

GREENWOOD TOWN HALL / PAVILION RENTAL AGREEMENT

NAME _____

ADDRESS _____

MAILING ADDRESS _____

PHONE _____ CELL _____

RENTAL DATE _____ FUNCTION _____

TOWN HALL _____ PAVILION _____

DEPOSIT _____

SIGNATURE _____

< 30 people \ no charge \ with a \$50.00 damage deposit
> 30 people \ no charge \ with a \$100.00 damage deposit
Large events \ no charge \ with a \$200.00 damage deposit
Events with alcohol \ with a \$200.00 damage deposit and
either off duty or hired law enforcement for the duration
of the event

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Office use only:

Approved by: _____ Date: _____

Refund of Deposit _____ Date: _____

Additional Damage Fee (If applicable) _____