

AGENDA  
GREENWOOD TOWNSHIP ANNUAL MEETING  
MARCH 11, 2025 – 8:15 PM

1. Clerk Debby Spicer calls meeting to order.
2. Nominations for Moderator. Election of Moderator.
3. MOTION: To accept Agenda.
4. MOTION: To dispense with reading of minutes from 3/12/24 Annual Meeting and approve.
5. Board of Audit Report by Clerk Debby Spicer.
6. Road Report presented by Road Supervisor.
7. Fire Department Report.
8. Set date for Next Annual Meeting. MOTION: Tuesday, March 10, 2026 8:15 PM
9. Citizen's Comments.
10. 2026 Budget Presentation/Levy Approval (Chair Roskoski).  
  
MOTION: to set Levy, payable in 2026.
11. MOTION to adjourn.

GREENWOOD TOWNSHIP ANNUAL MEETING MINUTES MARCH 12,2024

8:25 PM

Clerk Bassing calls meeting to order.


Clerk Bassing calls for nominations for moderator. C.Deluca nominates M. Ralston. Sue Drobac nominates J. Maus. Deluca calls for paper ballot. Vote 27 Ralston, 23 Maus. Ralston becomes moderator.

1. Bassing/L..Roskoski MOTION to accept agenda. VOTE PASS
2. Stoehr/Bassing MOTION to dismiss reading of minutes VOTE PASS
3. Board of Audit report read by Clerk Bassing, MOTION: Bassing/Drobac to accept report VOTE PASS
4. ROAD REPORT: Skubic BPR ext. fix might have to repay money to the county. We tried to get a private contractor. MOTION: Stoehr/T.Miller to accept road report as read. VOTE PASS. C. Deluca where did the money go? Maus-to the General Fund. MOTION: Spicer / L .Roskoski- to recommend to board to establish a road fund with monies collected from gas tax going back to 2015 deducting funds used for maintenance. VOTE PASS>
5. FIRE DEPT REPORT: Maus -We started the year with \$20,000 deferred maintenance on Engine 1 and Boat 1, both of which failed on emergency call. Upgraded GPS units on Boats 1&2. Received DNR wildland fire match grant. Started program installing directional signs and donated old gear to the Ely Community College. 2 new hires in 2023 and 2 to hire on at the April Board meeting. We dispensed with the old air boat due to it having a severely cracked prop and the age of the unit. Mr. Horihan-do we need any additional equipment? Maus- have been interested in acquiring a rapid response extrication vehicle. Citizen: -do we have a replacement for air boat? No but we rely on SLC rescue SHERPS as well as Vermillion Fire Brigade's hovercraft. D Spicer- Do we still have 2 boats? Maus-we have 3 boats.
6. NEWSPAPER of RECORD-Bassing/S .Drobac- to recommend Tjay as newspaper of record, dis. Bassing the Tjay is the only newspaper with a website and you can check legals back 10 years if need be. VOTE PASS.
7. LEGAL POSTING-MOTION: Maus/Drobac to have Greenwood as address with notice postings at office bulletin board and west entrance bulletin board. VOTE PASS
8. SET DATE AND TIME FOR NEXT ANNUAL MEETING- Bassing/Stoehr MOTION: set date and time as March 11, 2025 at 8:15PM
9. PICKLEBALL:P. Thomson presents project. MOTION: Galonski/Bassing- to recommend the Town Board spend up to 25,000.00 toward the project. VOTE PASS N. Eicholz curious about legality and wants to check MAT.
10. ELECTION RESULTS:

Seat 3 Lofquist	150	Gilbert	206
Seat 5 Drobac	134	Roskoski	224
Clerk Bassing	156	Spicer	197
11. PUBLIC COMMENTS: Farley-Trail is an asset, proud of Greenwood for the trail. Horihan:would like to see a trail on Birch Point. J .Hahn-where does the money go for the trail? Maus-dedicated fund.
12. BUDGET and LEVY: Bassing- balance 1/1/2023 approximately 711k, balance 1/1/2024 672K. State auditor recommends 35-50% as does the League of Cities. S. Roskoski/c. Deluca MOTION: to set the levy at 300,000. Dis. T. Sacchetti- he would have more pride in his township if it had a higher reserves. VOTE PASS 37/24.

