

NOTICE OF Greenwood Township Supervisors Board

Special Meeting Minutes

Called by Chair Roskoski and Supervisor Gilbert

DATE: August 21, 2024 - 6:30 PM

Purpose: To cover as follows:

1. **Motion** by Skubic/Bassing to approve minutes from July 9, 2024, meeting with change under Public Comments, Lee Peterson- "County Road 77" to be "County Road 115.

Vote 5/0 Carried

2. **Motion** by Bassing/Stoehr -to approve Treasurer's Report.

Fund Balances ending July 31, 2024:

Checking Account - \$225,881.45

Building/Capital – \$63,054.44

Broadband - \$51,019.07

Trail Fund - \$21,026.65

Road Fund - \$34,497.47

Jumbo CD - \$256,719.65

All accounts Total - \$652,198.73

Vote – Roskoski-Y, Skubic-N, Bassing-Y, Gilbert-N, Stoehr-Y, 3/2 Carry

- a. Discussion, define cash sweep accounts held with LPL financial Intention, to move sweep account funds from LPL accounts to Frandsen accounts
Move \$5562.34 from LPL Jumbo CD to Frandsen General Fund (checking) 9840
Move \$637.88 from LPL Building/capitol CD to Frandsen building/capital account 2750
Move \$830.19 from LPL Broadband CD to Frandsen broadband account 2050
Move \$529.60 from LPL Trail CD to Frandsen trail account 6750

Motion by Stoehr/Bassing to move funds after verifying dollar amounts are correct.

Vote – Roskoski-Y, Skubic-N, Bassing-Y, Gilbert-N, Stoehr-Y, 3/2 Carry

Motion by Skubic/Gilbert to approve Claims. **Vote - 5/0 Carry**

3. **Motion** by Gilbert/Skubic to approve Payroll. Supervisor Bassing said the payroll had been sent out and Clerk should not have done that without approval. Clerk Spicer said it is Law that wages be paid and penalty of wage theft charges and fines if not paid on

time. Bassing said the Clerk had no authority to do it without approval. Spicer said she would not break the law.

Vote – Roskoski-Y, Skubic-Y, Bassing-N, Gilbert-Y, Stoehr-N, **3/2 Carry**

4. PERA issue. Clerk Spicer states since she is now doing payroll, she has discovered the PERA payments deducted from payroll had not been paid to PERA since March 2022, with the last payment made by then Treasurer Belinda Fazio. An amount exceeding \$5,000, plus interest and possible penalty fees, is now owed to PERA for employee retirement plan. Treasurer Maus said he thought ADP took care of that.
5. Update on request to Treasurer to provide access to Clerk for all financial information. Clerk Spicer states she has been receiving requested items in pieces but has most of it. Clerk Spicer said she still has not located W4's, I9's and Background checks for personnel - old or new. She stated those forms were kept in the Clerk office when she was Clerk previously, but none of them are there and she has been unable to locate them.
6. Pam Rodgers, Consultant, to provide update on account reconciliation process. Pam explained how to read Schedule 1 report and how entering data, especially investments had not been done correctly. She has completed getting the Clerk CTAS accounting for 2024 corrected and up to date. Entering investments is a multi-step process and moving forward she will tutor Clerk Spicer in the proper way to enter these so the books will match all bank and investment statements. She also told Treasurer Maus she is available to help him get his CTAS on track as well if he so chooses.
7. Representative from Lake Vermilion Pickleball Association to provide an update on Pickleball construction project.
Karen Saarela updated Pickleball court construction stating the paving had been completed and fencing begun. Net posts and painting will be done within the next month – weather permitting. Requests the contract amount to be paid. She was assured it would be paid with September claims.
8. Quotes for cleaning service. Clerk Spicer states there was only one quote submitted by Jerry Sawyer for \$30 per hour. Bassing asked why we would pay the cleaner more than Deputy Treasurer/Clerk and Spicer stated that was what we paid the last cleaner. Roskoski said it was less than the rate others in the area charged and mentioned Sawyers experience.
Motion by Skubic/Gilbert to accept proposed bid from Jerry Sawyer. **Vote** – **5/0 Carried**
9. Internal Control Policy - Clerk Spicer requested the Board review highlighted areas indicating changes she felt it was more accurate and truer to the flow of Clerk/Treasurer procedures.
Motion by Skubic/Gilbert to accept changes to amend Internal Control Policy.

Vote – Roskoski-Y, Skubic-Y, Bassing-N, Gilbert-Y, Stoehr-N, 3/2 Carry

10. Medical Equipment and Supply Donations - Clerk Spicer said the Board in power when she previously held office, had ended collecting and loaning out medical equipment due to potential liability issues. She stated the equipment, and supplies, had accumulated again since she had formerly been in office and would like to know if this was something we want to address. She also mentioned it was unsanitary as no disinfecting between users was being done and some of the supplies, such as adult diapers, were open and didn't feel it the Township take that responsibility. Bassing said it's never been a problem, and we should keep it "status quo" and tell the people to sanitize it themselves. Spicer asked if that means if something breaks that's too bad. I don't think we can legally do that. Bassing answered That Clerk is not a lawyer and neither is he. Skubic said it might be a good idea to look into eventually getting rid of it as times change and if some piece of equipment fails it could turn into a lawsuit.

Motion by Bassing/Skubic to keep medical equipment policy as is. **Vote – 5/0 Carried**

11. Licensing landing pad – Maus said MDOT looked over area and did measurements and will report if safe, Roskoski asked if it has ever been licensed and Maus said no, it was overlooked as far as he knows. He suggested Fortune Bay may have better area for landing pad. Will wait for report to come back to see if changes are needed.
12. Incident Reports – Spicer states she is getting all of the reports, rather than just a copy of the front. Maus said he will make copies of front of run reports for Clerk going forward.
13. Brassmaster - Gilbert states tests need to be made of water before Brassmaster and one after to determine if it is even working, before we change the Brassmaster medium.
- a. Quote from Froe Bros of \$2,020.53 with no guarantee if it will make a difference Roskoski asked Stoehr and Maus if they would be willing to meet with Gilbert to give them any information/insight they have. They agreed. Gilbert will take the two water tests and bring them to Virginia RMB.

Gilbert would like the Board to consider changing the September meeting.

Motion by Gilbert to reschedule the September regular meeting to Thursday, September 12, 2024 at 6:30. **Vote – 5/0 Carried**

MOTION TO ADJOURN by Bassing/Stoehr **Vote – 5/0 Carried**

Next Scheduled Meeting – DATE: September 12, 2024 TIME 6:30 PM

Chair _____ Clerk _____

Account Balances

August 31, 2024

Checking \$ 240,682.85

CD Bld/Cap 5.40% \$ 62,638.06

SAV \$ 416.56

TTL Bld/Cap \$ 63,054.62

Matures Dec 12, 2024

CD Broadband 5.40% \$ 50,830.43

SAV \$ 88.88

TTL Broadband \$ 50,919.31

Matures Dec 12, 2024

CD Trail 5.40% \$ 20,529.75

SAV \$ 497.05

TTL Trail \$ 21,026.80

Matures Dec 12, 2024

TTL Road Fund 1.25% \$ 34,497.47

CD Jumbo CD \$ 257,220.74

TTL Jumbo CD 4.41% \$ 257,220.74

Matures Dec 23, 2024

\$ 667,401.79

account balance .xls

Debits \$ 19,533.17

Credits \$ 34,334.57

Fund Name: All Funds

Date Range: 07/09/2024 To 07/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
07/09/2024	Perpich TV & Music	21999	inv 20001311 add two video cameras inv 70001098	N	GENERAL GOVERNMENT	100-41001-201-	\$ 1,749.99
		Total For Check					\$ 1,749.99
07/09/2024	Joe's Marine	22000	***VOID\$1534.60*** Boat 1 repairs by board approval	Y	Fire Protection	100-42201-404-	\$ -
		Total For Check					\$ -
07/09/2024	Culligan of Northeast MN	22001	HH service labor/energy/charge	N	General Government Buildings and Plant	100-41940-404-	\$ 129.00
		22001				100-41940-404-	\$ 11.85
		Total For Check					\$ 140.85
07/09/2024	Tower Soudan 4th of July Committee	22002	donation board approved	N	GENERAL GOVERNMENT	100-41001-490-	\$ 100.00
		Total For Check					\$ 100.00
07/09/2024	Mike Nystrom	22003	inv # 100 video tape	N	GENERAL GOVERNMENT	100-41001-108-	\$ 145.00
		Total For Check					\$ 145.00
07/09/2024	Range Office Supply	22004	inv 268087	N	GENERAL GOVERNMENT	100-41001-201-	\$ 89.80
		Total For Check					\$ 89.80
07/09/2024	MATTI	22005	inv 8046 clic 7/1/2/6/30/25	N	GENERAL GOVERNMENT	100-41001-361-	\$ 15,864.00
		Total For Check					\$ 15,864.00
07/09/2024	Menards - Virginia	22006	inv 38244	N	Fire Protection	100-42201-212-	\$ 20.91
		22006				100-42201-215-	\$ 27.33
		Total For Check					\$ 48.24
07/09/2024	Birch Point Marine	22007	Batteries for fire boat, storage, fuel and oil	N	Fire Protection	100-42201-212-	\$ 599.84
		22007				100-42201-404-	\$ 849.75
		22007				100-42201-412-	\$ 500.00
		Total For Check					\$ 1,949.59
07/09/2024	Bound Tre = Medical LLC	22008	Fire Dept Supplies EMS	N	EMS Supplies	100-42275-241-	\$ 819.28
		Total For Check					\$ 819.28

