

Greenwood Township Supervisors Board Meeting Minutes

DATE: April 15, 2025 - 6:30 PM

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

Meeting is being recorded for transcription and archival purposes.

ROLL CALL - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Bradach/ Supervisor Bassing / Interim Treasurer / Clerk Spicer- **All present**

PUBLIC COMMENTS (limited to 3 minutes)

Jet Galonski commented on the cost of the proposed kitchen remodel and the value of our current stove - replacement cost of \$35K to \$50K. He stated that what is needed is qualified people to operate it and that Pat Trancheff would be willing to go over the operation of the cookstove.

ADDITIONS/CHANGES TO AGENDA

Motion- by Skubic/Bradach to accept Agenda. **Vote 5/0 carried**

Motion – by Gilbert/Skubic to approve Board of Audit Minutes from Feb 11, 2025.

Roll Call Vote – Roskoski-Y, Skubic-Y, Bassing-N, Gilbert-Y, Bradach-Y. **4/1 carried**

Motion -by Skubic/Gilbert to approve minutes from regular meeting held March 11, 2025. Bradach abstained as he was not present. **Vote 4/0 carried**

Motion – by Bassing/Skubic to approve minutes from reorganization meeting held March 19, 2025. **Vote 5/0 carried**

Motion – by Skubic/Gilbert to hold Board of Audit meeting on May 13 after regular meeting, **Vote 5/0 carried**

FINANCIAL REPORTS

Motion -by Bradach/Bassing to approve Treasurer's Report. **Vote 5/0 carried**

Motion -by Skubic/Bassing to approve Claims, in the total amount of \$24,081.05. **Vote 5/0 carried**

Motion -by Bassing/Skubic to approve Payroll. **Vote 5/0 carried**

Clerk's financial reports.

OLD BUSINESS

1. Bids for door locks - fobs or cards. Bradach doesn't support keyed or push button door locks. The card/fob estimates from Biss Lock & Arrowhead Locks were competitive but Arrowhead was a bit less and offered flexibility in the number of card/fob purchase.

Motion – by Bassing/Skubic to table for consideration until May meeting.

Roll Call Vote – Roskoski-N, Skubic-Y, Bassing-Y, Gilbert-Y, Bradach-Y. **4/1 carried**

2. Employee files -complaint for the limited information (none since 2019) in Jet Galonski's personnel file. No termination letter or job performance information. He would like the board to acknowledge the illegal firing of Fire Department personnel by the previous Board. He stated some of them would like to return but they want the board to approve their Annual Service Credit for time they missed restored.
3. Incident involving police call. Roskoski read the police report of the March 17 incident between Deputy Treasurer Joann Bassing and Clerk Spicer. John Bassing said the report was wrong and played a portion of the tape. Clerk Spicer read a statement she prepared siting other incidents of assault and harassment of other Township personnel both past and present and requested the board to stop tolerating it and enforce the township policies.

NEW BUSINESS

1. Township Treasurer position. Bradach stated all four applicants were very well qualified and interviewed. Chair Roskoski and Supervisor Skubic agreed and thanked them for their interest.
2. **Motion** – by Bradach/Gilbert to hire Tammy Mortaloni as the Township Treasurer, at the rate of \$45/per hour, up to 20 hours/month. **Vote 5/0 carried**

Clerk Spicer will send letters to other applicants thanking them for applying for the Treasurer position.

It was noted Interim Treasurer Tammy Mortaloni had been working more hours getting the financial books cleaned up and corrected and is not yet completed with that task. Interim Treasurer Mortaloni stated the books between the Clerk and Treasurer have not balanced since January 1, 2022. It was also noted that the State Auditor has provided an extension until May 15, 2025, to submit the required financial reports.

Motion – by Gilbert/Skubic to approve additional hours for Treasurer Mortaloni to reconcile the books for both Treasurer and Clerk in the CTAS accounting system for the years 2022, 2023 and 2024. **Vote 5/0 carried**

3. Annual Meeting items:

- a. **Motion** -by Bassing/Skubic to adopt Resolution 04-2025 to set the levy, payable in 2026, at \$600,000. **Vote 5/0 carried**
- b. Revised 2026 budget. Budgets for both 2025 and 2026 will need to be revised. Since the reconciling of the books will be completed by the May meeting, the budget revision for 2025 will be placed on the May agenda.
- c. Benches on walking trail. Paul Thompson agreed to look into costs for three composite benches and Treasurer Mortaloni will look for possible grants through the IRRRB.
- d. Maintenance employee. Board will discuss the possibility of hiring a maintenance person at the June meeting, once the 2025 budget is revised.