MOTION: Bassing/Stoehr- to adjourn

10:35P

  
 \_\_\_\_\_  
 MIKE RALSTON                      MODERATOR

  
 \_\_\_\_\_  
 CLERK JOANN BASSING

# 2025 Greenwood Township Board Of Audit Minutes

DATE: February 11, 2025

**Motion** by Bassing/Gilbert to reconvene for Board of Audit at 8:00 pm. **Vote 5/0 carried**

Chair Roskoski instructs each Supervisor to choose:

three (3) random numbers for Receipts between 161677 and 161768 (beginning of 2024 to end of 2024)

and each Supervisor to choose:

three (3) random numbers for Disbursement between 21861 and 22127 (beginning of 2024 to end of 2024)

Disbursements for review - claim # 21861 - 22127

Roskoski	Skubic	Bassing	Gilbert	Stoehr
21883	21877	22012	21871	21862
21890	22100	22111	21873	22121
22120	22101	22123	21875	21972

Receipts for review – receipt # 161677 - 161768

Roskoski	Skubic	Bassing	Gilbert	Stoehr
161700	161680	161714	161687	161778
161679	161708	161679	161699	161761
161790	161733	161732	161707	161680

Chair Roskoski continued to review the items on the checklist list provided by MAT 2025 Board of Audit Meeting Materials. She noted the Treasurer's and Clerk's disbursement ledgers, receipt ledgers and Schedule 1's did not match for 2024.

Clerks:

Reconciliation	-	There is one outstanding 2024 claim against township.
Statements of Receipts	-	All receipts have been deposited and\ or transferred to the proper fund.
Statement of claims -		All claims against the township have been settled for 2024.
Statement of Disbursements	-	All claims have been posted to the disbursements for 2024.
Statement of Investments	-	All investments have been accounted for, including interest.
Fund Balances	-	Fund Balances 12/31/2024 are attached to the audit.

Clerk Spicer notes there are no records in CTAS for checks 231881 through 21892 that fall between checks recorded between January 9 and February 13, 2025, in the Clerks CTAS, and no claim with those check numbers assigned from during the time Joann Bassing was Clerk.

Clerk Spicer also found there are no records in the Clerk CTAS and no claims for the following checks 21621 through 21624, that fall between checks dated between January 13 and February 11, 2023. 21699 that falls between checks dated May 9, 2023

21757 that falls between checks dated between July 11 and August 8, 2023  
31803 that falls between checks dated between September 22 and October 3, 2023.

Clerk Spicer stated all Voided checks are to have VOID written on them and kept in sequence with the check stubs and entered in CTAS, which is not the case with any of these missing checks.

Chair Roskoski asked Deputy Treasurer Bassing why 2 of the 3 Disbursements she had chosen were not accounted for. Deputy Treasurer Bassing stated she did not know what they were for and refused to confirm that the checks were voided in CTAS on the Treasurer's computer.

Chair Roskoski stated that, since the none of the Clerk and Treasurer's records match, and the Deputy Treasurer refused to cooperate with verifying the missing checks, it was pointless to continue with the Board of Audit.

**Motion** by Roskoski/Skubic to Adjourn. **Vote 5/0 carried**

Chair \_\_\_\_\_ Clerk \_\_\_\_\_

# Greenwood Fire & Rescue

February 2025

## Fire Calls

2 Snowmobile calls EMS assist

## EMS Calls

15 total

## Fire / EMS

Received a new application for Fire & EMS

New member Brianna Loftquist has completed her EMR classes and is now interested in joining Fire in the near future.