Fund Name: All Funds

Date Range: 07/09/2024 To 07/31/2024

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
07/09/2024	Mars Supply	22009	Gas meter repair and testing gas per board action	N	Fire Protection	100-42201-240-	\$ 471.84
	Total For Check	22009					\$ 471.84
07/09/2024	Timberlay Inc.	22010	Inv #135874 elect judge ad fire #ad	N	GENERAL GOVERNMENT	100-41001-352-	\$ 69.39
	Total For Check	22010					\$ 69.39
07/09/2024	Portable John	22011	Invoice Number 29897	N	GENERAL GOVERNMENT	100-41001-401-	\$ 134.40
	Total For Check	22011					\$ 134.40
07/09/2024	Couri & Ruppel, PLLP	22012	check # 21956 reissue destroyed in mail	N	GENERAL GOVERNMENT	100-41001-304-	\$ 397.50
	Total For Check	22012					\$ 397.50
07/09/2024	Debby Spicer	22013	election miles post office miles	N	GENERAL GOVERNMENT	100-41001-331-	\$ 13.40
	Total For Check	22013					\$ 103.58
07/09/2024	Lake Country Power	22014	Electricity 6/17-5/17	N	GENERAL GOVERNMENT	100-41001-381-	\$ 388.14
	Total For Check	22014					\$ 388.14
07/09/2024	Frontier Communications	22015	Account Number 218-753-2231-012881-2 Billing Date 6/25/2024	N	GENERAL GOVERNMENT	100-41001-321-	\$ 309.19
	Total For Check	22015					\$ 309.19
07/09/2024	Minnesota Telecommunications	22016	Internet service two months they gave us \$2.00 credit	N	GENERAL GOVERNMENT	100-41001-326-	\$ 94.00
	Total For Check	22016					\$ 94.00
07/09/2024	Minnesota Association of Townships	22017	fall SHORT COURSE never paid for 11/1/22	N	GENERAL GOVERNMENT	100-41001-308-	\$ 80.00
	Total For Check	22017					\$ 80.00
07/09/2024	General fund 100	IFT07312024*	sale of CD per board action from broadband	N	Intra account transfer	224-49391-480-	\$ 50,831.90
	Total For Check	IFT07312024*					\$ 62,638.99
07/15/2024	ADP data processing	ADP 07/15/2024	ADP EIT's payroll and w-2	N	GENERAL GOVERNMENT	100-41001-103-	\$ 9,387.29
	Total For Check	ADP 07/15/2024					\$ 113,470.89

Fund Name: All Funds

Date Range: 07/09/2024 to 07/11/2024

Date Vendor

Check # Description

Void Account Name

F-A-C-P

Total

Total For Selected Checks

Total For Check

ADP 07/15/2024

ADP 07/15/2024

100-A1001-122-

\$ 1,785.87

\$ 11,302.43

\$ 147,741.46

Greenwood Township - Treasurer

Receipts Register

9/8/2024

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
08/08/2024	St. Louis County	161734	2024 MN DNR PILT	(08/29/2024) -	N	DNR MN PILT	100-33164-	\$ 3,509.40
								\$ 3,509.40
08/26/2024	St. Louis County	161735	2nd 1/2 2023 taconte prod Aug. 2024 dist	(08/29/2024) -	N	Taconite Production Tax	100-33405-	\$ 30,292.00
								\$ 30,292.00
08/29/2024	Mahaferty	161736	fire sign	(08/29/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								\$ 20.00
08/29/2024	Skubic	161737	fire sign x 2	(08/29/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 40.00
								\$ 40.00
08/29/2024	Holm	161738	fire sign	(08/29/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								\$ 20.00
08/29/2024	Liz Villinow	161739	reserve hall	(08/29/2024) -	N	City/Town Hall Rent	100-34101-	\$ 200.00
								\$ 200.00
08/29/2024	Hoffman	161740	fire sign	(08/29/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								\$ 20.00
08/31/2024	Frandsen Bank	161741	Interest earned chx	(08/31/2024) -	N	Interest Earning	100-36210-8	\$ 233.17
								\$ 233.17
08/31/2024	LPL Financial	161742	CD Interest	(08/31/2024) -	N	Interest Earning	223-36210-	\$ 1.88
								\$ 0.15
								\$ 2.03
08/31/2024	LPL Financial	161743	Interest	(08/31/2024) -	N	Interest Earning	224-36210-	\$ 0.24
								\$ 0.18
								\$ 0.42
Total for Selected Receipts								\$ 34,337.02

Date Range : 8/1/2024 To 8/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/14/2024	Breezy Point Road Association	Deposit refund	22040	\$200.00	100-41001-418-	General Government	\$200.00
08/14/2024	Greenwood Community Recreation Boa	Paymnt for 1st portion Pickleball contract	22041	\$24,000.00	100-41001-440-	General Government	\$24,000.00
08/14/2024	Mesabi Sign Company	Inv# 50189 6 x 30" 4433 - 4444	22042	\$56.30	100-42220-226-	Fire Fighting	\$56.30
08/14/2024	Courli & Ruppe, P.L.L.P.	6/26/2024 thru 7/77/2024 & 7/22 thru 8/15	22043	\$2,981.25	100-41001-304- 100-41001-304-	General Government General Government	\$530.00 \$2,451.25
08/14/2024	Jeff Maus	mileage 6/28 - 7/31 cell phone- July & Aug	22044	\$140.20	100-41001-321- 100-41001-331-	General Government General Government	\$100.00 \$40.20
08/16/2024	Elan Financial Services	FD tools, Gen Maint supplies,office equip, Office supply, election supply, Judge luncheon	22045	\$540.42	100-42201-240- 100-41001-321- 100-41001-321- 100-41001-201- 100-41410-201- 100-41001-312- 100-41001-211- 100-41001-430-	Fire Protection General Government General Government General Government Elections General Government General Government General Government	\$202.41 \$21.42 \$76.88 \$7.51 \$58.17 \$145.03 \$29.00
08/16/2024	ESC Systems	Service Smoke alarm	22046	\$868.48	100-42201-404- 100-42201-331- 100-42201-221-	Fire Protection Fire Protection Fire Protection	\$595.00 \$117.00 \$156.48
08/16/2024	Tower News	7/19 ad-custodial svcs	22047	\$6.00	100-41110-351-	Council/Town Board	\$6.00

Date Range : 8/1/2024 To 8/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/16/2024	Tech Bytes	Invoice #7231-Sept, Inv 7338-Hourly 7342-Oct	22048	\$524.10	100-41920-309- 100-41920-309- 100-41920-309-	Data Processing Data Processing Data Processing	\$147.50 \$229.10 \$147.50
08/16/2024	EO Johnson	Inv# - INV1588233 & INV1603783	22049	\$78.05	100-41001-202- 100-41001-202-	General Government General Government	\$22.12 \$55.93
08/17/2024	Bob's Standard Service	#1 Engine & #3 Tender 7/18/2024	22050	\$275.95	100-42201-310- 100-42201-310-	Fire Protection Fire Protection	\$82.53 \$193.42
08/17/2024	Timberlay Inc.	Inv# 136180 ad for custodian & Inv 136301 for meeting. PAT test and Election notices	22051	\$60.00	100-41110-352- 100-41110-352-	Council/Town Board Council/Town Board	\$15.00 \$45.00
08/19/2024	CTC	Install phone system	22052	\$425.46	100-41001-321-	General Government	\$425.46
08/19/2024	Minnesota Telecommunications	Inv 10966 & 11063	22053	\$96.00	100-41001-321- 100-41001-321-	General Government General Government	\$48.00 \$48.00
08/19/2024	Menards - Virginia	Inv# 41727 - batteries & 41394 4 cycle premix	22054	\$138.70	100-42201-221- 100-42201-221-	Fire Protection Fire Protection	\$66.79 \$71.91
08/19/2024	St Louis County Auditor	Inv EL-00001804 DS200 Machine Maint & Firmware Maint	22055	\$255.00	100-41410-221- 100-41410-316-	Elections Elections	\$160.00 \$95.00

