

## Greenwood Township Supervisors Board Meeting Minutes

**DATE: September 12, 2024 - 6:30 PM**

**CALL TO ORDER** – Chair Roskoski

### **PLEDGE OF ALLEGIANCE**

Meeting is being recorded for transcription and archival purposes

**ROLL CALL** - Chair Roskoski / Vice Chair Skubic/ Supervisor Gilbert/ Supervisor Stoehr/Supervisor Bassing / Treasurer Maus / Clerk Spicer – **All Present**

Supervisor Bassing calls Point of Order. He then reads a statement that includes Statute 13D.04, concerning Regular Meeting – Special Meeting and the posting of such meetings, and the Special meeting held on August 21, 2024. He then states the current meeting is in violation and begins to leave. Supervisor Stoehr also cites Statute 13D.04 and agrees the meeting is in violation and will not expose himself to a personal \$300 fine. He follows Supervisor Bassing.

As the they were leaving, Chair Roskoski states she has spoken to the town attorney and reads his reply that states the meeting is not in violation because it was changed at a previous Board meeting via Motion and Vote and therefore could be held as a Regular meeting.

Treasurer Maus then moves to leave the meeting. Clerk Spicer reminds him that Open Meeting violations do not affect the Clerk and Treasurer. He states he will not stay and leaves as the attending public break into laughter.

Chair Roskoski finishes reading the attorney response and states the MAT attorney Fenske and attorney Couri agree on this matter.

Joann Bassing interrupted stating “we spoke to our attorney, also, and he said the meeting was in violation”.

Chair Roskoski responded we can only go by our town attorney. and he said we can go on as a Regular meeting. Joann continues to interrupt, but Chair Roskoski finishes the attorney response and states it’s unfortunate that their attorney disagrees, but we will move forward.

### **PUBLIC COMMENTS**

**Joann Bassing** comments on the packets, asks about CTC phone service and who our current internet provider is. She then questions Gilbert again on the Bois Forte spending of all of the \$20 million Broadband Grant money, stating her CTC contact told her only \$100,000 was used, so somebody is wrong.

Gilbert responded he doesn't know how CTC would even have that information, but he was given the information from the guy who wrote the grant and feels he is a better source.

Joann then goes into a long rehashing of the July meeting discussion of the Brassmaster filter change. Chair Roskoski said that was clarified during the August meeting that Joann obviously did not listen to. Joann confirmed she listened to the August meeting discussion and was aware of the information provided, but just wanted to let everyone know that Supervisor Gilbert was wrong.

Joann then spoke of her hearing issue, that she had sent that information to Debby. She asked what would be done to resolve it. Chair Roskoski stated she did speak to our township attorney and that we did not have to comply because she has the ability to listen to the tape or on the telephone.

**Steve Zaudke** compliments the swift completion of the Pickleball courts and said it is amazing. He stated 60% of the funding came from community donations and commends the Pickleball leadership. He spoke of 3 benefits-physical, mental and social-which are very important. He thanks the community, the Pickleball leaders and the Board of Supervisors.

Mark Drobac asked why we are not contacting the MAT attorney, which is free, instead of contacting the Township attorney which charges a fee. Chair Roskoski stated we often contact the MAT attorney, but we are often told by him that we need to contact our Township attorney if we want a legal opinion.

#### **ADDITIONS/CHANGES TO AGENDA**

**Motion** – by **Skubic/Gilbert** to accept Agenda. **Vote 3/0 carried**

**Motion** – by **Gilbert/Skubic** to approve minutes from special meeting held August 21, 2024, meeting. **Vote 3/0 carried**

#### **TREASURER REPORT**

Chair Roskoski states the Treasurer had provided a summary. The summary totals are close but off from the Clerks Schedule 1. The Disbursement register provided by Treasurer was for the wrong month. Joann Bassing interrupts and was asked by Roskoski to refrain.

**Motion** -to approve Treasurer's Report. **None**

**Motion** – by **Roskoski/Skubic** to request Treasurer provide his Bank Reconciliation and Schedule 1 at every monthly meeting. **Vote 3/0 carried**

Roskoski had a question on the invoice from L&M for the purchase of boots. She asked Supervisor Gilbert if it was normal practice for this type of purchase for the Fire Dept. Supervisor Gilbert said no, but there may have been special circumstance. Clerk Spicer asks if the Board wants to not pay that claim. Roskoski said to pay but will request clarification from Chief Maus at the next meeting. Clerk Spicer states the insurance amount paid for insurance

was corrected and the amount on report sent out was listed only to hold that position until the actual amount was received today.