## Fire Maintenance

North Shore Compressor performed annual service and air test on the Breathable Air Compressor. Three leaks were found and one pressure shutdown switch had failed. All issues have been repaired by Chris from North Shore Compressor. Due to the leaks the system was unable to reach the 6,000 psi it was designed to achieve. It is now operating at its designed psi. Polaris IQ 600 is back in service

Attached quote from Pro Hydro-Test to have all SCBA & Cascade bottles hydro tested. (5yr)

Attached quote from Emergency Apparatus Maintenance to have the annual pump tests done on. E#1, T#3, R#5 and FB#1

\$ 1550.00

\$ 1970.00

## Requests

We are requesting approval to have one of our portable pumps repaired. The primer is seized and is inoperable.

## Future Business

There will be an amount of Structural FF PPE coming due for replacement along with Wildland FF PPE that will be coming due/past due for replacement as well. We will be seeking quotes for both to bring to the board.

# Estimate

Date: 03/10/2025

Estimate #: 10427



Emergency Apparatus Maintenance, Inc.  
7512 4th Avenue  
Lino Lakes, MN 55014

TEL: 651.786.4463 · 1.800.EAM.3911  
FAX: 651.786.0517  
EML: service@eam:service.com

Brian - Chief 2025  
Greenwood Twsp. Fire Dept.  
3000 County Rd. 77  
Tower, MN 55790

Sales Rep: Lance Olson

Signature: \_\_\_\_\_

## Description

Quantity	Description	Unit Cost	Cost
3	Pump tests conducted in accordance with ISO / NFPA 1911 Standards, performed at your station in our portable pump test trailer up to 3,500 GPM. All pumps that pass all phases of the test are tagged and certifying paperwork is sent to the department. Total investment per pump tested up to 1,500 GPM... \$265	\$265.00	\$795.00
3	Our pump service is conducted in accordance with manufacturer recommendations by our trained pump professional. To include pump transmission oil change, outboard bearing grease/oil check, pump shift lubrication/oil, operation of transfer valve, relief valve operation, pilot valve operation and screen inspection, priming system operation and oil level, discharge and suction valve operation and linkage lubrication, drain valve operation and linkage lubrication, operational run – check packing drip rate, accessory operation and dry vacuum test. EAM is a factory authorized service center for all major fire pump manufacturers. Total investment per pump serviced... \$180.00 plus oil.	\$225.00	\$675.00
1	Travel Charge: Price estimate does not include travel expense. Service and repairs are scheduled in service runs with other departments in your area to minimize travel expense. Travel expense is split between all departments on the service run and will be added to the final invoice.	\$500.00	\$500.00

**Total:** \$1,970.00

**Grand Total (Minus Options):** \$1,970.00

## Summary

This estimate is based on the average parts and labor required to complete the stated repairs. These estimates are figured upon average accessibility to parts requiring repairs and will be charged on a time and materials basis.

*Thank you for the opportunity to provide an estimate for this project. If you have any questions regarding this estimate, or if we can be of further assistance, please call us at 651.786.4463 or 1.800.326.3911, or email us at service@eamservice.com.*



2860 County Road 40 NE.  
 New London, MN 56273  
 Phone: (952) 448-4748  
 Email: mark@prohydrotesting.com  
 Web Site: www.prohydrotesting.com

# QUOTE

Date	Customer PO
3/10/2025	

BILL TO
Greenwood Township Fire Department  Tower, Minnesota

TESTING LOCATION
Greenwood Township Fire Department  Tower, Minnesota Contact: Brian (218) 780-6329

S.O. #	Promise Date	Terms
		N30

QTY	STOCK ORDER	PART NUMBER	DESCRIPTION	PRICE (Each)	PRICE (Extended)
15		HYDROSCBA	Hydro-Test of a SCBA Cylinder	\$50.00	\$750.00
8		HYDRODOTCASCADE	Hydro-Test of a Cascade Cylinder	\$100.00	\$800.00
			Testing will be completed in April or May of 2025		
			Generator (If needed) charge per hr, \$20. (Minimum of 1hr.)		
			No Additional Charge for Set-Up, Mileage, Trip, Etc. Testing SCBA Cylinders includes a new O-Ring between the cylinder and valve.		

