

Greenwood Township Supervisors Board Meeting Minutes

DATE: January 14, 2025 - 6:30PM

Meeting is being recorded for transcription and archival purposes

CALL TO ORDER – Chair Roskoski

PLEDGE OF ALLEGIANCE

ROLL CALL - Chair Lois Roskoski / Vice Chair Paul Skubic/ Supervisor Craig Gilbert/ Supervisor Rick Stoehr/ Supervisor John Bassing / Treasurer Jeff Maus / Clerk Debby Spicer – **All present**

PUBLIC COMMENTS:

Paul Thompson – Explained benefits the community would have if they voted for Option B. Read 2021 letter from MAT Attorney Fenske and emphasized Fenske stated he neither advocated for or against Option B but merely gave information relating to it. Thompson hopes the community will see the benefits and vote for Option B.

Joann Bassing – Asked if Fire Department physicals are every year or ever 2 years, then stated she knows the answer is every 2 years per the Standard Operating Guidelines. Joann then calls Chair Roskoski a liar, saying Roskoski said her and Treasurer Maus’s Schedule 1’s did not match when she was Clerk. Chair Roskoski replied that she has copies of Schedule 1’s and they haven’t matched since 2021. Joann further accused Chair Roskoski of concocting the reports.

Motion by Bassing/Skubic to accept Agenda with addition of Firefighter/EMR pensions under New Business. **Vote 5/0 carried**

Motion by Gilbert/Skubic to approve minutes from regular meeting held December 10, 2024. **Vote 5/0 carried**

Motion by Skubic/Gilbert to approve minutes from Special meeting held December 17, 2024. Supervisor Stoehr abstained, as he was absent from the meeting. **Vote 4/0 carried**

Motion by Skubic/Gilbert to approve minutes from Special meeting held January 2, 2025. Supervisor Stoehr abstained as he was absent from the meeting. **Vote 4/0 carried**

TREASURER REPORT

Motion by Bassing to approve Treasurer’s Reports. Motion died for lack of support.

Motion by Bassing/Gilbert to approve splitting and reinvesting the Jumbo CD as follows: \$100,000 for 1 year; \$107,000 for 6 months; \$50,000 for 6 months in a CD for the Broadband project. **Vote 5/0 carried**

Motion by Gilbert/Skubic to approve Claims, in total amount of \$21,760.06. **Vote 5/0 carried**

Chair Roskoski questioned the invoice from Tech Bytes to wipe the Fire Department laptop completely clean and return it to factory settings. Fire Chief Maus stated there was personal information on the laptop that needed to be deleted.

Motion by Skubic/Gilbert to approve Payroll. **Vote 5/0 carried**

Clerk's financial reports – Clerk Spicer states there is \$200 difference from the Treasurer Checking Balance and notes it is an outstanding check from JAC.

OLD BUSINESS

1. Water test results from sample taken by Supervisor Bassing in October 2024.
 - a. Quote from Froe Brothers to replace media in Brassmaster. missed

Motion by Skubic/Gilbert to post the public water supply as non-potable, due to the high arsenic level. **Vote Roskoski, Skubic, Gilbert-Yes, Bassing, Stoehr-No 3/2 carry.** Supervisor Gilbert states he will be meeting with Culligan about other options.

NEW BUSINESS

1. Update on PERA payroll issue, including interest, penalties, due to non-payment of funds to PERA since 2022.

Motion by Skubic/Gilbert to approve payment to PERA, in the total amount of \$ 4,990.35, for contributions that were not paid since 2022. **Vote 5/0 carried**

- a. Hours worked by Clerk to resolve the PERA issue. –
Supervisor Bassing states the Clerk should not be paid extra, as it is part of her job. Chair Roskoski and Supervisor Skubic stated it was Treasurer Maus's responsibility to submit the payments, as he was doing payroll, and it's not the Clerks job to fix his errors. Roskoski recommended that Clerk Spicer be paid the extra hours to fix the error.

Motion by Skubic/Gilbert to pay Clerk 48.5 extra hours, totaling \$1,212.50, to correct the missed payments to PERA. **Vote Roskoski, Skubic, Gilbert-Yes, Bassing, Stoehr-No 3/2 carry**

2. Township Election – March 11, 2025:
 - a. Fillings for offices:
Treasurer position (March 2025 – March 2027) – Paul Thompson & JoAnn Bassing filed.
Supervisor 4 (March 2025 – March 2028) – Steve Bradach & Sue Brobac filed.
 - b. Appointment of Election Judges for Township election.

Motion by Gilbert/Skubic to approve Resolution 1-2025 to appoint Election Judges for the Township election to be held March 11, 2025. **Vote 5/0 carried**

- c. Appointment of Absentee Ballot Board.

Motion by Gilbert/Skubic to approve Resolution 2-2025 to appoint the Absentee Ballot Board for the Township election to be held March 11, 2025. **Vote 5/0 carried**

- d. Dates for absentee voting – February 7 – March 10, 2025.

