

GREENWOOD TOWNSHIP BOARD OF SUPERVISORS Minutes

APRIL 13, 2021

6:30 PM

Chair Ralston opens meeting

This meeting will be recorded for archival and transcription purposes.

Pledge of Allegiance

Roll Call: Chair Ralston, Vice Chair Deluca, Supervisor Skubic, Supervisor Drobac, Supervisor Lofquist, Treasurer Fazio, Clerk Spicer – **all present**

All Motions are by Roll Call Vote

Motion: to approve Agenda – with additions of Maintenance report, 911 report, Safety report, Deputy Treasurer appointment. **Sue/Paul 5/0**

Motion: to approve February 9, 2021 Board Meeting Minutes **Carmen/Mike 5/0 passed**

Motion: to approve February 9, 2021 Board of Audit Meetings Minutes **Paul/Carmen 5/0 passed**

Motion: to approve February 16, 2021 Board of Audit Meetings Minutes **Paul/Carmen 5/0 passed**

Motion: to approve March 9, 2021 Board Meeting Minutes **Mike/Carmen 3/0 Barb & Sue abstain passed**

Motion: to approve March 9, 2021 Board of Canvass Meetings Minutes **Carmen/Paul 3/0 Barb & Sue abstain passed**

Motion: to approve March 25, 2021 Board of Canvass Meetings Minutes **Paul/Sue 5/0 passed** Mike again thanks judges for a job well done.

Motion: to approve March 25, 2021 reorganization meeting minutes **Paul/Barb 5/0 passed**

Treasurer's report: Beginning balance \$588,890.45, Receipts of \$869.62 made up of J. Westom Jr 911 sign for \$20, St. LOUIS County Land Forfeiture for \$768.46, Interest of \$75.89 and \$5.27, Disbursements of \$18,646.30 for an ending balance of \$571,113.77. Checking account has 84,934.90, Long Term Investments of \$252,180.33. Savings Accounts of \$233,998.54 bringing the sub-total to \$571,113.77. Schedule 1 balance is \$571,113.77 and the Restricted Funds balance is \$53,499.00 bringing the total end balance to \$869.62. The discrepancy on the Schedule 1's from the Board of Audit have been found (receipts added to investments but not receipts) and has been corrected.

Motion: to approve Treasurer's report **Carmen/Barb 5/0 passed**

Motion: to approve Claims **Carmen/Barb 5/0 passed**

Motion: to approve Payroll **Paul/Carmen 4/1 passed**

OLD BUSINESS:

8.3 Broadband – **Motion** to form broadband committee of 10 Greenwood Township property owners and chaired by supervisor Lofquist to pursue broadband and report back to the board, meetings to be posted by committee.

Barb/Sue 5/0 passed

2.1 **Motion** for LIRP grant-Birch Point Road Extension Resolution - to have on record in the event our Grant is approved so we are prepared and won't need a special meeting. **Barb/Mike 5/0 passed**

2.5 ADP Payroll Update – platform had to be rebuilt because of our PERA needs.

3.1 Bank Signatory – will stay with current signatories.

NEW BUSINESS:

4.1 **Motion** to accept SLC Township Fire Protection Contract - **Sue/Barb 5/0 passed**

4.2 **Motion:** to approve liquor licenses – Grubens, Vermilion Club, Bayview, Timbuktu, Shamrock-
Barb/Paul 5/0 passed Sue noted there are 2-3 of these establishments we bill.

4.3 **Motion** to accept change in Town Hall Rental section of Board Policies -

Currently - < 30 people \ no charge \ with a \$50.00 damage deposit
>30 people \ no charge \ with a \$100.00 damage deposit
Large events \ no charge \ with a \$200.00 damage deposit
Events with alcohol \ with a \$200.00 damage deposit and
either off duty or hired law enforcement for the duration
of the event.

Change - Fewer than 30 people \ no charge \ with a \$50.00 damage deposit
30 to 75 people \ no charge \ with a \$100.00 damage deposit
Over 75 people \ no charge \ with a \$200.00 damage deposit

Barb/Mike 4/1 passed

Motion to accept change in town Hall Users section of Board Policies - add Pavilion users-

Currently- NO SMOKING

NO OPEN FLAMES OR CANDLES

NO CONFETTI OR OTHER SHREDDED MATERIALS

NO LIQUID FILLED BALLOONS

MUST CLEAN KITCHEN. PUT TABLES, CHAIRS BACK

MUST REMOVE ALL PERSONAL ITEMS

MUST TURN OF ALL WATER, LIGHTS, FURNACE AND LOCK UP

MUST ADHERE TO SPECIFIC TIME RENTAL OF THE BUILDING

Change- NO SMOKING ALLOWED

NO ALCOHOLIC BEVERAGES ALLOWED

NO PETS ALLOWED OTHER THAN REGISTERED FOR SERVICE

NO OPEN FLAMES OR CANDLES

NO CONFETTI OR OTHER SHREDDED MATERIALS

NO LIQUID OR HELIUM FILLED BALLOONS

MUST CLEAN KITCHEN. PUT TABLES, CHAIRS BACK

MUST REMOVE ALL PERSONAL ITEMS

MUST TURN OF ALL WATER, LIGHTS, LOWER FURNACE TO 60 AND LOCK UP

MUST ADHERE TO SPECIFIC RENTAL TIME PERIOD ON AGREEMENT

Barb/Sue 3/2 passed

Motion to accept change intown Hall Users section of Board Policies – add no helium balloons-

Currently- NO LIQUID FILLED BALLOONS

Change- NO LIQUID OR HELIUM FILLED BALLOONS

Barb/Sue 5/0 passed

Motion to accept addition of Pavilion Rental section of Board Policies - **Carmen/Paul 5/0 passed**

Currently- NONE

Change- PAVILION RENTAL No charge \ \$100 deposit due at time of rental to hold date.