4. Reroofing Town Hall.

Motion – by Gilbert/Bradach to advertise in both Tower News and Timberjay to obtain sealed bids to reroof all four roofs on the Town Hall. The bid will include individual bids for four separate roofs and another bid for all four roofs, if they are done at once. **Vote 5/0 carried**

5. Letters from MN Dept. of Labor and Industry:

- a. Dismissal of Discrimination Complaint #20210296, Maus vs. Greenwood Township Fire Department.
- b. Dismissal of Discrimination Complaint #20210154, Maus vs. Greenwood Township Fire Department.

The public was informed that both complaints were dismissed and the Appeal window has closed. MAT has stated they would reinstate the insurance policy once the frivolous claims have stopped for a period of two years. Currently, the Township is paying an additional insurance carrier \$15,000 per year for coverage for these types of claims.

6. Lawnmowing services.

Motion – by Skubic/Gilbert to place ads in the Tower News and Timberjay seeking quotes for lawnmowing services for the township property for the year 2025. **Vote 5/0 carried**

7. Requests for donations. The board noted they will only approve donations that serve a public purpose, as required by legislation.

- a. Northwoods Beat Bots Robotics Team.
- b. Cook Annual Timber Days.
- c. Friends of the Park (Cook).

Motion – by Skubic/Bassing to donate \$100 to the Cook Annual Timber Days. **Vote 5/0 carried**

The board did not feel the other two requests met the qualifications as a public purpose.

8. Update on ARPA Report. Interim Treasurer Mortaloni stated the report will be completed by the April 30th deadline.

SUPERVISOR REPORTS

Skubic	Road Supervisor – no news Lodging Tax Board Representative-no news
Bassing	Broadband Liaison - Bassing spoke with Joint Powers and Recreation-no news Noxious Weeds Representative-no news
Gilbert	Grounds and Maintenance – Froe Bros. will be changing the Brassmaster media next week. Water will then be tested to see what the Arsenic levels are. If levels drop below .10, testing will be done again after 6 months and further testing will be determined at that time. Fire Department Liaison-see FD report.
Bradach	Recreation Committee Liaison-no news. 911 Assignment – would like to obtain cost info to have Mesabi Sign make the 911 fire signs. For now, Supervisor Bassing volunteered to make the fire signs.
Roskoski	Ambulance Commission-no news RAMS Representative-no news

FIRE DEPARTMENT REPORT

1. **Motion** – by Gilbert/Skubic to hire Brianna Lofquist as a Firefighter, contingent upon a physical and to approve Firefighter 1 & 2 training. **Vote 5/0 carried**
2. **Motion** – by Bradach/Bassing to accept the quote from MacQueen to replace outdated wildland PPE for three firefighters, in the amount of \$976.25 per firefighter, and request Bois Forte to fund the wildland PPE for the three firefighters that are band members. **Vote 5/0 carried**
3. **Motion** – by Gilbert/Bassing to accept quote from Emergency Apparatus Maintenance, in the amount of \$1,970.00, to have annual pump tests performed on E#1, T#3, R#5 and FB#1. **Vote 5/0 carried**
4. **Motion** – by Gilbert/Skubic to accept quote from Pro Hydro Test, in the amount of \$1,550, to have all SCBA & Cascade bottles hydro tested, which is required every 5 years. **Vote 5/0 carried.**
5. Request to repair one portable pump. Interim Fire Chief will obtain quotes.
6. **Motion** – by Gilbert/Skubic to have annual service done on boats #1, #2 at the respective marinas where they are housed and authorize the Interim Fire Chief to arrange service for boat #3. **Vote 5/0 carried**
7. **Motion** – by Roskoski/Gilbert to authorize Interim Fire Chief to hold a cleanup of the Fire Department buildings at 9 am on April 26, 2025. **Vote 5/0 carried**

CLERK REPORT (Correspondence)

1. Potable John is raising their rates.
Motion – by Bradach/Gilbert to renew ESET Nod 32 antivirus subscriptions through TechBytes for 4 computer users, at a cost of \$177.14 for 3 years. **Vote 5/0 carried**

Supervisor Bassing questioned the status of the NFIRS report. He also asked if the Interim Fire Chief participated in the Fire Chief meeting to review the new OSHA standards. Supervisor Gilbert stated Interim Fire Chief Trancheff and department members are aware of the proposed changes.

MOTION TO ADJOURN – by Bassing Skubic at 8:37pm. **Vote 5/0 carried**

Chair



Clerk



NEXT MEETING: May 13, 2025 TIME 6:30 PM