**Motion – by Skubic/Gilbert to approve Claims. Vote 3/0 carried**

Roskoski states Clerk Spicer is doing wonderful job on payroll. She is still working on PERA missed payments since March of 2022, while the Treasurer was doing payroll. The Clerk has paid the last 2 months of PERA to keep current.

Clerk Spicer states part of the issue is the amounts paid to Supervisor Gilbert vary in March and April, from the usual consistent supervisor pay. Clerk Spicer will see if she can get that information from ADP and continue to work with PERA and get issues resolved.

Clerk provided Schedule 1, Bank Reconciliation, outstanding checks report and bank statements, all matching to the penny.

**Motion - by Gilbert/Skubic to approve Payroll. Vote 3/0 carried**

#### **OLD BUSINESS**

**In Chief Maus' absence, Chair Roskoski reports -**

**Licensing landing pad** - She spoke with Jared of the Department of Transportation earlier today, he said Jeff Maus had reached out to him on licensing a Heliport. Currently we are an Emergency Landing Zone and have not licensed it. She is not sure why it was looked in to. The report states there are lots of obstacles that would need to be moved. There would be a \$40 licensing fee for 3 years and we would not be required to purchase additional insurance. The Pickleball project is not a problem. It is not known if there is a license required for Emergency Landing Zone. It has been here for many years and has never been licensed before. Jared was supposed to call in but was apparently told not to call in.

**Standard Operating Guidelines for Fire Department.**

**Updated copy** - Chair Roskoski states we have been waiting for the updated copy of the SOG's for 3 months, we have not yet seen.

**a. Proposed amendment to Article 3, Section 1, Officers.**

**b. Proposed amendment to Article 18, Section 1, changing alcohol level to 0.0% and use of cannabis derived prescription drugs.**

A couple of amendments, we have not seen.

**Updated copy for Paid On-Call Policy.** We received a copy of POC additions/deletions we have not had time to read in detail.

**Motion - by Skubic/Gilbert to table Paid on Call policy until the October meeting. Vote 3/0 carried**

1. Capital Replacement Plan - Not seen yet
2. Plan to brush Township Road 4136 from Fire Chief Maus/Supervisor Gilbert. On hold until we heard from attorney-
3. Performance evaluations. (Fire Chief to obtain forms from other departments.) We did receive a performance review form yesterday, but no completed reviews.

**Motion by Gilbert/Skubic** to table the review the Performance Evaluation Form until the October meeting. **Vote 3/0 carried**

4. Brassmaster quote from Fro Bros. Water sample taken before it goes into the Brassmaster and a sample after it comes out of the Brassmaster to determine if Brassmaster is working at all. Results not received yet.

**Motion by Gilbert/Skubic** to table the Brassmaster quote until the water results are ready. **Vote 3/0 carried**

### **NEW BUSINESS**

1. Letter from township attorney regarding designation of Birch Point Road Extension, Township Road 4136 – Chair Roskoski reads portion of letter from Attorney Couri, included in packet, pertaining to abundance of evidence the Township has been maintaining Birch Point Extension for at least 30 years -after 6 years of maintaining it becomes the Townships Road – this cannot practically be reversed. We did not opt to take on ownership of this road, it has been our road for over 30 years. Now we know it is a Township Road. The Township has the legal right to brush the right of way, but she does NOT see the Township clear cutting the road to 66 feet. Some of the road is not where it should be, and we will need a survey to document the limits of right of way for the unplatted portion.

The Township has the right to turn the road back to gravel, continue to patch, or repave and assess those residents.

Supervisor Skubic states the repair job was very good. They used twice the material expected and man hours. We got a good deal, and it should save the road for many years.

Roskoski said the money from the fund for that road will be moved into the general fund to help cover the cost. She said our attorney Couri recommends we adopt a resolution to make it official, so we have records for future Board and stop the confusion.

