-L (9)	CHROME SLT GLOV		1	22.52	22.52
Chrome SLT Leather, size L, (without impact protection)					

Subtotal: 976.52

Tax: .00

TOTAL: 976.52

Authorization: _____



Date	Customer PO
3/10/2025	

Greenwood Township Fire Department
Tower, Minnesota

Greenwood Township Fire Department
Tower, Minnesota
Contact: Brian (218) 780-6329

S.O. #	Promise Date	Terms	
		N30	

QTY	STOCK ORDER	PART NUMBER	DESCRIPTION	PRICE (Each)	PRICE (Extended)
15		HYDROSCBA	Hydro-Test of a SCBA Cylinder	\$50.00	\$750.00
8		HYDRODOTCASCADE	Hydro-Test of a Cascade Cylinder	\$100.00	\$800.00
			Testing will be completed in April or May of 2025		
			Generator (If needed) charge per hr, \$20.		
			(Minimum of 1hr.)		
			No Additional Charge for Set-Up, Mileage, Trip, Etc.		
			Testing SCBA Cylinders includes a new O-Ring between		
			the cylinder and valve.		

*FREIGHT PREPAID & ADDED
*F.O.B SHIPPING POINT
*THIS IS NOT AN INVOICE

<u>Tax Rate</u>	SUB:	\$1,550.00
	TAX:	
	TOTAL:	\$1,550.00

Authorized Signature of Approval

Estimate



Emergency Apparatus Maintenance, Inc.
7512 4th Avenue
Lino Lakes, MN 55014

Date: 03/10/2025

Estimate #: 10427

TEL: 651.786.4463 · 1.800.EAM.3911
FAX: 651.786.0517
EML: service@eamservice.com

Brian - Chief 2025
Greenwood Twsp. Fire Dept.
3000 County Rd. 77
Tower, MN 55790

Sales Rep: Lance Olson

Signature: _____

Description

Quantity	Description	Unit Cost	Cost
3	Pump tests conducted in accordance with ISO / NFPA 1911 Standards, performed at your station in our portable pump test trailer up to 3,500 GPM. All pumps that pass all phases of the test are tagged and certifying paperwork is sent to the department. Total investment per pump tested up to 1,500 GPM... \$265	\$265.00	\$795.00
3	Our pump service is conducted in accordance with manufacturer recommendations by our trained pump professional. To include pump transmission oil change, outboard bearing grease/oil check, pump shift lubrication/oil, operation of transfer valve, relief valve operation, pilot valve operation and screen inspection, priming system operation and oil level, discharge and suction valve operation and linkage lubrication, drain valve operation and linkage lubrication, operational run - check packing drip rate, accessory operation and dry vacuum test. EAM is a factory authorized service center for all major fire pump manufacturers. Total investment per pump serviced.... \$180.00 plus oil.	\$225.00	\$675.00
1	Travel Charge: Price estimate does not include travel expense. Service and repairs are scheduled in service runs with other departments in your area to minimize travel expense. Travel expense is split between all departments on the service run and will be added to the final invoice.	\$500.00	\$500.00
Total:			\$1,970.00
Grand Total (Minus Options):			\$1,970.00

Summary

This estimate is based on the average parts and labor required to complete the stated repairs. These estimates are figured upon average accessibility to parts requiring repairs and will be charged on a time and materials basis.

Thank you for the opportunity to provide an estimate for this project. If you have any questions regarding this estimate, or if we can be of further assistance, please call us at 651.786.4463 or 1.800.326.3911, or email us at service@eamservice.com.



1/6/2025

2025 Rate Increase Notification

To Our Valued Customers:

Effective on the next billing cycle date, February 3, 2025, there will be an increase on our rental rate. We have kept this as minimal as possible at approximately \$1 - \$2 per service, depending on location.

We understand that any price change can be inconvenient, and we want to assure you that we have carefully considered all factors before making this decision. With the increase in supply costs, marketing costs, operating costs and employee wages, we find it necessary to adjust our rates.

We value your business and appreciate your understanding during this time. If you have any questions or concerns, please don't hesitate to contact us.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Travis Carpenter', written over the printed name.

Travis Carpenter, CEO
Jennifer Carpenter, CFO

A handwritten signature in black ink, appearing to read 'Jennifer Carpenter', written over the printed name.

From: Debbie Miller <debbie@techbytesmn.com>
Sent: Tuesday, March 11, 2025 9:03 AM
To: Clerk@greenwoodtownshipmn.com; Accounting Tech Bytes
Subject: Antivirus Renewal

Hello Greenwood Township, This is Debbie from Tech Bytes in Eveleth. I wanted to let you know the ESET Nod32 antivirus for 4 Users that you purchased will be expiring on 05/11/25. Please contact us to let us know if you want it renewed or not. We are able to offer this for 1, 2, or 3 years at \$54.99 per year plus tax. Your cost would be:

4 users 1 year = \$54.99 + \$4.06 = \$59.05

4 users 2 years = \$109.98 + \$8.11 = \$118.09

4 users 3 years = \$164.97 + \$12.07 = \$177.14

Please call us at 218-288-5002, if no-one answers please leave a message and Dustin will get back to you shortly, or you can respond to this email. Thank you and I hope you are having a good day!