Date Range : 8/1/2024 To 8/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/20/2024	Portable John	Inv# 31543- Rental/Service, Hand Sanitizer fuel surcharge 7/22/2024	22056	\$134.40	100-41940-223-	General Government Buildings and Plant	\$134.40
08/20/2024	Mesabi Bituminous, Inc	Inv ID 2024-LOT, BIRCHPT, BIRCHPT-2	22057	\$106,800.00	100-41001-530- 100-43101-530- 100-43101-530-	General Government Highways, Streets & Roadways Highways, Streets & Roadways	\$99,800.00 \$4,250.00 \$2,750.00
08/20/2024	L & M Supply	Boots, Oar, Premixed Fuel	22058	\$253.93	100-42201-310- 100-42201-240- 100-42201-212-	Fire Protection Fire Protection Fire Protection	\$149.99 \$79.98 \$23.96
08/21/2024	Culligan of Northeast MN	Date of service - 8/20/2024 HH Service Labor/Energy Charge	22059	\$127.21	100-41940-404-	General Government Buildings and Plant	\$127.21
08/27/2024	Debby Spicer	mileage-Cook, mileage-Tower x 2 mileage-Virginia x 2 Vacuum & election food	22060*	\$361.02	100-41410-331- 100-41410-312- 100-41001-331- 100-41001-240- 100-41001-331-	Elections Elections General Government General Government General Government	\$18.76 \$21.00 \$26.80 \$216.74 \$77.72
08/27/2024	Dilon Kinnunen	Deposit refund	22061	\$200.00	100-41001-418-	General Government	\$200.00
08/27/2024	Nancy Wagner	Deposit refund	22062	\$200.00	100-41001-418-	General Government	\$200.00
08/28/2024	A-Z Property Management	INV# 072424-01 service for 7/24 & 8/20/2024	22063	\$500.00			

Date Range : 8/1/2024 To 8/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/29/2024	Lake Country Power	Electricity 07/17/24 - 8/17/2024	22064	\$307.58	100-41940-381-	General Government Buildings and Plant	\$307.58
08/31/2024	Mike Nystrom	Inv# 102	22065	\$145.00	100-41001-108-	General Government	\$145.00
08/31/2024	Corporate Four Ins Agency	D\O Insurance 10/12/2024-10/12/2021 2025	22066	\$1,000.00	100-41001-361-	General Government	\$1,000.00
Total For Selected Claims				\$140,675.05			\$140,675.05

Craig A Gilbert Town Supervisor

Date

John J Bassing Town Supervisor

Date

Lois M Roskoski Chair, Town Supervisor

Date

Paul R Skubic Town Supervisor

Date

Richard Stoehr Town Supervisor

Date

Greenwood Township August 2024 Payroll

Personnel	Hours			Earnings				Gross
	Reg	OT	H 3/4	Reg	OT	E 3/4	E 5	
Paid-in Department - CLERK1 - Clerk								
Spicer, Debby				2,316.59				2,316.59
Paid-in Department - FDCHF1 - Fire Chief								
Maus, Jeffrey				798.19				798.19
Paid-in Department - FF/EMR - FIRE FIGHTER EMR								
DeJoode, David Rate: 15.0000	3.00			45.00				513.75
Rate: 25.0000	18.75			468.75				
Dowden, Dean C Rate: 25.0000	8.50			212.50				212.50
Dowden, Tammie J Rate: 15.0000	3.00			45.00				95.00
Rate: 25.0000	2.00			50.00				
Edmunson, Brenda Ann Rate: 25.0000	2.00			50.00				50.00
Maus, Jeffrey Rate: 15.0000	5.00			75.00				432.50
Rate: 20.0000	1.00			20.00				
Rate: 25.0000	13.50			337.50				
Milbridge, Eric Rate: 15.0000	2.00			30.00				92.50
Rate: 25.0000	2.50			62.50				
Nelson, Peggy Rate: 25.0000	1.00			25.00				25.00
Strong, Kristal Rate: 15.0000	3.00			45.00				395.00
Rate: 25.0000	14.00			350.00				
Trancheff, Brian Rate: 15.0000	5.00			75.00				262.50
Rate: 25.0000	7.50			187.50				
Villebrun, Mckenna B Rate: 25.0000	13.50			337.50				337.50

Memo Analysis HMN 105.25

Paid-In Department - FRADMN - FIRE ADMIN								
Nye, Amber Dawn				252.38				252.38

Paid-In Department - FRECAP - Fire Captain								
DeJoode, David				300.00				300.00
Trancheff, Brian				300.00				300.00
Bassing, John J				383.02				383.02
Gilbert, Craig				383.02				383.02
Roskoski, Lois M				414.44				414.44
Skubic, Paul				383.02				383.02
Stoehr, Robert				383.02				383.02

Paid-In Department - TREAS1 - Treasurer								
Maus, Jeffrey				962.50				962.50

Statutory Ded. MN 31.54
Analysis

Paid-In Department - None								
DeLuca, Ruth Rate: 15.0000	12.00			180.00				180.00
	Totl Hrs Worked: 12.00							
Eichholz, Nancy J Rate: 15.0000	3.25			48.75				48.75
	Totl Hrs Worked: 3.25							
Garry, Patricia J Rate: 15.0000	11.00			165.00				165.00
	Totl Hrs Worked: 11.00							
Indihar, Bergetta M Rate: 15.0000	12.25			183.75				183.75
	Totl Hrs Worked: 12.25							
Karakas, Shelby Rate: 15.0000	13.00			195.00				195.00
	Totl Hrs Worked: 13.00							
Larson, Susan J Rate: 15.0000	10.25			153.75				153.75
	Totl Hrs Worked: 10.25							
Lovgren, Kathryn Rate: 15.0000	20.50			307.50				307.50
	Totl Hrs Worked: 20.50							
Ralston, Nancy Rate: 15.0000	13.00			195.00				195.00

	Totl Hrs Worked: 13.00							
Sacchetti, Kathryn A Rate: 15.0000	10.00			150.00				150.00
	Totl Hrs Worked: 10.00							
Sawyer, Jerry R Rate: 30.0000	8.00			240.00				240.00
	Totl Hrs Worked: 8.00							
Skubic, Cynthia A Rate: 15.0000	12.25			183.75				183.75
	Totl Hrs Worked: 12.25							

Greenwood Township - Clerk

Receipts Register

9/9/2024

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
08/08/2024	St Louis County	161734	2024 MN DNR PILT	(09/05/2024) -	N	DNR MN PILT	100-33164-	\$ 3,509.40
								<u>\$ 3,509.40</u>
08/26/2024	St Louis County	161735	2nd half Taconite Prod - Aug 24 Dist	(09/05/2024) -	N	Taconite Production Tax	100-33405-	\$ 30,292.00
								<u>\$ 30,292.00</u>
08/29/2024	Terry Mahaffay	161736	Fire sign	(09/05/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								<u>\$ 20.00</u>
08/29/2024	Cynthia Skubic	161737	Fire sign x 2	(09/05/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 40.00
								<u>\$ 40.00</u>
08/29/2024	John Holm	161738	Fire sign	(09/05/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								<u>\$ 20.00</u>
08/29/2024	Liz Villnow	161739	Hall deposit	(09/05/2024) -	N	City/Town Hall Rent	100-34101-	\$ 200.00
								<u>\$ 200.00</u>
08/29/2024	J Hoffman	161740	Fire sign	(09/05/2024) -	N	Fire Number Sign Sales	100-34110-	\$ 20.00
								<u>\$ 20.00</u>
08/30/2024	Frandsen Bank	161741	checking interest	(09/05/2024) -	N	Interest Earning	100-36210-	\$ 233.17
								<u>\$ 233.17</u>
								<u>\$ 34,334.57</u>
Total for Selected Receipts								

As on 8/31/2024

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	176,129.87	198,568.11	0.00	113,470.89	207,958.95	5,564.22	34,497.25	240,148.45	257,564.22	497,712.67
Road and Bridge	0.00	0.22	0.00	34,497.25	0.00	34,497.47	0.00	0.00	34,497.47	34,497.47
Greenwood Capital Equipment Fund	0.00	0.56	0.00	0.00	0.00	0.56	0.00	0.00	88.88	88.88
Fire Dept Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Broadband Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building / Capitol Equipment Fund	0.00	3,275.29	62,643.99	0.00	0.00	3,280.29	62,638.99	0.00	63,054.62	63,054.62
Isle of Pines Bridge Main	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Greenwood Trail Fund	0.00	541.31	0.00	0.00	0.00	541.31	0.00	0.00	21,026.80	21,026.80
Community Enhancement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Broadband Fund	0.00	2,655.01	100,836.90	0.00	0.00	52,660.01	50,831.90	0.00	50,830.43	50,830.43
Total :	176,129.87	205,040.50	163,480.89	147,968.14	207,958.95	96,543.86	147,968.14	240,148.45	427,062.42	667,210.87

Investment

Investments List Add Investments

Search By

Search by Not Sold

Not Sold

ID	Type	Description	Mat	Pur	IntRate	Curr. val	Curr.Value Date
201	Savings	Road Fund - Frandsen Savings 778	12/3...	06/0...	0.000	\$34,497.47	08/13/2024
222	Super Savings	Greenwood Capital Equipment Fund	12/3...	12/3...	0.020	\$88.88	08/14/2024
224	CD	TTL Broadband	12/1...	07/1...	5.350	\$0.00	08/01/2024
228	Super Savings	Building Fund/Future	12/3...	12/3...	0.020	\$416.56	08/07/2024
230	Super Savings	Greenwood Trails	12/3...	12/3...	0.020	\$497.05	08/13/2024
2230	CD	LPL Investment 0603 -Trail Fund	12/1...	11/2...	5.400	\$20,529.75	09/09/2024
2240	CD	LPL Investment 0641 - Broadband	12/1...	11/2...	5.400	\$50,830.43	09/09/2024
2250	Jumbo CD	LPL Investment 8602 - Jumbo CD	12/2...	12/2...	4.400	\$257,564....	09/09/2024
2280	CD	LPL Investment Acct 2195 - Building and Capital	12/1...	11/2...	5.400	\$62,638.06	09/09/2024

Greenwood Township
Bank Reconciliation
08/31/2024

Balance per Bank	\$	240,682.85
+ Deposits in Transit		
- Outstanding Checks		534.40

Adjusted Balance	\$	240,148.45
------------------	----	------------

Beginning Balance 7/31/2024	\$	225,881.45
-----------------------------	----	------------

Plus Deposits per Receipts Register		34,334.57
Transfers		-
		-

Less: Disbursements		20,067.57
---------------------	--	-----------

Adjusted Balance	\$	240,148.45
------------------	----	------------

Date of Report : 9/9/2024

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
08/01/2024	22030	Portable John	\$134.40
08/01/2024	22034	Derek or Tara Lamppa	\$200.00
08/01/2024	22036	Jac Northland Supply	\$200.00
		Total	\$534.40

FRANSEN BANK - TOWER
PO BOX 499
TOWER, MN 55790

PAGE: 1
ACCOUNT: XXXXXXXXXXXX9840 08/30/2024
DOCUMENTS: 20

FRANSEN BANK & TRUST



Real people. Real results.