\*CUSTOMERS THAT HAVE NOT PROVIDED TAX EXEMPT FORMS WILL BE CHARGED APPLICABLE SALES TAX

\*FREIGHT PREPAID & ADDED

\*F.O.B SHIPPING POINT

\*THIS IS NOT AN INVOICE

SHIPPING:

Tax Rate SUB: \$1,550.00

TAX:

**TOTAL: \$1,550.00**

\_\_\_\_\_  
 Authorized Signature of Approval

Presented by Paul Thompson

## GREENWOOD COMMUNITY RECREATION BOARD UPDATE

I'm PT President of GCRB

The Rec Board had a very successful year.

At last year's annual meeting we were here talking about the possibilities of building pickleball courts and exploring how to fund them

Tonight, we're waiting for the snow to melt, so we can get out and enjoy our four new beautiful courts we have.

After the busy fall use, we expect to continued growth with new people taking up the sport, and increasing use by tourists as the word gets out

A Big Thank-you needs to go out to the **Township**, the **community**, the **many volunteers** and generous **donors** that helped make it possible

In addition to the \$25,000 township contribution, GCRB raised another \$105,000

\$26,500 from 4 grants

\$24,000 from 2 community fundraising events

\$54,500 in private donations

Courts were built for a total of \$128,000 (or \$32,000/court) including fundraising costs.

**I think the project is a great example of what we can do as a community when we decide to work together**

In addition to the court project, **DON'T FORGET** that dedicated Rec volunteers ~ continue to do upkeep with the annual set up/take down, upkeep of the pavilion, landscaping, tree-watering, erosion control, flowers, decorating, and trash removal.

A lot of things get done behind the scenes

We need to remember to say thank you to all the volunteers doing the hard work.



Looking forward to this coming year:

We have a **Project Plan for Upkeep and Improvements to overall Rec area**

Wood fiber refresh for playground

Landscaping and concrete work

Tree trimming and brush removal

Shed, tools, and equipment needs for maintenance

Windscreens

Most importantly, **Resurfacing the Tennis court**

It's past due,

Cracks opening up that could lead pad failure

We should make it a priority to protect that valuable asset

Total Project costs are estimated to be \$39,000

\$17K alone for court resurface (we have a bid)

Unfortunately, there should have been \$2000 built annually into the budgets since 2016 (when the court was built) to build a reserve. This wasn't done. It should have been handled similar to the annual \$2000 that goes into the walking path fund.

The proposed upcoming budget includes \$3k for that purpose

The Rec Board already has secured a \$10,000 IRRRB matching grant

We're optimistic the Rec Board can raise \$12,000 to contribute

And we are hoping the township will strongly consider contributing \$17,000 to the project.

Basically, that's the amount of \$ that should have been put in reserve, had proper planning and budgeting been done.

Good news though,

Going forward. The Rec board has a plan for ongoing upkeep and maintenance.

With township approval we would like to roll out a WINDSCREEN BANNER PROGRAM.

Plan is to sell advertising panels to businesses supporting our recreation area.

You see this all the time at all kinds of public sporting venues. We'd offer different sizes and subscriptions.

We believe we can raise enough money each year from that program to feed the reserve for ongoing recreation area upkeep. We move that money into a dedicated township reserve fund. *as it comes in*

To wrap it up,

This summer we're looking FORWARD to a grand opening celebration (hopefully in June), some fun PB tournaments, expanded lesson programs, and community social events.

Thanks Again

Possible. Borrow against the trail fund and add into next year's budget.