Deposit refunded if Pavilion is left clean and all trash removed.

Carmen/Paul 5/0 passed

Motion to accept wording clarification in Town Board Meeting Policies-

Currently- Generally, the agenda will be available the Thursday prior to the Town Meeting. It will be subject to change depending on the issues and information that come forward.

Supervisors who have requests or motions will need to have them placed under Old Business or New Business. The Supervisor "Reports" section will be for reporting on various projects and meetings or requests to attend training meetings.

The Supervisors, Clerk, Treasurer, Fire Chief will be the only ones allowed to request items to be placed on the agenda. The citizens may request any of the afore mentioned, to place items on the agenda on their behalf. All contract employees must
Change-

Generally, the agenda will be available the Thursday prior to the Town Meeting. Agenda items received after the Tuesday prior to the meeting, will be put on the next month's agenda.

Supervisors who have requests or motions will need to have them placed under Old Business or New Business. The Supervisor "Reports" section will be for reporting on various projects and meetings or requests to attend training meetings.

Supervisors, Clerk, Treasurer, and Fire Chief can request items be placed on agenda. Citizens may request any of the Supervisors, Clerk, Treasurer, or Fire Chief, to place items on the agenda on their behalf.

Contract employees may submit written reports to be presented at Board meetings.

Carmen/Mike 5/0 passed

Motion to not change Tape Recording section of Board Policies- **Barb/Sue 2/3 failed**

Motion to accept removing Fire Dept in Tape Recording section of Board Policies.-

Currently- All regular and special meetings of the Town Board, and Fire Department, will be recorded and maintained indefinitely

Change- All regular and special meetings of the Town Board will be recorded and maintained indefinitely

Carmen/Paul 3/2 passed

4.4 **Motion** to approve purchasing computer protection through Tech Bytes and ESet NOD32 for 1 year - **Sue/Paul 5/0 passed**

4.5 **Motion** to approve Fire Department SOG Amendment (add Section 7 to Article VIII) as written and presented by Chief Fazio- **Paul/Carmen 3/2 passed**

4.6 **Motion** for Firefighter Increase in Service Pension to \$3000/yr. - **Paul/Carmen 3/2 passed**

4.7 **Motion** for Public Correspondence to be read at beginning of Agenda - **Sue/Barb 3/2 fail**

Motion for Public Comment on agenda will be allowed at hybrid meeting at Hall where up to 30 people can attend in person and sign up for comment. Will try to put Agenda on the website. **Mike/Carmen 3/2 passed**

Motion for hybrid meeting at Hall in May where up to 30 people can attend in person or attend via conference call w/speaker. Federal guidelines to be followed with social distancing and masks required. **Mike/Barb 5/0 passed**

4.8 TAAS Committee is in place. Tower Service has voted we get 1 representative/1 vote. Mike recommends persons concerned contact Carmen.

4.9 Board Policies – Sue – already covered, but noted several “Meeting Minutes” had not been added to the Greenwood web page. Clerk Spicer stated the December 2020 minutes had been missed but the rest had been added to date. Sue said the February 2021 minutes were also missing but Clerk Spicer reminded Supervisor Drobac the February minutes had just been approved a few moments ago, with several other meeting minutes, at this meeting. Supervisor Ralston commented the previous Clerk had often not updated the minutes on the web, to which Drobac denied.

4.10 Township Security Photo – Motion to require Town Board approval for any photo/video released - **Sue /failed for lack of support**

4.11 Collateral agreement with Frandsen- Per Belinda agreement already exists- Sue requested a copy.

4.12 Belinda Fazio appoints Tammy Mortaloni to be her Deputy Treasurer.

Supervisor Reports:

Ralston: Request volunteers for: SLCAT liaison – None, Mike volunteers to be liaison for RAMS

Motion for Mike to be RAMS liaison – **Mike/Carmen 5/0 passed**

Maintenance / 911 reports -DeLuca: a few 911 signs, Reichel updated some circuits and breaker box.

Skubic: Nothing

Drobac: Nothing

Lofquist: Nothing

Fire Chief Report/ Safety Report: portable pump and air boat training last month with more coming up in May, 12 fire calls, 1 fire training, 1 EMS calls,0 EMS training and 3 Maintenance. Washer & dryer are installed and paid for and currently waiting for reimbursement including reimbursement for the electrical work done by Reichel.

CORRESPONDENCE:

Thank you from Cook Library for donation

Clarification email from Lucinda Messman – MATS Trainer

Motion: to adjourn **Paul/Barb 5/0 passed**

Time: **9:38pm**