TELEPHONE: 218-753-6100

TOWN OF GREENWOOD	30-0
3000 COUNTY RD 77	1
TOWER MN 55790	19

=====

SUMMARY OF ACCOUNTS

=====

ACCOUNT TYPE	ACCOUNT NUMBER	CURRENT BALANCE	MATURITY DATE
PUBLIC FUND BUSINESS INTEREST CHECKING ACCOUNT	XXXXXXXXXXXX9840	240,682.85	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX8778	34,497.47	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2750	416.56	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX2050	88.88	
PUBLIC FUND SAVINGS ACCOUNT	XXXXXXXXXXXX6750	497.05	
TOTAL CURRENT BALANCE		276,182.81	

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/01/2024	EO Johnson	22018	Inv# - INV1567153	N	General Government	100-41001-202-	\$ 17.88
		Total For Check					\$ 17.88
08/01/2024	Tower News	22019	6/6/2024 fire sign & 6/7/2024 Election Judge ADS	N	Council/Town Board	100-41110-351-	\$ 110.00
		Total For Check					\$ 110.00
08/01/2024	Minnesota Telecommunications	22020	Inv 10872	N	General Government Buildings and Plant	100-41940-321-	\$ 48.00
		Total For Check					\$ 48.00
08/01/2024	Courti & Ruppe, P.L.L.P.	22021	4/29 thru 6/21/2024	N	General Government	100-41001-304-	\$ 795.00
		Total For Check					\$ 795.00
08/01/2024	Mike Nystrom	22022	Inv# 101	N	General Government	100-41001-108-	\$ 145.00
		Total For Check					\$ 145.00
08/01/2024	Emergency Apparatus Maintenance	22023	Work Order # 132211 & 132209	N	Fire Repair Services	100-42260-404-	\$ 807.93
		22023				100-42260-404-	\$ 2,826.51
		Total For Check					\$ 3,634.44
08/01/2024	A-Z Property Management	22024	INV# 060624-04 Mowing 6/6, 6/17, 6/26, 7/9/2024	N	General Government	100-41001-401-	\$ 1,000.00
		Total For Check					\$ 1,000.00
08/01/2024	Northern Health & Fitness Plus	22025	2 Medical Clearance @ \$85 ea	N	Medical Services	100-42270-305-	\$ 195.00
		Total For Check					\$ 195.00
08/01/2024	Menards - Virginia	22026	Inv# 40796	N	General Government	100-41001-221-	\$ 9.99
		Total For Check					\$ 9.99
08/01/2024	Mesabi Sign Company	22027	Inv# 50154 12 ea 4"-5, 6 & 7	N	Fire Fighting	100-42220-226-	\$ 88.20
		Total For Check					\$ 88.20
08/01/2024	Tech Bytes	22028	Invoice #7118 & 7173	N	Data Processing	100-41920-309-	\$ 147.50
		22028				100-41920-309-	\$ 161.10
		Total For Check					\$ 308.60

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/01/2024	Birch Point Marine Inc	22029	INV# 5087 Storage for July - Oct less credit - \$849.75	N	Marine & Recreation Vehicles	100-43128-212-	\$ 170.78
		22029	6/27 - fuel			100-43128-404-	\$ 150.25
		Total For Check					\$ 321.03

08/01/2024	Portable John	22030	Inv# 30801 - Rental/Service Hand Sanitizer	N	General Government Buildings and Plant	100-41940-223-	\$ 134.40
			fuel surcharge 6/24/2024				
		Total For Check					\$ 134.40

08/01/2024	Bound Tree Medical LLC	22031	Inv # 85398475, 85398476, 85403531 & 85413450 - ems supplies	N	EMS Supplies	100-42275-310-	\$ 719.33
		22031				100-42275-310-	\$ 28.39
		22031				100-42275-310-	\$ 20.38
		22031				100-42275-310-	\$ 58.03
		Total For Check					\$ 826.13

08/01/2024	ElanFinancial Services	22032	Credit card 6/14-7/15/2024 Stamps and postage	N	General Government	100-41001-204-	\$ 147.70
		Total For Check					\$ 147.70

08/01/2024	Debby Spicer	22033	mileage to/from Tower Post Office x 3	N	General Government	100-41001-331-	\$ 44.22
		Total For Check					\$ 44.22

08/01/2024	Derek or Tara Lamma	22034	Deposit refund	N	General Government	100-41001-418-	\$ 200.00
		Total For Check					\$ 200.00

08/01/2024	Birch Point Interior Assoc	22035	deposit refund	N	Town Hall Rent/Dep Refund	100-44101-418-	\$ 200.00
		Total For Check					\$ 200.00

08/01/2024	Jac Northland Supply	22036	Deposit refund	N	General Government	100-41001-418-	\$ 200.00
		Total For Check					\$ 200.00

08/01/2024	Brianna Lofquist	22037	Deposit refund	N	General Government	100-41001-418-	\$ 200.00
		Total For Check					\$ 200.00

08/01/2024	Marcia Vietanen	22038	Deposit refund	N	General Government	100-41001-418-	\$ 200.00
		Total For Check					\$ 200.00

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total	
08/01/2024	Lake Country Power	22039	Electricity 06/17/24 - 7/17/2024	N	General Government Buildings and Plant	100-41940-381-	\$ 341.69	
Total For Check							22039	\$ 341.69
08/15/2024	ADP	ADP8152024	ADP Debit Payroll & Taxes	N	General Government	100-41001-107-	\$ 10,421.34	
Total For Check							ADP8152024	\$ 10,421.34
08/21/2024	ADP	ADPPERA821	ADP Debit PERA	N	General Government	100-41001-107-	\$ 349.70	
Total For Check							ADPPERA821	\$ 349.70
08/23/2024	ADP	ADPFee82321	ADP Debit Fees	N	General Government	100-41001-107-	\$ 129.25	
Total For Check							ADPFee82321	\$ 129.25
Total For Selected Checks								\$ 20,067.57

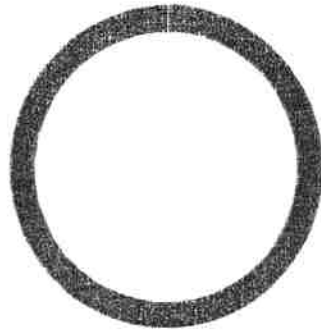
Account Statement August 2024

August 1, 2024-August 31, 2024

Account Ending in (8602)

Asset Allocation

Asset Allocation data reflects the breakdown of assets in your accounts, including the assets held within any mutual funds and ETFs. The amounts may differ from asset values shown elsewhere in the statement.



Asset Type	Asset Value	%
Cash*	\$5,564.20	2.16%
Fixed Income	\$251,656.28	97.84%
Undefined	\$0.26	0.00%
Total	\$257,220.74	100.00%

*\$5,564.22 held as liquid cash and equivalents; any remainder is embedded in investment products such as mutual funds and ETFs.

EXPLORE MORE



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Account Holdings

Cash and Cash Equivalents

Description	Interest/Dividend Paid 08/01 - 08/31	Interest/Dividend Rate ²	Current Balance
INSURED CASH ACCOUNT³			
HSBC Bank USA NA			\$5,564.22
TOTAL INSURED CASH ACCOUNT	\$1.88	0.40%	\$5,564.22
Total Cash and Cash Equivalents			\$5,564.22

Certificates of Deposit

Security ID / Description	Quantity Price	Market Value	Cost Basis	Unrealized Gain/Loss Accrued Interest	Est Annual Income ^a Est 30-Day Yield ^a
COUETS FIRST FOUNDATION BANK IRVINE CA CD FDIC #5064F3PN 100% DDL 12/20/24 TO 12/23/22 EG-00/23/23	252,000.000 \$99.8637	\$251,656.52	\$252,000.80	(\$344.28) \$2,126.47	\$11,088.00 4.41%
Total		\$251,656.52	\$252,000.80	(\$344.28) \$2,126.47	\$11,088.00

² Bank Deposit Sweep interest is the current rate. Money Market Sweep dividend is a 30-day yield.
³ Bank Deposit Sweep Accounts are FDIC insured, are not obligations of LPL Financial or SIPC, and are not available for margin purposes. See message section for further information.
^a Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.

