

# Greenwood Township Supervisors Board Meeting Minutes

**DATE: December 10, 2024 - 6:30 PM**

**CALL TO ORDER** – Chair Roskoski

## **PLEDGE OF ALLEGIANCE**

Meeting is being recorded for transcription and archival purposes

**ROLL CALL** - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Stoehr/Supervisor Bassing / Deputy Treasurer Joann Bassing / Clerk Spicer- **all present**

## **PUBLIC COMMENTS**

Sue Drobac -asked about attorney mail address

Mike Ralston – commented on the previous Board ignoring his info request over a year ago.

Paul Thompson – recognized and commended those who take care of Pavillion & plants. Spoke on upkeep of pickleball courts.

Jet Galonski – reiterated Ralston comment of previous Board ignoring the residence and commented on how the Greenwood Fire Department went from 20 Firefighters to How many?? Under 5?? No answers

Joann Bassing spoke about the helipad

## **ADDITIONS/CHANGES TO AGENDA**

**Motion** by Skubic/Gilbert to accept Agenda with deletion of item #7 under Old Business.

Discussion – Board is not to comment on ongoing investigation. **Vote 5/0 carried**

**Motion** by Skubic/Gilbert to approve minutes from regular meeting held November 12, 2024.

**Vote 5/0 carried**

**Motion** by Skubic/Gilbert to approve minutes from Special meeting held November 12, 2024.

**Vote:** Roskoski Y, Skubic Y, Gilbert Y, Stoehr N, Bassing N - **3/2 carried**

## **TREASURER REPORT**

**Motion** by Bassing/Stoehr to approve Treasurer Report. Discussion-Again: the Treasurer report does not match Clerks and Treasurer did not provide suggestions of what to do with CD's as requested by Board months ago. **Vote:** Roskoski N, Skubic N, Gilbert N, Stoehr Y, Bassing Y – **2/3 fail**

**Motion** by Bassing/Skubic to hold Jumbo and review other 3 until January. **Vote 5/0 carried**

**Motion** by Gilbert/Skubic to approve Claims. **Vote 5/0 carried**

**Motion** by Stoehr/Bassing to approve Payroll. **Vote 5/0 carried**

Review Clerk financial reports. done

### **OLD BUSINESS**

1. Standard Operating Guidelines for Fire Department.
  - a. Updated copy with previously approved revisions.
  - b. Proposed amendment to Article 18, Section 1, changing alcohol level to 0.0% and use of cannabis derived prescription drugs. (Supervisor Stoehr and Fire Dept member to prepare.)
  - c. Copy submitted by Fire Chief at 11/12/24 meeting with additional changes.
2. Review of amendments to Paid On-Call Policy.

**Motion** by Roskoski/Skubic to follow the signed 2021 SOG & POC they're straightened out. **Vote 5/0 carried**

3. Performance evaluation form for Fire Chief, to be completed by Fire Department membership. Per Bassing 80% done. Review to be scheduled for January 2025.
4. Quote from Froe Brothers to replace media in Brassmaster.
  - a. Review water test results taken by Supervisor Bassing. - None yet.
5. **Motion** by Skubic/Gilbert to adopt Resolution 11-2024 deeming Birch Point Road Extension as Township Road 4136. Roskoski Y, Skubic Y, Gilbert Y, Stoehr N, Bassing abstains - **3/1 carried**
6. **Motion** by Skubic/Gilbert to accept the brushing quote from Calgaro & Sons 4 feet from edge of blacktop and up 16'. **Vote:** Roskoski Y, Skubic Y, Gilbert Y, Stoehr N, Bassing Y - **4/1 carried**
- ~~7. Per Supervisor Bassing Allegations concerning the Fire Chief~~

### **NEW BUSINESS**

1. **Motion** by Skubic/Stoehr to accept the quote from MN Public Safety Group to review/update FD Policies. **Vote:** Roskoski Y, Skubic Y, Gilbert Y, Stoehr Y, Bassing N - **4/1 carried**
2. **Motion** by Skubic/Gilbert to extend videotaping services + \$25 recording then downloading the board meetings for the year 2025. **Vote 5/0 carried.**