2. Administrative Assistant-Fire Department-job duties. Chair Roskoski has been asking for the SOG and other updates and duties that appear to be the duties this person should be doing but are not. We are paying this person, and we need to get these updated, so we know what we are paying this person to do.

**Motion – by Skubic/Gilbert** to table the job description for the Fire Department Administrative Assistant. **Vote 3/0 carried**

3. Vacancy on RAMS Board ending 12/31/2024. Nominations due 9/20/2024. If anyone is interested, we need to notify them by the 20th of September. – no interest
4. Levy Resolution for 2024, payable 2025 for \$300,000. – Resolution read by Clerk

**Motion** – by **Skubic/Gilbert** to approve Resolution #10-2024 approving the Levy of \$300,000 payable in 2025. **Vote 3/0 carried**

5. Corporate Four Insurance (public officials and employment practices liability insurance) renewal-expires 10/12/2024.

**Motion** – by **Gilbert/Skubic** to approve renewing the Public Officials liability insurance for \$14,021.68 through Corporate 4, that expires on 10/12/2024 **Vote 3/0 carried**

### **SUPERVISOR REPORTS**

**Skubic** Road Supervisor- repair was done. It's too late in season for brushing and have not had luck getting anyone to do it as the last company we had do it was harassed by some residents and they won't come back. Nice letter from Interior Association complimenting the road repair. Only thing to worry about now is plowing and sanding.

**Motion** – by **Skubic/Gilbert** to place ad in both papers in September and October for plowing and sanding Birch Point Extension. **Vote 3/0 carried**

Attorney has stated we could have a public hearing to get input on resolving brushing issue.

Lodging Tax Board – no report

**Gilbert** Grounds and Maintenance – talked with Paul Thompson-they are putting grass seed around the new Pickleball courts. He talked with the fire captain about half a dozen trees that need removal or trimming and having it as fire training.

Broadband Liaison - Spoke with Randy Long about Broadband. They are trying to work with Lake Country Power to use their poles-specifically on Isle of Pines – due to the ledge rock-possibly offer some payment. There are 3 other areas with problems and looking for options.

**Roskoski** Ambulance Commission -attended first Ambulance Commission meeting. There was a presentation from Patty Banks of Ely Hospital on SafeTech proposal - trying to get Regionalized Ambulance by merging the 4 licenses into one. It would be the Ely Hospital, Ely Ambulance service, Tower and Babbitt. The Ely Hospital would hold the license, but they all need to be on board before it goes anywhere. Once that happens, they may be coming to the Townships looking for support, but that is premature right now. They will be invoicing us for the last two years that were not paid-which we will put on a future meeting.

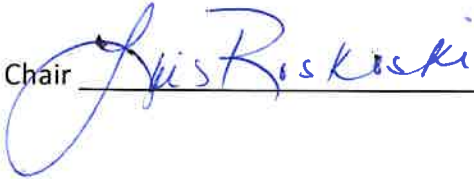
Conversation broke out about the Supervisors leaving and several people were disappointed in them. They attended last month's meeting and knew it was voted on to change the meeting date. Joann Bassing insisted John did not vote yes and that the last meeting was a Special meeting, and this one should have been too. Clerk Spicer stated the only reason last months meeting was held as a Special meeting was because Supervisor Bassing insisted it had to be, but since then, we found that was not true and that a changed meeting could be held as a Regular meeting if the Board voted on it at a previous meeting. Chair Roskoski stated we had agreement by both attorneys, that the Regular meeting is correct and that is all we can go by. Joann Bassing continued to argue, and Chair Roskoski said, "well I guess we will see you in court." Joann Bassing replied, "Yes you will." Roskoski stated that their leaving is very unfortunate and that we all should be there to serve Greenwood.

**CLERK REPORT:** (Correspondence)

1. Letter from Birch Point Interior Association – Clerk read the letter, and they said it was the best that was ever done, and they are very pleased.
2. ADP fee increase – don't know how much but it will be effective in October 2024.
3. Tax Forfeited Settlement Sales notice –all 4 in Vermilion Grove - information available if interested.

**NEXT MEETING: Tuesday, October 8, 2024, at 6:30 PM**

**MOTION TO ADJOURN by Gilbert/Skubic Vote 3/0 carried Time – 7:35**

Chair  Clerk 