252,000.00
5,564.22
B 257,564.22

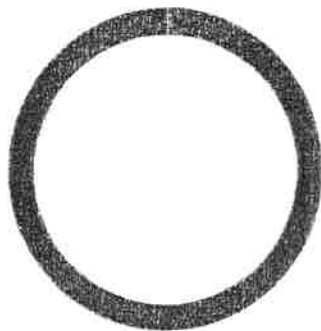
Account Statement August 2024

August 1, 2024-August 31, 2024

Account Ending in (0603)

Asset Allocation

Asset Allocation data reflects the breakdown of assets in your accounts, including the assets held within any mutual funds and ETFs. The amounts may differ from asset values shown elsewhere in the statement.



Asset Type	Asset Value	%
Cash*	\$529.75	2.58%
Fixed Income	\$19,999.98	97.42%
Undefined	\$0.02	0.00%
Total	\$20,529.75	100.00%

*\$529.75 held as liquid cash and equivalents; any remainder is embedded in investment products such as mutual funds and ETFs.

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Account Holdings

Cash and Cash Equivalents

Description	Interest/Dividend Paid 08/01 - 08/31	Interest/Dividend Rate ²	Current Balance
INSURED CASH ACCOUNT ³			
HSBC Bank USA NA			\$529.75
TOTAL INSURED CASH ACCOUNT	\$0.15	0.35%	\$529.75
Total Cash and Cash Equivalents			\$529.75

Certificates of Deposit

Security ID / Description	Quantity Price	Market Value	Cost Basis	Unrealized Gain/Loss	Est Annual Income ²
				Accrued Interest	Est 30-Day Yield ⁴
██████████████████████	20,000.000	\$20,000.00	\$20,002.81	(\$2.81)	\$1,080.00
██████████████████████	\$100.0000			\$239.67	5.40%
Total		\$20,000.00	\$20,002.81	(\$2.81) \$239.67	\$1,080.00

² Bank Deposit Sweep interest is the current rate. Money Market Sweep dividend is a 30-day yield.
³ Bank Deposit Sweep Accounts are FDIC insured, are not obligations of LPL Financial or SIPC, and are not available for margin purposes. See message section for further information.
⁴ Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.

Handwritten calculation: 20,000 + 529.75 = 20,529.75

Account Statement August 2024

August 1, 2024-August 31, 2024

Account Ending in (2195)

Asset Allocation

Asset Allocation data reflects the breakdown of assets in your accounts, including the assets held within any mutual funds and ETFs. The amounts may differ from asset values shown elsewhere in the statement.



Asset Type	Asset Value	%
Cash*	\$638.03	1.02%
Fixed Income	\$61,999.97	98.98%
Undefined	\$0.06	0.00%
Total	\$62,638.06	100.00%

*\$638.06 held as liquid cash and equivalents; any remainder is embedded in investment products such as mutual funds and ETFs.

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Account Holdings

Cash and Cash Equivalents

Description	Interest/Dividend Paid 08/01 - 08/31	Interest/Dividend Rate ²	Current Balance
INSURED CASH ACCOUNT ³			
HSBC Bank USA NA			\$638.06
TOTAL INSURED CASH ACCOUNT	\$0.18	0.35%	\$638.06
Total Cash and Cash Equivalents			\$638.06

Certificates of Deposit

Security ID / Description	Quantity Price	Market Value	Cost Basis	Unrealized	Est Annual Income ^a Est 30-Day Yield ^a
				Gain/Loss Accrued Interest	
6336NCA7 - HSBC BANK NA	62,000.000	\$62,000.00	\$62,002.81	(\$2.81)	\$3,348.00
WELLS FARGO BANK NA	\$100.0000			\$742.98	5.40%
Total		\$62,000.00	\$62,002.81	(\$2.81) \$742.98	\$3,348.00

² Bank Deposit Sweep interest is the current rate. Money Market Sweep dividend is a 30-day yield.

³ Bank Deposit Sweep Accounts are FDIC insured, are not obligations of LPL Financial or SIPC, and are not available for margin purposes. See message section for further information.

^a Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.

62,100.00
638.06

62,638.06

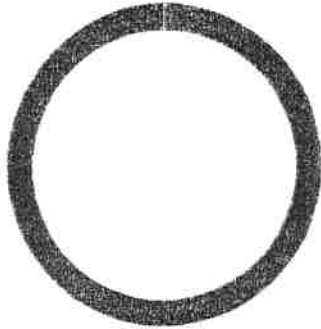
Account Statement August 2024

August 1, 2024-August 31, 2024

Account Ending in (0641)

Asset Allocation

Asset Allocation data reflects the breakdown of assets in your accounts, including the assets held within any mutual funds and ETFs. The amounts may differ from asset values shown elsewhere in the statement.



Asset Type	Asset Value	%
Cash*	\$830.42	1.63%
Fixed Income	\$49,999.96	98.37%
Undefined	\$0.05	0.00%
Total	\$50,830.43	100.00%

*\$830.43 held as liquid cash and equivalents; any remainder is embedded in investment products such as mutual funds and ETFs.

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Account Holdings

Cash and Cash Equivalents

Description	Interest/Dividend Paid 08/01 - 08/31	Interest/Dividend Rate ²	Current Balance
INSURED CASH ACCOUNT ³			
HSBC Bank USA NA			\$830.43
TOTAL INSURED CASH ACCOUNT	\$0.24	0.35%	\$830.43
Total Cash and Cash Equivalents			\$830.43

Certificates of Deposit

Security ID / Description	Quantity Price	Market Value	Cost Basis	Unrealized Gain/Loss Accrued Interest	Est Annual Income ³ Est 30-Day Yield ⁴
[REDACTED]	50,000.000	\$50,000.00	\$50,002.81	(\$2.81)	\$2,700.00
[REDACTED]	\$100.0000			\$599.18	5.40%
Total		\$50,000.00	\$50,002.81	(\$2.81) \$599.18	\$2,700.00

² Bank Deposit Sweep interest is the current rate. Money Market Sweep dividend is a 30-day yield.

³ Bank Deposit Sweep Accounts are FDIC insured, are not obligations of LPL Financial or SIPC, and are not available for margin purposes. See message section for further information.

⁴ Refer to the statement message titled ESTIMATED ANNUAL INCOME (EAI) AND ESTIMATED YIELD (EY) for information on how this figure is calculated.

50,000.00
830.43

50,830.43

clerk@greenwoodtownshipmn.com

From: lois.roskoski@greenwoodtownshipmn.com
Sent: Wednesday, August 14, 2024 10:48 AM
To: Greenwood Township Clerk
Subject: FW: Estimate 2555 from Froe Bros Drilling LLC

Please include this in the packet for the Brassmaster issue.

-----Original Message-----

From: "Froe Bros Drilling LLC" <quickbooks@notification.intuit.com>
Sent: Wednesday, August 14, 2024 10:20am
To: lois.roskoski@greenwoodtownshipmn.com
Subject: Estimate 2555 from Froe Bros Drilling LLC

Dear Greenwood Township Hall,

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Thanks for your business!
Froe Bros Drilling LLC

----- Estimate ----- PO Box 366 Cook, MN 55723 US 2186665466
www.froebros.com Estimate #: 2555 Date: 08/14/2024 Exp. Date: 09/14/2025 \$2,020.53 -----
----- Address: Town of Greenwood 3000 Co Rd 77 Tower, MN 55790 -----
----- Service Address: SAME Description Qty Rate Amount CR26 MN, H2SN* ARSENIC MEDIA 3
523.51 1,570.53T (HRS) Labor 3 150.00 450.00T
----- SubTotal: \$2,020.53 Tax:
\$0.00 ----- Total: \$2,020.53

COURI & RUPPE, P.L.L.P

Michael C. Couri*
Robert T. Ruppe**

**Also Licensed in Illinois*
***Also Licensed in California*

Attorneys at law
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PO Box 369
St. Michael, MN 55376-0369
(763) 497-1930
(763) 497-2599 (FAX)
www.couriruppe.com

August 15, 2024

Lois Roskoski
Chair, Greenwood Township
3390 Breezy Point Road
Tower, MN 55790

Dear Lois,

I have reviewed the 120 pages of information that you sent regarding Birch Point Road Extension (referred to hereafter as Birch Point Road). Before answering your questions, I want to summarize the relevant facts as I have discerned them from the documents you provided.

The portion of Birch Point Road at issue is located north and east of County Highway 651; the Township portion of the road begins just immediately northeast of the public landing and extends to the end of the peninsula. The Township's portion of Birch Point Road has its origin in four plats, Birch Point, Birch Point First Addition, Anita Beach, and Anita Beach First Division, each of which plats a portion of Birch Point Road. Each plat dedicates the roads shown on the plat to the public. From a legal perspective, that means the right of way for the road exists and is held in trust by the Township until such time as it decides to open it, which typically occurs when the Township begins to maintain the road or takes some other overt action to signify that it is accepting the road for maintenance purposes. *Zimmer v. Pine Lake Township*, 991 N.W.2d 886, (Minn. App. 2023). The fact that a road is dedicated to the public does not in and of itself impose a burden on the Township to maintain it. *Id.* at 888.