Presented by Lois Roskoski

COMPARISON OF LEVIES WITH NEIGHBORS			
	Market Value 2024	Levy Payable 2024	Levy Payable 2025
Greenwood	\$ 769,346,000	\$ 150,000	\$ 300,000
Breitung	\$ 178,347,000	\$ 690,000	\$ 740,000
Eagles Nest	\$ 147,671,000	\$ 220,000	\$ 240,000
Tower	\$ 38,230,000	\$ 414,738	\$ 435,472

COMPARISON OF TAXES WITH NEIGHBORS			
	Market Value-Home Payable 2025	Total Taxes, Payable 2025	Local Tax Only Payable 2025
Greenwood	\$ 640,300	\$ 5,004	\$ 220
Breitung	\$ 600,000	\$ 7,228	\$ 2,401
Eagles Nest	\$ 581,800	\$ 5,634	\$ 796
Tower	\$ 574,200	\$ 9,748	\$ 5,892

GREENWOOD HISTORY OF LEVY/BUDGETS				
Year	Levy	Revenue	Expenditures	Fund Balance
2022-Actual	\$ 150,000	\$ 306,164.01	\$ 284,176.09	
2023-Actual	\$ 150,000	\$ 286,299.92	\$ 332,314.07	
2024-Actual	\$ 150,000	\$ 288,872.44	\$ 434,700.60 Includes \$99,800 overlay	\$ 534,347.74
2025-Proposed	\$ 300,000	\$ 396,000.00	\$ 352,580.00	
2026-Proposed	\$ 300,000	\$ 408,500.00	\$ 343,130.00	

Needs/Wants Not Included in Budget	Estimated Cost
Fire Hall Water Tank Replacement	\$10,000-\$15,000
Rescue Snowmobile	\$18,000
Kitchen Remodel	\$50,000 +
Fire Truck	\$650,000
Resurface tennis courts	\$16,000
Maintenance on Buildings: Windows/Roofs	??????????

NANCY NILSEN
ST. LOUIS COUNTY AUDITOR - TREASURER
100 N. 5TH AVE. W., ROOM 214
DULUTH, MN 55802
218-726-2383
www.stlouiscountymn.gov

2025 Property Tax Statement

#1

Parcel ID#: 387-0295-00400

Owner:
Taxpayer(s):
TAXPAYER # 889490

Table with columns for Values & Classification, Taxes Payable Year (2024, 2025), and steps (STEP 1, 2, 3) showing market value, proposed tax, and total taxes due.

Property Description:
TOWN OF GREENWOOD
SEC: 2W2 RG: LOT:0098 BLK:000 ACRES:
NORTH COUNTRY PLACE 2 OF GREENWOOD
That part of Lots 40, 41, 42 AND 43,
described as follows: Beginning at the

\$\$\$ REFUNDS? You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Table for Refunds with columns for Taxes Payable Year (2024, 2025) and rows for Property Tax and Credits, Property Tax by Jurisdiction, and Special Assessments.

ISSUED: 02/07/2025

NANCY NILSEN
ST. LOUIS COUNTY AUDITOR - TREASURER
100 N. 5TH AVE. W., ROOM 214
DULUTH, MN 55802
218-726-2383
www.stlouiscountymn.gov

2025 Property Tax Statement

#2

Parcel ID#: 270-0070-00800

Owner:
Taxpayer(s):
TAXPAYER # 553455

Table with columns for Values & Classification, Taxes Payable Year (2024, 2025), and steps (STEP 1, 2, 3) showing market value, proposed tax, and total taxes due.

Property Description:
TOWN OF BREITUNG
ECHO POINT TOWN OF BREITUNG
LOTS 80 81 82 AND 83

\$\$\$ REFUNDS? You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Table for Refunds with columns for Taxes Payable Year (2024, 2025) and rows for Property Tax and Credits, Property Tax by Jurisdiction, and Special Assessments.

