

GREENWOOD TOWNSHIP SUPERVISORS BOARD MEETING MINUTES

JULY 14, 2020

6:31 PM

THIS MEETING WILL BE A TELEPHONE CONFERENCE CALL

All motions are "ROLL CALL VOTE"

Chair Ralston calls meeting to order

Roll call: Chair Ralston, Vice Chair Deluca, L Tahija, B Beihoffer, Treasurer Rodgers, Clerk Drobac  
P Skubic - absent

5 Motions: Deluca\Tahija to approve changes to agenda as listed: Add 1  
webinar to motion Add under Old Business – information for church use of parking lot  
Add under New Business – Broadband \ Frontier Add under New Business  
Insurance claim for Rec Dept Change order in New Business to: Treasurer – Payroll –  
Hours Passed 3/0 2 absent

This meeting will be recorded for transcription and archival purposes

Note: Beihoffer off of conference call

Motion: Tahija\Deluca to approve June 9 minutes Passed 3/0 2 absent

Note: Beihoffer back on conference call

Treasurer Report: Checking: \$50,511.04 Long Term Investments: \$252,105.54 Savings  
Accounts: \$232,761.73 Total: \$535,378.31

Motion: Deluca\Beihoffer to approve Treasurer report Passed 4/0

Motion: Beihoffer\Ralston to waive reading of claims Passed 4/0

Motion: Deluca\Tahija to approve claims Passed 4/0

Motion: Deluca\Tahija to approve payroll Passed 4/0

OLD BUSINESS

Use of parking lot by Church – MAT sent a guidance letter for use- forward info to Church Pastor by Ralston

TAAS – Tower board minutes \ New contract draft – discussion

Motion: Deluca\Tahija to adopt an interim contract through 2020 with TAAS Passed 4/0

Motion: Deluca\Beihoffer to pay ½ of contract in August, 2<sup>nd</sup> ½ in Dec 2020 totaling \$13500.00  
Passed 4/0

Information from Attorney Couri to be forwarded to Clerk\Treasurer Rauna of Tower. Also questioning funds – what are plans for replenishing the TAAS fund?

Use of Hall and Pavilion \ COVID -19 – Pavilion will be opening – discussion.

Motion: Deluca\Tahija to approve opening the Pavilion to public use – following MHD guidelines  
Passed 4/0 Noting: The Hall will not be open – no events, no town  
board meetings

Budget – continue next month

Motion: Deluca\Beihoffer to approve Frontier proposal for extending service to a residence on Birch  
Point Road with no cost to township. Passed 4/0

John Bassing talked about the progress of the Broad band committee – July 1 the survey was completed.  
The providers now need to be approached to take on the project. Should have a proposal by mid-  
September.

Insurance claim for Rec dept – possible for the Rec dept to get donations? Ralston is not in favor of  
making a claim with MATIT. Possibly having the township donate the deductible amount for a claim.

#### NEW BUSINESS

Motion: Deluca\Ralston to approve transfer of \$2000.00 to Trail Fund Passed 4/0

Motion: Deluca\Tahija to approve AWAIR – wording change to include office personnel Passed 4/0

Motion: Deluca\Tahija to approve Clerk \ 3 training Webinars – clerk basics \ election judge payroll \  
posting vs publishing \$25.00 each Passed 4/0

Cares Funding – Explained by Tammy Mortaloni, Admin Secretary for FD. Cares Act provides for monies  
spent on COVID-19 to be reimbursed. A DUNS# and SAMS# are required. State will be auditing.

Motion: Deluca\Tahija to appoint Tammy Mortaloni as head of Cares Act funding project Passed 4/0  
Thank you to Tammy.

Motion: Deluca\Tahija to accept Treasurer Rodgers resignation as of July 31, 2020 Passed 4/0  
Thank you to Pam Any committees Rodgers is on will be reassigned

Motion: Deluca\Beihoffer to appoint Belinda Fazio as interim Treasurer, finishing the Treasurer term  
Passed 4/0

Belinda Fazio appointed Tammy Mortaloni as deputy treasurer

Motion: Deluca\Ralston to change banking authority with Frandsen Bank to Chair Mike Ralston, Vice  
Chair Carmen Deluca, Clerk Sue Drobac, Deputy Clerk John Bassing, Treasurer Belinda Fazio and Deputy  
Treasurer Tammy Mortaloni effective Aug 1, 2020 Passed 4/0

Motion: Ralston\Deluca to approve Treasurer and Deputy Treasurer a rate of pay at \$25.00 \ hour with a  
time sheet Passed 4/0

Cares funding work can be reimbursed

Motion: Deluca\Beihoffer to approve work on Cares Funding by Tammy Mortaloni, at rate of pay at  
\$25.00 with time sheet Passed 4/0

Payroll – question of transferring payroll to treasurer- No

Motion: Ralston\Deluca to change Clerk hours to maximum of 12 hours paid per week at \$27.00 \ hour  
Passed 4/0 Discussion including Breitung clerk hours at office open for 12 hours. Too much socializing by clerk. Clerk Drobac suggested writing a listing of time spent for review and suggested Board members look at the surveillance recordings to verify the hours working and socializing. Neither of which was taken into account.

Fire department letter of 6/17/2020- Question of reporting to MBFTE by Scott Kregness and Peter Makowski. Claims of roster listings being fraudulent. Fire Chief Fazio reported - everything was corrected. All money is reimbursed – eligible funds were not all used. SOG language needs to be changed, to reflect changes to resignations and or retirement and or inactive members.

Motion: Deluca\Ralston to accept SOG changes Passed 4/0 Ralston asked  
Tammy to forward copies to Clerk and distribute copies to fd members

Motion: Ralston\Beihoffer to approve the FD roster, yearly at the January meeting Passed 4/0

Motion: Beihoffer to approve transfer \$775.00 from trail fund to general fund Passed 4/0

Reports: Supervisors: Deluca made 4 911 signs Fire Chief- Run report - 11 fires, 21 ems, 2 fire trainings, 1 ems training, 2 meetings, 1 grant work. Cares Act work being done by Tammy.

Motion: Ralston\Deluca to approve the township paying the balance of charge for fd turn out gear, after grant monies have been used Passed 4/0

MBFTE reimbursement paper work has been sent in by Clerk. Looking at getting lights at the helicopter landing zone. FD in need of a new windsock and someone to put it up. Chief Fazio to contact LCP to it up.

Question by Deluca about starting date for Clerk. Clerk-Bergetta Indihar donated a walker w\seat. Edna at Tower News apologized for an incorrect newspaper ad – which will not be charged for. Question – Motion in January for transfer of \$50,000.00 to a dedicated budget fund? Not done yet. Deluca said at the annual meeting, the residents voted against it.

Correspondence – Lake County Power is installing new electric meters. SLC variance hearing for Hanson. SLC listing of tax forfeited land. Thank you from Tower-Soudan Historical Society and Northwoods Partners.

Motion: Beihoffer\Tahija to adjourn Passed 4/0 8:25 pm

Sue Drobac Mike Ralston

Clerk Chair