The pavement on the road appears to have been installed by the residents in the 1970s, and not by the Township. That fact is not relevant to the issue of whether the road is a public road or whether the Township must maintain it.

There appears to be an abundance of evidence of Township maintenance of Birch Point Road going back at least 30 years, as evidenced by the following:

Lois Roskoski
August 15, 2024
Page 2 of 5

- Exhibit 36, a Township letter to the County in 1992 requesting that the County continue to plow the snow as it has in the past.
- Exhibit 31, a 2001 agreement between the County and the Township under which the Township paid the County to snowplow the road.
- Exhibit 27, Town Board minutes indicating the Township will continue snowplowing and maintaining the road in 2011.
- Exhibit 31, a copy of the contract between the County and Township for the County to snowplow the road in 2011.
- Exhibit 42, a 2016 agreement between the County and the Township under which the Township paid the County to snowplow the road.
- Exhibit 14, acknowledgement in the September 11, 2018 Town Board minutes that the road is a Township road and the Township is responsible for maintenance of the road.
- Exhibits 16 and 17, Township minutes indicating that the Township had requested pricing from the County to patch potholes and confirmation that the County would be patching the potholes in 2019.
- Exhibit 18, the Town Board minutes show the Township paid to brush portions of the road in 2019.
- Exhibit 20, the Town Board minutes show the Township requested the County to patch potholes for the Township in 2021.
- Exhibits 21 and 22, Town Board minutes showing the Township contracting and paying for pothole patching on the road in 2023.
- Exhibit 23, Town Board minutes documenting the Town Board's acceptance of a quote for pothole patching on the road in 2024. I presume this work has already been done.

There are other documents in the 120 pages sent to me that are not noted in this letter but which also evidence maintenance of Birch Point Road by the Township over the past 30 or more years.

These consistent actions of the Town Board in performing both summer and winter maintenance over the entire length of the road over more than 30 years will undoubtedly be deemed the Township's acceptance of the road for maintenance purposes. Once the Township assumes maintenance of a platted and publicly dedicated road, it must maintain that road in a safe and passable manner indefinitely. In short, the Township is now, and has been for the past 30 years, responsible for maintaining Birch Point Road in a safe and passable manner.

With that obligation comes the power of the Township to take whatever actions are necessary within the platted right of way to maintain the road, including removing trees

and brush that interferes with the use or maintenance of the road.¹ The property owners may not interfere with the Township's removal of trees and brush from the right of way.

In viewing the road on the St. Louis County Property Explorer, it appears that some portions of the Birch Point Road may be outside the platted right of way. In such case, the Township will have right of way over that portion of the land that the Township has used and maintained for six years or more. (See Minn. Stat. § 160.05) This generally includes the ditches (if they exist) and any land that the Township uses to store snow on. The Township will need to determine where it does store snow when it plows the road and have this area surveyed so that the Township can document the limits of the unplatted rights of way for maintenance purposes, including future tree and brush removal.²

The unplatted rights of way are publicly dedicated rights of way by use and maintenance under Minn. Stat. § 160.05, giving the Township the ability to use this right of way for Township road purposes indefinitely. As public right of way that the Township is maintaining, it must also keep these portions of the Birch Point Road safe and passable.

You have asked the following questions:

1. *Is Birch Point Road Township Road 4136?* I cannot speak to the number 4136 designation, but I can say unequivocally, for the reasons set forth above, that Birch Point Road as it is maintained today is a Township Road that the Township is responsible for maintaining in a safe and passable manner.
2. *If it is a Township Road, what can Greenwood Township do to have it not be a Township road?* There is nothing that the Township can practically do to have the road stop being a Township Road. Once it is a Township road, it will remain a Township road as long as there are property owners who use the road. We would very strongly advise against the Township attempting to vacate the road as doing so will landlock virtually all of the properties on the point, which in turn will significantly devalue the properties on the point. This would cause the Township to pay tens or perhaps hundreds of millions of dollars in damages to these property owners.

¹ Minn. Stat. § 160.22 exempts platted roads from the notice requirements that are imposed on Townships before removing trees from unplatted road rights of way.

² Note that the Township will have to comply with the notice requirements of Minn. Stat. 160.22 when removing trees from the unplatted right of way.

3. *It is believed that the road is platted as a 66-foot wide road. Does the Township have the legal right to brush it out that far?* Yes, the Township has the right to remove brush to the edges of the right of way, just as it may mow the right of way at certain times of the year. Minn. Stat. § 160.22, Subd. 11 gives the Township the authority to remove trees from any portion of 66-foot platted right of way. The abutting residents may not interfere with such removal. On those portions of the road that are not located in the platted right of way, the Township may remove brush from the area that has become right of way under Minn. Stat. § 160.22, but it can only remove trees after following the notice procedure set out in Minn. Stat. § 160.22, Subd. 10, and only to the extent that when such trees interfere with the maintenance or reconstruction of the road or with the safety and convenience of the public.
4. *It appears the residents paid themselves in the past to have it blacktopped, not the Township. Does Greenwood Township have to keep up the blacktop repairs or can we put it back to gravel to save costs?* The Township's only obligation is to maintain the road in a safe and passable manner. The Township does not have to continue to repair the existing blacktop. As the road authority, the Township can decide to turn the road back to gravel and maintain it as a gravel road. In the alternative, the Township can decide to repave the road and can specially assess the benefitting property owners for the cost of doing so. That cost is likely to be very expensive, which may in turn require the Township to issue a bond to fund the construction cost until the assessments are collected over several years' time. The special assessment process is fairly complex and very structured. If the Township decides to go that route, it will need to involve an engineer and our office at the beginning of the project to make sure that all of the statutorily-required steps are followed.
5. *Does Greenwood Township have to maintain the road and have it plowed?* Yes, as noted above, the Township has the obligation to maintain the road in a safe and passable manner. That means plowing the snow in the winter so that emergency vehicles, service vehicles and residents' vehicles can get in and out and repairing the road in the summer such that it is not a hazard to the public to travel on.
6. *What happens when the road is not where the map shows it to be?* As noted earlier, the platting of the road and the dedication of the road to the public on the plat provides the Township and the public with the legal right to use the platted roadway to travel on. It is not unusual for roads on very old plats to stray off of the platted right of way, and it appears from the St. Louis County Explorer aerial photo that portions of Birch Point Road are located outside of the platted right of way. In that case, Minn. Stat. § 160.05 governs, which states that if a Township

Lois Roskoski
August 15, 2024
Page 5 of 5

maintains a road over a six-year period and that road is used by the public, then the Township acquires right of way over the area that it has used and maintained as a road. That area includes the travelled surface of the road, the ditches (if any), and the area where the Township throws the snow when plowing snow.

In my view, assuming the Township has been plowing and otherwise maintaining the road for any six-year period, the Township will clearly have right of way over the area it has used and maintained for road purposes that lies outside of the platted right of way. The Township will likely need to send a surveyor out after the County has plowed snow to survey those areas that are outside of the right of way to determine how far the County has plowed the snow and to produce a map that shows how far onto the adjoining lots the road right of way extends. This will then allow the Township to clear brush and trees from this area after following the tree removal procedure set forth in Minn. Stat. 160.22. As noted earlier, the Township already has the right to clear trees and brush from the platted right of way.

If you have any questions regarding any aspect of this letter, please feel free to contact me. Thank you.

Sincerely,


Michael C. Couri
Couri & Ruppe, P.L.L.P.

**GREENWOOD
VOLUNTEER
FIRE DEPARTMENT**

**POSITION
DESCRIPTION**

**Class Title:
Fire Department
Administrative Assistant**

POSITION DESCRIPTION

CLASS TITLE: Administrative Assistant

GENERAL PURPOSE:

Performs a variety of clerical and administrative work in keeping official records, providing administrative support to the fire chief and assisting in the administration of the Standard Operating Guidelines (SOG's), Employee Personnel Policy, Paid on Call Guidelines and procedures of the fire department.

Performs routine clerical and administrative work including answering phones, providing customer assistance, data processing, preparing monthly reports for the fire department and the Greenwood Town Board. This is a salaried position.

SUPERVISION RECEIVED:

Works under the close supervision of the Fire Chief and/or Assistant Chief in his/her absence.

SUPERVISION EXERCISED:

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Frequently checks and disseminates fire department emails to appropriate personnel, routes inquiries to the appropriate fire staff and provides information as required.

Receives and responds to inquiries from the following: the public, firefighters, EMS personnel, town board supervisors and others as needed and refers, when necessary, to the appropriate persons.

Administration of the Paid on Call Program and the NFIRS incident reporting

Any monies received will be turned over to the Township Treasurer who will prepare a Fire Dept. monthly report of monies received and expenses.

Assists in the procurement of department materials, supplies, office needs.

Operates office machines as required; computers, printers, copiers, calculators.

Preparation of notices, minutes, correspondence, reports.