EXPENDITURES	2024 Budget	2024 Actual	2025 Budget	2026 Budget
Fire-Travel Expense		\$ 484.09	\$ 300.00	\$ 350.00
Fire-Rep/Maint: Cont: Equipment		\$ 4,863.86	\$ 10,000.00	\$ 10,000.00
Fire Prot: Dues/Subscriptions		\$ 1,392.50	\$ 1,500.00	\$ 1,500.00
Fire Admin: Meeting Expenses		\$ 154.48	\$ 450.00	\$ 250.00
Fire Train: Meeting Expenses		\$ 332.40		
Fire Train: Instructors Fees		\$ 1,725.00	\$ 2,000.00	\$ 2,000.00
Fire Repair: Contractual-Equipment		\$ 3,634.44	\$ 5,000.00	\$ 5,000.00
Medical Services: Physicals		\$ 195.00	\$ 1,000.00	\$ 1,000.00
EMS Supplies		\$ 2,681.85	\$ 10,000.00	\$ 5,000.00
Ambulance Donation: Tower		\$ 26,025.00	\$ 26,025.00	\$ 26,025.00
EMS Pension			\$ 15,000.00	\$ 20,000.00
Township Road Improvements		\$ 7,000.00	\$ 4,000.00	\$ 4,000.00
Marine/Rec: Motor Fuels		\$ 1,098.49	\$ 1,000.00	\$ 1,000.00
Marine/Rec: Equip Parts		\$ 2,498.50	\$ 4,000.00	\$ 2,500.00
Marine/Rec: Buildings		\$ 5,000.25	\$ 5,000.00	\$ 5,000.00
Miscellaneous			\$ 6,550.00	
Transfer to Walking Trail			\$ 2,000.00	\$ 2,000.00
Transfer to Broadband Fund				
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 332,980.80</b>	<b>\$ 434,700.60</b>	<b>\$ 352,580.00</b>	<b>\$ 352,130.00</b>
<b>Note: \$99,800 was not included in budget. Coming out of reserves.</b>				

REVENUE	2024 Budget	2024 Actual	2025 Budget	2026 Budget
Property Tax				
Fed Payment in Lieu Taxes		\$ 6,891.79	\$ 12,000.00	\$ 10,000.00
DNR MN PILT		\$ 3,509.40		
DNR Forestry		\$ 800.00		
Fire Dept Grants		\$ 4,663.03		
American Rescue Plan-COVID 19		\$ 3,000.00		
Taconite Production Tax		\$ 55,265.00	\$ 42,000.00	\$ 45,000.00
Town Aid-MN Dept of Rev		\$ 15,906.00	\$ 12,000.00	\$ 15,000.00
Property Tax/Levy		\$ 150,343.52	\$ 300,000.00	\$ 300,000.00
Town Road Aid-Birch Point Rd Ext		\$ 4,657.01		\$ 4,500.00
St Louis County Beer Lic Apport		\$ 57.50		
Town Hall Rent		\$ 2,820.00		\$ 3,000.00
Fire Number Sign Sales		\$ 1,125.00		
St Louis County Fire Protection		\$ 11,000.00	\$ 10,000.00	\$ 11,000.00
Interest Earnings		\$ 7,364.74	\$ 5,000.00	\$ 5,000.00
Misc Fees/Charges		\$ 47.00		
Cont/Donations: Private Sources		\$ 305.00		
Cont/Donations: Community		\$ 15,260.00	\$ 15,000.00	\$ 15,000.00
Refund of Expenses		\$ 3,973.54		
ADP Refund Uncashed Checks		\$ 1,878.91		
Special Items		\$ 5.00		
<b>TOTAL RECEIPTS</b>	<b>\$ 246,000.00</b>	<b>\$ 288,872.44</b>	<b>\$ 396,000.00</b>	<b>\$ 408,500.00</b>
Profit/Loss		\$ (145,828.16)	\$ 43,420.00	\$ 56,370.00
		\$ -		