Motion by Bassing/Skubic to increase Election Judge pay to \$17/hour. **Vote 5/0 carried**

3. Set Special Closed Meeting date to hold Performance Evaluation for Fire Chief.

Motion by Skubic/Gilbert to set a Special Closed Meeting at 6 PM on January 22, 2025, to conduct a Performance Evaluation for Fire Chief. **Vote Roskoski, Skubic, Gilbert-Yes, Bassing, Stoehr-No 3/2 carry**

4. EMS Supplies- EMS Captain Dave Dejoode explained the different supplies and gear needed by EMS personnel. EMS Captain Dejoode submitted quotes from Amazon and Boundtree with the list of supplies that are needed, as many of them are outdated and/or expired.

Motion by Bassing/Stoehr to approve purchase of supplies from Amazon and Bound Tree, at an estimated cost of \$9,162.37, to bring the EMS supplies up to date. **Vote 5/0 carried**

a. Firefighter/EMS/Ems Pension

Motion by Bassing/Stoehr to approve payments for the EMS personnel, who met the criteria for 2024, to receive the annual \$2,000 pension bonus. **Vote 5/0 carried**

Motion by Bassing/Stoehr to approve certification to PERA for the Firefighters that met the Good Time Service Credits for 2024. **Vote 5/0 carried**

5. Township Maintenance – Supervisor Bassing has issues with Engine 1 not being red flagged following a recent fire call. Fire Chief Maus argued with Supervisor Gilbert about it, stating it was not handled properly by the Interim Fire Chief. Supervisor Gilbert stated he worked with the Interim Fire Chief to resolve the issue.

Motion by Gilbert/Bassing to accept the quote from Summit Fire to inspect and service the fire extinguishers located at the Town Hall. **Vote 5/0 carried**

Per Fire Captain Brian Trancheff, DOT inspections have not been done since 2022.

Motion by Gilbert/Bassing to accept the quote from Mike Igo, AJ's Repair Service, to inspect the fleet of Fire Department vehicles to bring into DOT compliance, at a cost of \$1,000 per vehicle, plus any maintenance costs. **Vote 5/0 carried**

Chair Roskoski noted the Interim Fire Chief pointed out that the vehicles have not been inspected or maintained since 2022. She further noted that the fire extinguishers have not been certified by an authorized agency since 2022, which is required to be done annually. Supervisor Skubic pointed out the former Fire Chief had been accused of not doing vehicle maintenance and fired for it. Chief Maus replied he checked the fire extinguishers, and they were in the green zone.

6. Discussion on budget.

Chair Roskoski stated she recently received the ledgers from the Treasurer and will provide a proposed budget for 2026 at the February meeting.

7. Set date for the annual Board of Audit.

Clerk Spicer stated the date had been set for February 11, 2025, following the regular board meeting.

8. Information Policy.

Supervisor Bassing complained about Clerk's response to requests to information.

9. Medical leave – Fire Chief –

Motion by Skubic/Gilbert to require Jeff Maus to obtain a medical exam through Fairview Job Care by either Dr. Mark Versich or Jay Sonder, Director of Occupational Medical, to evaluate his return to work as Fire Chief, Firefighter and EMR, as soon as possible. **Vote Roskoski, Skubic, Gilbert-Yes, Bassing, Stoehr-No 3/2 carry**

Motion by Roskoski/Skubic to place Jeff Maus on paid administrative leave from his Fire Chief, EMR and Firefighter duties, effective immediately, pending review by the board of the medical exam by the physician chosen by the township and pending final review by the board of the investigative report by Kennedy & Graven regarding the allegations against Fire Chief Maus. **Vote Roskoski, Skubic, Gilbert-Yes, Bassing, Stoehr-No 3/2 carry**

Motion by Gilbert/Roskoski to rescind the motion made at the December 2, 2024, meeting to prorate Fire Chief's pay for January 2025, and pay his full stipend. **Vote 5/0 carried**

10. Kitchen update.

Chair Roskoski agreed to meet with the group of residents that are requesting renovations to the Town Hall kitchen.

SUPERVISOR REPORTS

Skubic Road Supervisor – will call B&D ClearAll concerning high cost to plow the township road and township parking lot.
Lodging Tax Board – nothing new

Bassing Joint Powers and Recreation – nothing of Joint Powers and Recreation, but Questioned Fire Captain’s certification

Gilbert Grounds and Maintenance- Maintenance -brought in Polaris last month, found it to have bad fuel pump-had it ordered and hope to get it back in working order soon.
Broadband Liaison – nothing new

Stoehr Noxious Weeds - nothing new
911 Assignment – still getting new sign orders

Roskoski Ambulance Commission – no meeting was held in January, and it will be rescheduled.
Chair Roskoski requested Supervisor Bassing to apology for his actions following a special meeting where he accused her of being a bully. Supervisor Bassing refused to apologize.

FIRE CHIEF REPORT


Chief Maus suggested that the 988 Suicide and Crisis Lifeline information be placed on the Township website.

CLERK REPORT

Motion by Skubic/Gilbert to donate \$100 to the Cook Hospital. **Vote 5/0 carried**
Motion by Skubic/Gilbert for Donation to Cook Library for \$100. **Vote 5/0 carried**

MOTION by Bassing/Skubic to adjourn at 8:25 PM **Vote 5/0 carried**

Next Scheduled Meeting - DATE: February 11, 2024 TIME 6:30 PM

Chair 

Clerk 