Maintains departmental records and documents.

Provides all training records, Incident reports, personnel records, medical records and documents to Township Clerk for permanent retention.

Performance of other administrative and clerical duties.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience

-Graduation from High School or GED equivalent

-Working knowledge of computers and electronic data processing; working knowledge of modern office practices and procedures.

-Ability to communicate effectively verbally and in writing.

-Ability to read and write in English and have legible handwriting.

SPECIAL REQUIREMENTS:

None.

TOOLS AND EQUIPMENT USED:

Phone operation, personal computer including word processing software, copy machines, printers, fax machines, calculators.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk, use hands to finger, handle, or feel objects, tools, or controls, and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with limitations to perform the essential functions.

The noise level in the work environment is usually quiet.

SELECTION GUIDELINES:

Formal application, rating of education and experience, oral interview and reference check, and job related tests may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

NOTE: New hires will be subject to completion of probationary period of 60 (sixty) days:

Approval: _____

Board Chairperson

Date: _____

Approval: _____

Township Clerk

Date: _____

clerk@greentownshipmn.com

From: lois.roskoski@greentownshipmn.com
Sent: Thursday, August 22, 2024 2:49 PM
To: clerk@greentownshipmn.com
Subject: RE: FW: RAMS Board Vacancy - Nominations due 9/20/24

Debby:

Please add the rams vacancy to the September agenda. Thanks. Lois

-----Original Message-----

From: clerk@greentownshipmn.com
Sent: Thursday, August 22, 2024 1:59pm
To: Paul.Skubic@greentownshipmn.com, rick.stoehr@greentownshipmn.com, "Craig Gilbert" <craig.gilbert@greentownshipmn.com>, "John Bassing" <john.bassing@greentownshipmn.com>, "Lois Roskoski" <lois.roskoski@greentownshipmn.com>
Subject: FW: RAMS Board Vacancy - Nominations due 9/20/24

From: Paul Peltier <paul@ramsmn.org>
Sent: Wednesday, August 21, 2024 7:08 PM
To: Paul Peltier <paul@ramsmn.org>
Cc: RAMS Office <rams@ramsmn.org>
Subject: RAMS Board Vacancy - Nominations due 9/20/24

RAMS Members,

John Tourila has submitted his resignation as mayor of Calumet (effective 8/20) and is therefore no longer eligible to serve on the RAMS board. John has served with distinction over his long career. We thank him for his service to the Range, and to RAMS! We wish him well in his future endeavors!

There is a vacancy on the RAMS board for a term ending 12/31/24. This appointment will take place at the September 26 RAMS board meeting, held in Coleraine at NRRI (details below). New and previous nominees are encouraged to submit nominations to rams@ramsmn.org by 9/20/24 (5:00 p.m.). Nominations and interest may be submitted by clerks or administrators, or the designated employee of the municipality. Please reach out to paul@ramsmn.org (218) 431-1317 if you have a question about this process.

Here is the process and Notice of Board Vacancy for a term on the RAMS board ending 12/31/24:

- **8/21** - Notice of Vacancy
- **9/20 (5:00 p.m.)** - Nominations due to rams@ramsmn.org
- **9/21 to 9/25** - Nominations will be compiled and reviewed
- **9/26 - September RAMS Board Meeting**
 - **Nominees should plan to attend the September RAMS board meeting.**
 - **September 26 RAMS Board meeting**

- **Location: NRRI, Coleraine**
- **Address: 1 Gayley Ave, Coleraine, MN 55722**
- The board may vote to appoint a nominee.
- Nominees will be given 4 minutes to address the RAMS board. In addition to your opening statement, please address the following questions:
 - Introduce yourself to the board and elaborate on why you want to serve on the RAMS board.
 - How would you contribute positively to work and mission of RAMS?
 - What does "One Range, One Voice!" mean to you?

NOTE: Nominees must have a qualifying election certificate from a City, Township, or School District within the TAA. Please share this information with interested individuals. Our board and membership are great resources. You "know someone" who would be a really good fit! Use your networks! **Any existing nominations for the June RAMS board vacancy will be considered. Paul will confirm each new or existing nomination and inform on next steps.**

Description and map:

<https://www.revenue.state.mn.us/taconite-assistance-and-tax-relief-areas>

Taconite Assistance and Tax Relief Areas | Minnesota Department of Revenue

Taconite Assistance Area The Taconite Assistance Area includes school districts that have a city or town in which meets one of the following criteria. For more information, visit www.revenue.state.mn.us

Please reach out to me if you have any questions. My contact information is below. Thank you!


Together,

"One Range...One Voice!"

Paul Peltier

Executive Director, RAMS
 Range Association of Municipalities and Schools
 5525 Emerald Avenue
 Mountain Iron, MN 55768
 Phone (mobile): 218.431.1317



 Book time to meet with me

GREENWOOD TOWNSHIP
St. Louis County, Minnesota

Resolution # 10-2024

BE IT RESOLVED, by the Board of Supervisors for Greenwood Township of St. Louis County, Minnesota, that the following sums of money be levied for the current year, collectible in 2025 upon the taxable property in Greenwood Township:

Total Levy - \$300,000.00

PASSED by the citizens of Greenwood Township, on March 12, 2024, by vote at the Greenwood Township Annual meeting,

for the following purposes:

General Fund - \$300,000.00

BE IT FURTHER RESOLVED, per Minnesota Statute 275.065 sub1.3, all towns must adopt levy by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Greenwood Township, Minnesota, the above amounts are approved and payable in 2025.

ADOPTED AND APPROVED by the Board of Supervisors for Greenwood Township, St. Louis County, Minnesota on this 12th day of September 2024.

Clerk

Chair



**Professional
Governmental
Underwriters, LLC**
The Authority.

**CLAIMS MADE PUBLIC OFFICIALS AND
EMPLOYMENT PRACTICES LIABILITY
INSURANCE RENEWAL APPLICATION**

THIS IS AN APPLICATION FOR A CLAIMS MADE POLICY WHICH APPLIES ONLY TO CLAIMS FIRST MADE DURING THE POLICY PERIOD OR ANY EXTENDED REPORTING PERIOD. DEFENSE EXPENSES WILL BE APPLIED AGAINST THE RETENTION AMOUNT.

I. GENERAL INFORMATION

POL0955499-01

1. Legal Name of Entity: Greenwood Township

Street Address: 3000 County Road 77

City: Tower State: MN Zip: 55790

County: St Louis Current Population: _____

FEIN Number: 41-1476777

Human Resource Contact: (Name): Debby Spicer
 (Email): Clerk@greentownshipmn.com
 (Phone Number): 218/753/2231

2. Within the last twelve (12) months, have any of the following taken place?

- a. Grand Jury investigations into activities of any official or employee. Yes No
 If "yes", provide details: _____
- b. Indictment of any official or employee: Yes No
 If "yes", provide details: _____

3. Provide revenues and expenditures. *Provide an explanation for any deficit or large surplus.*

FISCAL YEAR	REVENUES	EXPENDITURES	SURPLUS (+)/ DEFICIT (-)	ACCUMULATED SURPLUS/DEFICIT
2023	290321.41	330314.11	661740.15	661740.15

4. Current bond rating (Standard & Poor's or Moody's): unknown

II. CLAIMS HISTORY

1. Check here if there have been no claims made against the public entity during the twelve(12) months
2. Does any official or employee have knowledge of acts, errors, and/or omissions that might reasonably give rise to a claim or suit? Yes No

3. a. Check the boxes which generally describe the types of complaints/disputes the public entity has received during the last twelve (12) months.

- | | | |
|--|--------------------------------------|--|
| <input type="checkbox"/> Zoning | <input type="checkbox"/> Termination | <input checked="" type="checkbox"/> Discrimination |
| <input type="checkbox"/> Permits Insurance | <input type="checkbox"/> Equal Pay | <input type="checkbox"/> Land Use |
| <input type="checkbox"/> Sex Harassment | <input type="checkbox"/> Suspension | <input type="checkbox"/> License Insurance |
| <input type="checkbox"/> Variances | <input type="checkbox"/> Promotion | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Hiring | <input type="checkbox"/> Segregation | |

b. Have such complaints/disputes been reported to us? Yes No

III. PUBLIC OFFICIALS INFORMATION.

Check the boxes with services provided or activities performed by the public entity.

- | | | |
|--|--|--|
| <input type="checkbox"/> Police Department | <input type="checkbox"/> License Issuance | <input type="checkbox"/> Gas Utility |
| <input type="checkbox"/> Transit Authority | <input type="checkbox"/> Zoning | <input type="checkbox"/> Tax Assessment Collection |
| <input type="checkbox"/> Port Authority | <input type="checkbox"/> Landfill | <input type="checkbox"/> Building Inspection |
| <input type="checkbox"/> Water/Sewer Utility | <input type="checkbox"/> Airport Authority | <input type="checkbox"/> Hospital/Nursing Home |
| <input type="checkbox"/> Permits Issuance | <input type="checkbox"/> Electric Utility | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Daycare | | |

Any new services provided or activities performed during the last twelve (12) months which were not declared on the application of the expiring policy require completion of applicable portions pages 2-3 of the main Application Form PGU POL APP 0417.