3. Township employees/charge accounts.

**Motion** Roskoski/Gilbert to give Clerk all rebate receipts, undefaced, for submission.

**Vote 5/0 carried.**

**Motion** by Paul/Roskoski to cancel accounts at Zups and Menards and use issued Credit card at those places. **Vote:** Roskoski Y, Skubic Y, Gilbert N, Stoehr N, Bassing N - **2/3 fail**

4. Update on information request submitted by township resident.

**Motion** by Roskoski/Skubic to authorize Fire/EMS Captains to provide employee Certification status to the Board. **Vote 5/0 carried.**

5. Discussion on training pay for Greenwood Fire Department employees through Greenwood and City of Tower. Tower doesn't pay for training, therefore the employees we paid were not paid double for this training.

6. Filings for offices for Township Election held on March 11, 2025. Filing period: December 31, 2024-January 14, 2025.

a. Treasurer position (March 2025-March 2027), currently held by Jeff Maus.

b. Supervisor 4 position (March 2025-March 2028), currently held by Rick Stoehr.

7. **Motion** by Gilbert/Skubic to accept resolution 12-2024 requesting ballot question be added to March 11, 2025, Township Election, providing for appointment of the Clerk and Treasurer positions. **Vote:** Roskoski Y, Skubic Y, Gilbert Y, Stoehr N, Bassing N - **3/2 carried**

8. Discussion on MNDOT study on Greenwood Township Emergency Landing Zone.

**Motion** by Other/Roskoski to form a committee, headed by Gilbert and include Fire Chief and Paul Thompson to determine improvements needed. **Vote 5/0 carried.**

9. Sprint Medic Program – per Bassing- coming early next year- mobile paramedic responding to ALS calls.

10.

11. ~~Background check, new hire.~~

### SUPERVISOR REPORTS

**Skubic** Road Supervisor – nothing new

Lodging Tax Board – nothing new

- Bassing** Joint Powers and Recreation– nothing new
- Gilbert** Grounds and Maintenance – spoke to Fire Chief about removing some trees  
Broadband Liaison– nothing new
- Stoehr** Noxious Weeds– nothing new  
911 Assignment – still trickling in
- Roskoski** Ambulance Commission – nothing scheduled in January 2025

#### **FIRE CHIEF REPORT**

1. Motion by Bassing/Stoehr to hire Brianna Lofquist contingent on physical and Background check. **Vote 5/0 carried**
2. ~~Background check, new hire.~~

#### **CLERK REPORT:** (Correspondence)

1. **Motion** by Bassing/Skubic to accept Resolution 13-2024 for Greenwood Town Hall as Designated Polling place for 2025 elections. **Vote 5/0 carried**
2. **Motion** by Bassing/Skubic to approve \$100 donation to St. Louis County Fair. **Vote 5/0 carried**
3. MAT agenda – copies available on request
4. Reminder - MAT annual Conference Schedule available on request
5. Donation to Township from Quilters – Thank you  
Motion by Bassing/Gilbert to accept Resolution 14-2024 accepting Vermilion Quilters donation. **Vote 5/0 carried**
6. Donation to Township from Bois Forte – Thank you  
Motion by Skubic/Stoehr to accept Resolution 15-2024 accepting Bois Forte Reservation donation. **Vote 5/0 carried**
7. Lake Country Power billing date changing but we are flagged to NOT receive late penalties or other actions.
8. Township Directory defacing – 2<sup>nd</sup> time

9. Treasurer is defacing Rebate receipts rendering them void. - see item 3 under New Business
10. **Motion** by Skubic/Gilbert to approve Christmas ad in TimberJay. **Vote 5/0 carried**
11. **Motion** by Skubic/Gilbert to approve Christmas ad in Tower News. **Vote 5/0 carried**

**MOTION TO ADJOURN** by Bassing/Skubic **Vote 5/0 carried** at 8:30 pm.

**NEXT MEETING: JANUARY 14, 2024 TIME 6:30 PM**

**Chair**

*Jais Ruskocky*

**Clerk**

*Delby Spicer*