IV. EMPLOYMENT PRACTICES INFORMATION.

1. Total number of employees: Full time: 0 Part time: 20 Seasonal: 0

2. Have any of the following taken place during the last twelve (12) months?

- | | | | | |
|--|------------------------------|--|------------------------|-------------------|
| A. Strike, slowdown or other disruption? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| B. Layoff or reduction in staff? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| C. Employee suspensions? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| D. Employee transfers? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| E. Non-renewal of employment contracts? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| F. Employee terminations/dismissals? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| G. Administrative appeals? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |
| H. Formal Grievances? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Provide # of Incidents | <u> </u> |

Provide explanation on a separate sheet of paper for any "yes" response to questions 2. A-H.

3. Personnel policies and procedures have been reviewed by legal counsel within the last twelve (12) months? Yes No

4. Have supervisors and/or employees received employment practices training during the last twelve (12) months? Yes No

V. IMPORTANT NOTICES; AUTHORIZED ENTITY REPRESENTATIVE

This application is for Claims-Made coverage. Upon receipt read the policy carefully.

THE UNDERSIGNED AUTHORIZED REPRESENTATIVE, PARTNER, DIRECTOR OR OFFICER AGREES THAT IF THE INFORMATION SUPPLIED ON THIS APPLICATION CHANGES BETWEEN THE DATE THE APPLICATION IS EXECUTED AND THE TIME THE PROPOSED INSURANCE POLICY IS BOUND OR COVERAGE COMMENCES, THE NAMED INSURED WILL IMMEDIATELY NOTIFY THE INSURER IN WRITING OF SUCH CHANGES. THE INSURER RESERVES ITS RIGHTS TO MODIFY OR WITHDRAW ITS PROPOSAL.

THE UNDERSIGNED AUTHORIZED REPRESENTATIVE, REPRESENTS AND WARRANTS ON BEHALF OF THE NAMED INSURED AND ALL PERSONS OR ENTITIES FOR WHOM INSURANCE IS BEING SOUGHT THAT TO THE BEST OF HIS OR HER KNOWLEDGE AND BELIEF AND AFTER DILIGENT INQUIRY, THE STATEMENTS SET FORTH IN THIS APPLICATION AND ANY ATTACHMENTS HERETO ARE TRUE AND ACCURATE. IT IS UNDERSTOOD THAT THE STATEMENTS IN THIS APPLICATION, INCLUDING MATERIALS SUBMITTED TO OR OBTAINED BY THE INSURER, ARE MATERIAL TO THE ACCEPTANCE OF THE RISK, AND RELIED UPON BY THE INSURER.

APPLICANT FRAUD WARNINGS

NOTICE TO ALABAMA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

NOTICE TO ARKANSAS APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO CALIFORNIA APPLICANTS: All applications for liability insurance and all claim forms: For your protection California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

NOTICE TO COLORADO APPLICANTS: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

NOTICE TO DISTRICT OF COLUMBIA APPLICANTS: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

NOTICE TO FLORIDA APPLICANTS: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

NOTICE TO KANSAS APPLICANTS: A "fraudulent insurance act" means an act committed by any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance that such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto.

NOTICE TO KENTUCKY APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

NOTICE TO LOUISIANA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO MAINE APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or denial of insurance benefits.

NOTICE TO MARYLAND APPLICANTS: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO NEW JERSEY APPLICANTS: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

NOTICE TO NEW MEXICO APPLICANTS: ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.

NOTICE TO OHIO APPLICANTS: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

NOTICE TO OKLAHOMA APPLICANTS: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

NOTICE TO PENNSYLVANIA APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

NOTICE TO PUERTO RICO APPLICANTS: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

NOTICE TO RHODE ISLAND APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO TENNESSEE APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

NOTICE TO VIRGINIA APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

NOTICE TO WASHINGTON APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

NOTICE TO WEST VIRGINIA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO ALL OTHER STATES: Any person who knowingly and willfully presents false information in an application for insurance may be guilty of insurance fraud and subject to fines and confinement in prison. (In Oregon, the aforementioned actions may constitute a fraudulent insurance act which may be a crime and may subject the person to penalties).

NOTICE TO NEW YORK APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

VI. AUTHORIZED REPRESENTATIVE; APPLICANT'S SIGNATURE:

1. Provide the name and title of the individual designated to receive any and all notices from the insurer concerning any policy issued as a result of this application (please type or print).

Name: Debby Spicer

Title: Clerk

2. Attestation: The authorized signer of this application attests to the best of his/her knowledge that statements set forth herein are true; that no fact, circumstance nor situation indicating the probability of a claim or action now known to any entity, official, or employee has not been declared; and it is agreed by all concerned that omission of such information shall exclude any such claim or action from coverage under the insurance being applied for. It is further acknowledged that the signing of this application does not bind the signer to purchase the insurance. However, it is agreed that this Application shall be the basis of the contract and any policy which might be issued.

Authorized Signatory of Entity

Date

Print Name and Title

Phone Number

VII. AGENCY INFORMATION

Agency Name: Corporate Four

Contact: Larry Larson

Address 7220 Metro BLVD

City: Edina State: MN Zip: 55439

Phone: 612-384-4277 Fax _____

Will you make surplus lines filings if necessary? Yes No

Provide your surplus lines license number: _____

Birch Point Interior Association
Greenwood Township
Tower, MN

August 31, 2024

Greenwood Township Board
3000 County Road 77
Tower, mn 55790

The Birch Point Interior Association and members would like to thank the Greenwood Board for the completion of the repair project of Township Road 4136. We all very much appreciate all the time and effort that was put into completing the project. The company that did the repairs did an excellent job, the best that has ever been done. We believe it is safe to say that the repair job far exceeded anyone's expectations in both the scope of the project and the thoroughness of the completed repairs. It has been a great relief to have a road that is now safer for bicyclists, hikers, and general traffic.

Take a ride down this road in the fall when the leaves are at their peak color. We believe it is the most beautiful drive in the township. Many people from the area love to walk, cycle or drive this beautiful stretch of road to enjoy the fluorescent colors of all the beautiful maples. It is even more enjoyable to share this road now that it is a safer road.

Many thanks,

*The Birch Point Interior
Association*

From: ADPClientServices@adp.com
Sent: Wednesday, August 28, 2024 1:43 PM
To: clerk@greentownshipmn.com
Subject: Important Information about FY25 ADP Service Fees



Fiscal Year 2025 ADP Service Fees

Hello,

For 75 years, ADP has been building a better world of work with products designed to serve people. We use the most comprehensive data in the industry to create workplace insights that help inform products, ideas, and decisions every day.

Over the past year, we have improved the search functionality in **ADP Workforce Now®** and enhanced the **Payroll Dashboard**, providing you with a more efficient and time-saving experience.

To continue to provide innovative solutions, effective **October 2024, you will notice an increase in our recurring service fees and certain one-time and/or annual charges on your ADP invoice.**

By leveraging **data-driven research** and **client feedback**, we remain committed to helping you meet your business challenges and developing new capabilities to include in your offerings across Payroll, HR, Time and more.

Questions?

If you have any questions regarding these changes, please contact Client Services. In ADP Workforce Now, you can submit an inquiry using **Service Connect (Support Center > Service Connect tile).**

Thank you again for your continued partnership.

ADP®

REFERENCE ID: CID4939



Saint Louis County

Land and Minerals Dept. • www.stlouiscountymn.gov • landdept@stlouiscountymn.gov

Julie Marinucci
Land Commissioner

August 22, 2024

Town of Greenwood
Debby Spicer, Clerk
3000 County Road 77
Tower, MN 55790

Re: Upcoming Sale of State Tax-Forfeited Land – Tax-Forfeited Settlement Sales

Dear Clerk:

The following properties are being offered for sale at our Tax-Forfeited Settlement Sale via online auction beginning September 19, 2024, and closing October 3, 2024:

387-0430-05580 – Lot 20, Block 32, VERMILLION GROVE
387-0430-33070 – Lots 43 and 44, Block 69, VERMILLION GROVE
387-0430-41460 – Lots 7 and 8, Block 88, VERMILLION GROVE
387-0430-52140 – Lots 40 and 41, Block 110, VERMILLION GROVE

These sales are governed by Laws of Minnesota, 2024, Chapter 113, as amended by Chapter 127. If you wish to acquire any of these properties, you must do so through the auction process. Please review the enclosed Tax-Forfeiture Laws Summary for more information.

This letter is being sent to you as a courtesy. Please visit our website for full listings of properties for sale: stlouiscountymn.gov/landsales.

Feel free to call or email if you have any questions or comments.

Sincerely,

Stacy M. Caldwell Melcher
Resource Management Supervisor
melchers@stlouiscountymn.gov

cc: File

Duluth Government Services Center
320 West 2nd Street, Ste 302
Duluth, MN 55802
(218) 726-2606
Fax: (218) 726-2600

Pike Lake Area Office
5713 Old Miller Trunk Hwy
Duluth, MN 55811
(218) 625-3700
Fax: (218) 625-3733

Virginia Area Office
7820 Highway 135
Virginia, MN 55792
(218) 742-9898
Fax: (218) 742-9870